



PORT OF GUAM
ATURIDAT / PUETTON GUAHAN
Jose D. Leon Guerrero Commercial Port
1026 Cabras Highway, Suite 201, Piti, Guam 96925
Telephone: 671-477-5931/35 Facsimile: 671-477-2689/4445
Website: www.portguam.com



Lourdes A. Leon Guerrero
Governor of Guam
Joshua F. Tenorio
Lieutenant Governor

REGULAR MEETING OF THE BOARD OF DIRECTORS
Jose D. Leon Guerrero Commercial Port
Thursday, August 26, 2021
Virtual Board Meeting
3:00 p.m.

A G E N D A

- I. CALL TO ORDER
- II. APPROVAL OF MINUTES
 1. July 29, 2021 – Regular Board Meeting
- III. PUBLIC COMMENTS:
 - a. Public Comments
 - b. Employee Comments
 - c. PAGGMA Association
- IV. GENERAL MANAGER'S REPORT (deferred to Old/New Business Items)
- V. OLD BUSINESS
- VI. NEW BUSINESS
 1. IFB-PAG-003-21 CCTV Surveillance System and Access Control System Replacement Project and Preventive Maintenance Services
 - a. Resolution No. 2021-09 – Relative to petitioning Public Utilities Commission on IFB-PAG-003-21
 2. RFP-PAG-020-005 Performance Management Contract for Gantry Cranes
 - a. Resolution No. 2021-10 – Relative to petitioning Public Utilities Commission on RFP-PAG-020-005
 3. MOU: US Army Reserve regarding construction projects/maintaining facility infrastructure
 4. Fiscal Year 2022 – Proposed Budget
- VII. ADJOURNMENT



PORT OF GUAM
ATURIDAT I PUETTON GUAHAN
Jose D. Leon Guerrero Commercial Port
1026 Cabras Highway, Suite 201, Piti, Guam 96925
Telephone: 671-477-5931/35 Facsimile: 671-477-2689/4445
Website: www.portguam.com



Lourdes A. Leon Guerrero
Governor of Guam
Joshua F. Tenorio
Lieutenant Governor

**MINUTES OF THE
REGULAR MEETING OF THE BOARD OF DIRECTORS
Thursday, July 29, 2021**

I. CALL TO ORDER

There being a quorum, the regular meeting of the Board of Directors was called to order at 3:07 p.m., Thursday, July 29, 2021. Present at the meeting were:

Francisco G. Santos, Chairman
Nathan T. Taimanglo, Vice Chairman
Isa Marie C. Koki, Board Secretary
Dorothy P. Harris, Board Member
Rory J. Respicio, General Manager
Dominic G. Muna, Deputy General Manager, Operations
Luis R. Baza, Deputy General Manager, Admin/Finance
Atty. Christine K. Claveria, Port Staff Attorney

Also present was PAG assigned DYA Summer Interns, and Port Staff.

II. APPROVAL OF MINUTES

1. **June 22, 2021 – Regular Board Meeting.** Director Koki made motion to approve the minutes of June 22, 2021, subject to correction. The motion was seconded by the Vice Chairman and was unanimously passed.

III. PUBLIC COMMENTS

- a. **Public Comments:** None.
- b. **Employee Comments:** None.
- c. **PAGGMA Association:** Mr. Steve Muna, Vice President reported that the PAGGMA association is in full support of the Government of Guam Relay for Life. He mentioned that fundraisers were held to contribute to this worthy cause and have raised \$6,500.00. This amount was transmitted to the Relay for Life committee. He expressed appreciation to all the port employees for their efforts, participation and support.

IV. GENERAL MANAGER'S REPORT

1. **COVID-19 Vaccination Dashboard.**

- Fully vaccinated - 275 or 80% of 344 Port employees
- Port Employees who received 1st dose: 12 (*If these 12 employees receive their 2nd dose, the Port will be at 84% of Port employees vaccinated.*)

2. **COVID-19 Vaccination Outreach Clinic.**

- On June 30, 2021, seventy-eight (78) individuals were vaccinated. This included Port employees, Port tenants, our industry partners, and their families.
- On June 20, 2021, and July 5, 2021, dockside vaccination clinics were held for vessel crew members in the Port's terminal yard and on these vessels, respectively.

3. **Emergency Procurement-Warehouse 1 Wall Demolition.** On July 8, 2021, the Department of Public Works ("DPW") conducted an onsite inspection of the double partition CMU walls and associated support columns in Warehouse 1, Bays 6, and 7, located on Dock F3 at the Port.

Pursuant to DPW's Determination Letter to the Port dated July 9, 2021, DPW found that the double CMU partitioned walls and their associated support columns show signs of structural failure. The condition of the walls and columns is such that its demise (collapse) cannot be predicted. Therefore, DPW recommends its immediate removal for the safety and wellbeing of the occupants and personnel accessing or working within.

The Port's engineering team conducted its own investigation and has also confirmed that the CMU partitioned walls and its associated support columns show signs of structural failure and present an imminent danger to the safety and wellbeing of all occupants. Thus, immediate removal and repair of the CMU partitioned walls and its associated support columns are imperative to protect all occupants and prevent further irreparable damage to the overall structure of the entire building.

Therefore, based on DPW's engineering and the Port's Engineer Manager's assessment, I determined, based on the guidance from the Port's Engineer Manager, that an emergency condition exists and initiated an emergency procurement to address and resolve the imminent threat to public safety quickly and efficiently. Further, I determined, based on the guidance from the Port's Staff Attorney, that the acquisition of services was fully compliant with 5 GCA § 5215 and the Guam Procurement Law. My declaration was made pursuant to Title 6 GCA § 4308, under penalty of perjury, declaring that the statements contained in that emergency procurement record are true and correct to the best of my knowledge, information, and belief.

The Port's procurement and engineering division invited construction companies to submit a proposal based on the scope of work provided. We conducted a sealed bid opening on July 13, 2021. Three potential offerors submitted sealed bids, and all sealed bids were opened up

at the same time. They are (1) ProPacific Builder Corporation, which submitted a bid for \$123,000; (2) Top Builders, which submitted a bid for \$64,490.00; and (3) Valcon Guam, LLC, who submitted a bid for \$38,990. Therefore, Valcon Guam, LLC was awarded the project. Since this work was under One Hundred Thousand (\$100,000), the Governor's declaration of an emergency was not required.

The contractor mobilized on July 15, 2021, and fabricated the wood barrier walls, disconnected the electrical conduits, and installed metal brackets to relocate the electrical conduits. Portions of the wall was demolished on July 25, 2021. This project was completed yesterday, July 28, 2021.

Following completion of the emergency demolition work, the true condition of the existing Warehouse #1 building interior columns was revealed by our Engineer Manager. Two columns and one door Jamb are in dire condition, structurally speaking. In addition, one interior column in Bay #7 shows signs of localized spalling, and the North wall interior face in the same Bay requires a great deal of spall repair. The scope of work was discussed with the Contractor (Valcon Construction LLC) on July 27, 2021. The performance period for this emergency job will be 60 calendar days.

Thus, based on the unforeseen imminent and present danger to life and property that continues to exist, I determined that an emergency condition remains in effect based on the guidance from the Port's Engineer Manager. And, that a change order be initiated and executed quickly and efficiently to address and resolve the threat to public safety.

Considering the complicated scope of the project specifically involving the replacement of two reinforced concrete columns, and the South-West Door Jamb, the \$80,000 proposed price (reduction of \$7,000 from the original price of \$87,000 plus a substantial increase in scope from repair to replacement of some major structural elements) is determined to be fair and reasonable. Again, I determined, based on the guidance from the Port's Staff Attorney, that the acquisition of the services mentioned above is fully compliant with 5 GCA § 5215 and the Guam Procurement Law and that this emergency repair work commences as soon as possible.

Since the first amount together with the additive change order, exceeds the \$100,000 threshold, we submitted a request to Lt. Governor Joshua F. Tenorio, in his capacity as the Acting Governor, late yesterday afternoon, July 28, 2021. After the Governor's legal counsel's review, Acting Governor Tenorio immediately approved our request to concur that an emergency exists and must be immediately addressed. The Acting Governor's approval permits this procurement to proceed. We will be submitting this entire procurement record to Legislative Speaker Therese M. Terlaje, which is a statutory requirement.

We would like to recognize DPW Director Vince Arriola for sending out the DPW engineers and for issuing his demand letter on the same day. Director Arriola's letter was necessary to initiating this emergency procurement. We would also like to recognize the Port's

commercial, engineering, operations, and procurement divisions, including our Port Staff Attorney for working closely to make this expedited project possible. Deputy General Manager Dominic Muna was also instrumental in overseeing this work. Deputy Director Luis Baza led the administrative aspect of this effort, including hand-delivering our letter to the Acting Governor. We would also like to thank the Governor and Lt. Governor for ensuring that this work continues in a manner set forth by 5 GCA, the Guam Procurement Law.

4. **Preparation of Port's Fiscal Year 2022 Budget:** Division heads are preparing their divisional Fiscal Year 2022 Budget. We anticipate providing the Board with the budget digest by August. In the July 6, 2021, memorandum, they were advised in Fiscal Year 2020, despite the impact of the COVID-19 pandemic, containers handled during the past year resulted in an increase of 0.2% compared to last year. We experienced a decrease in the total operating revenues of 1.1% and a corresponding significant revenue loss. However, because of prudent fiscal management and spending 7% less than budgeted, the Port ended the fiscal year with a negative net income of \$990K. Even with the global crisis and an increase in cargo, the employees were able to move those cargo containers faster than the previous fiscal year.

They were reminded that when we came on board on January 8, 2019, austerity measures were immediately implemented to handle the Port's finances outlined by prior management in Fiscal Year 2019. We inherited the Fiscal Year 2019 Budget, which did not include expenses, i.e., the 25th market percentile implementation; expenditures incurred for the pre/post work for Typhoons Yuta and Wutip; and OSHA certification costs for the Port's gantry cranes. Despite this unfunded expense, the Port operated within the total annual approved budget and managed to meet the Port's bond indenture requirements without having to seek any increases in budget authorization to you.

For this fiscal year budget, we asked the Port's division heads to use the performance-based budgeting and focus on targets that will allow the Port to offer flexibility to allocate funds when necessary. They were told we would continue to set aside real cash for a rainy day and request that the vacancy pool continues. We asked the division heads to remain mindful that we are an autonomous agency, meaning the revenues we generate remain with the Port and are used for our current and future needs.

5. **General Manager's Notes for YTD Finances, as of June 30, 2021.** We are providing the following summary:

REVENUES AND CARGO THROUGHPUT:

- The Port's Total YTD Operating revenue for June 2021 is \$42.1 million, .6% or \$245K higher than the YTD June FY21 budget projection of \$41.8M.
- The total number of containers handled as of June 2021 is 64,579, which is 2.4% higher or 1,488 more containers than last year's June 2020 total of 63,091.

OPERATING EXPENSES:

- Overall YTD Operating expense, as of June 30, 2021 is \$37.1M, which is 7.3% lower than the YTD budget as of June of \$40.0M, or \$2.9M in YTD cost avoidances.

OVERTIME EXPENSE AND DIRECT LABOR REVENUE:

- Overtime YTD for Divisions involved in Operations is \$1,059,458, which is 9.7% or \$93K higher than the YTD overtime budget of \$966,069. The overtime for June resulted in an increase of 57% or \$72K compared to May, from \$127K in May to \$200K in June.

Note: We attribute the 57% spike in OT to the following occurrences:

- o Correction of OT pay policy: Line supervisors are now getting OT instead of straight time due to our correction of the past misapplication of exempt versus non-exempt employees. Their OT work is currently being captured, 100% in the OT account, whereas their straight time for hours worked beyond 40 hours a week was previously charged in the Port's regular salary account. Theoretically, this new budget categorization accounts for 19% of the 57% spike in OT. Another reason is our cargo revenue for June is 27% higher than the monthly projection for June. Meaning that there is more work than probably normal. Here's some of the operational increase in June:

Container	26%
Breakbulk	170%
Roro	242%
Direct Labor	18%
Reefer Plug/Unplug	17%

- Direct Labor reimbursement is \$2.5M, which is 1.1% or \$27K higher than the FY21 budget of \$2.4M. Here is the breakdown:

Direct Labor Revenue:	\$2,472,027
Operations Overtime:	\$1,059,458
Variance:	\$1,412,569

YTD OPERATING REVENUES MINUS YTD EXPENSES

- Operating revenues minus operating expenses resulted in an operating income of \$5 million. The final result for June is a net positive income of \$1.0 million, after deducting net of Other Income/Expense totaling to a -\$3.9 million.

Note: The -\$3.9 is the net balance of Other Income and Expense, which is composed of Interest Income, Interest Expense, Federal Reimbursements,

Federal Expenses, Retirees COLA, Supplemental, Medical and Dental, and Other NonOperating Income & Expenses.

Other Financial Highlights, as of June 30, 2021.

- The debt service ratio as of June is 1.71. This debt service ratio is 37% higher than the Bond Indenture Debt service ratio requirement.
- Days Cash on Hand is 867 days, 73% or 367 days higher than the 500 days' requirement of Moody's Rating agency.

DEBT SERVICE RATIO- JUNE 2021

Projected Annual Debt Service Coverage	1.71
Debt Service Coverage Requirement	1.25
Variance	0.46
% Above the Indenture Requirement	37%

6. **Update on Hotel Wharf Project.** The procurement for the rehabilitation of Hotel Wharf and Route 11 Reconstruction was issued on July 26, 2021, after holding 15 weekly meetings with GHD, the Port's Construction Manager. The rehabilitation project is being funded through a \$10 million federal grant and local port funds. Work will include reinforcing the old wharf and building, a security fence, installing lighting, and constructing other surface work. Additional funds will be used to upgrade the access road on the Glass Breakwater leading to the wharf. The upgrades to Hotel Wharf will comply with the US Coast Guard criteria to regain certification as a designated waterfront facility and expand wharf capacity to alleviate any congestion at the main cargo terminal due to Guam being a major transshipment port for the region. Anticipated bid opening is scheduled for September 8, 2021, and notice to proceed to contractor to be issued on October 14, 2021. This project is expected to be closed out by December 31, 2023.
7. **Port's Owner Agent Engineer Consultants Visit.** WSP, the Port's Owner Agent Engineer, will be on Guam from August 1-5, 2021. Meetings have been scheduled with division heads and Port stakeholders from August 2-5, 2021. WSP will be presenting a Master Plan Update briefing to the Governor and Lt. Governor on August 5, 2021 at 3:00 p.m., in the Governor's Conference Room. We are also requesting your presence at this briefing on the progress of the Port's Master Plan update by the Port's consultants.
8. **Meeting with Rota Senator Paul Atalig Manglona.** On June 24, 2021, Deputy General Managers Dominic Muna and Luis Baza, Corporate Services Manager and Acting Commercial Manager Vivian Leon, and I met with Rota Senator Paul Atalig Manglona to discuss the on-going matter involving commercial cargo being shipped to Rota that is taking place at the Hagatna Marina.

We explained to Senator Manglona our steps to ensure the boaters are following all safety plans and properly registering as cargo vessels, and that we have been meeting with local and federal law enforcement entities, seeking their assistance with this matter to ensure full participation of all agencies when these boats carrying commercial cargo arrive and depart the Hagatna Marina.

Senator Manglona is quoted in our press release, issued following our meeting: "I truly believe that all parties are working together to ensure the goods that the people of Rota need are still delivered, but done following all rules, regulations, and statute," Manglona said.

Our statement in the same release, issued following our meeting: "We thanked Senator Manglona for the meeting and assured the senator and many others that Governor Leon Guerrero, Lt. Governor Tenorio, and our Board recognize that this activity is a vital lifeline for the people in the Marianas. In the spirit of One-Marianas, we are working with all affected vessel operators so that our procedures enhance all federal and local law enforcement efforts to securing and protecting our borders," said Respicio.

9. **On-going Efforts to Support Custom's Mandate to Secure Our Borders.** We issued Policy Memorandum No. 2021-01 on July 8, 2021. This policy sets out the Loading and Unloading of Commercial Cargo requirements at the Gregorio D. Perez Marina. Policy Memorandum No. 2021 was also issued to all marina tenants and users. We scheduled another meeting for July 27, 2021, with the commercial cargo operators with Port Police, Customs & Quarantine Agency, Guam Police Department Marine Division, and US Coast Guard, as well as the Port's Harbor Master and Commercial Division in an on-going effort to keep the communication lines open.

Our collective efforts are two-fold: One is to secure our borders from any potential drug and human trafficking, in this case between Rota and Guam, and to provide for the safety of everyone who uses the Port's Marinas.

10. **MWRC and RWUMP Requirements.** Department of Parks and Recreation (DPR) advised the Port of our need to submit a Motorized Water Recreational Craft (MWRC). This permit is a requirement for commercial and private recreational Jet Ski operators to operate within the Apra Harbor, so the Port's tenants engaging in this business activity must adhere to the requirement to obtain a Recreational Water Use Management Plan permit. On July 15, 2021, the Port submitted its proposed course and hours of operation. Thankfully, Parks and Recreation approved our plan on the same day it was submitted. We would like to recognize both the Harbor Master and Commercial Division for addressing Parks and Recreation's notice to the Port to address their concern.
11. **2021 Youth Employment Internship Program.** The Port participated in the 2021 Youth Employment Internship Program. We hosted 16 students and placed these summer interns in the Commercial, Finance, Procurement & Supply, Information Technology, and Human Resources divisions. The program began June 21, 2021, and is aimed to provide our island's

youth with opportunities for positive development and valuable workforce experience needed to become responsible, productive, and contributing members of society. The program will end on July 30, 2021. We would like to acknowledge Human Resources for overseeing this summer program and all divisions for their participation.

12. **GCC Summer Program Tour.** Students from Guam Community College Summer Transportation Institute toured the Port facilities on June 8, 2021. Twenty (20) middle-school students and two instructors participated in the tour. The students were exposed to a dockside view of the gantry cranes and wharves where operations take place. They were able to see the different sections within the terminal facilities, i.e., maintenance, gatehouse, CFS, reefer section, and walked along F5. This program is a federally funded program sponsored by the US Department of Transportation's Federal Highway Administration. The purpose of the program is to expose participants to the different sectors of transportation that include air, land, sea, and safety components of the industry in hopes of generating interest and developing a career path for these individuals in this field.
13. **Employment Skill Assessment Tests (Practical Portion of the Interview).** On July 23, 2021, 24 applicants were interviewed for the Stevedore (Casual) position. All 24 applicants participated in employment skill assessment tests or the practical portion of the interview. This test focused on the environmental aspect of the position. It included lifting the applicant onto a 2-high container with a man lift and handling a 40-pound lashing rod to lash and unlash the containers.
14. **Hawaii Navy Shipyard.** Port management met with the Hawaii Navy Shipyard representatives on June 14, 2021. We were advised Naval Shipyard in Hawaii plans to place a mini shipyard on Naval Station, Guam to be manned by 100 civilians to support the maintenance of the submarines and Navy vessels. They anticipate the transfer of personnel to begin in December 2021 and be completed by Fiscal Year 2023. Cargo equipment shipment to support their operations will arrive at the Port of Guam beginning October and November 2021. They advised the Port that a military construction study is currently on-going to determine the type of facilities needed to support such mission and is expected to be completed by December. They anticipate construction to occur beginning Fiscal Year 2028.
15. **Military Surface Deployment & Distribution Command (SDDC).** US Army representatives met with Port staff to understand the Port's capacity in terms of space and equipment; potential future military operations at the Port and Port's ability to service one of their vessels as an alternative to the Navy's Port. Based on the site inspection of the terminal facility, the US Army representatives were content the Port can service the military vessels.
16. **US Army Reserve 797 Engineer Company (Vertical).** Port management met with representatives of the US Army Reserve 797 Engineer Company (Vertical) regarding the assistance they can provide to Port on disposing the recently removed partition wall at Warehouse 1, the Port Beach pavilion demolition and construction work and miscellaneous work at the Port's Family Beach.

17. **Upcoming Port Week Festivities.** This year's Port week celebration will mark the 46th year the Jose D. Leon Guerrero Commercial Port became an autonomous agency. In consultation with our chairman, we are planning for this year's event to be held on October 18-22, 2021. Once the events for the week have been finalized, we will provide the Board with a budget request for the Port Week celebration and to appropriately recognize the Port Strong Family, especially for their bravery as front liners for keeping the Port 100% operational, and our brother +Henry San Nicolas, who we lost to the coronavirus, and who will forever be remembered as a covid warrior and frontline hero.

18. **Relay for Life of Guam.** Before COVID-19, the American Cancer Society of Guam's Relay for Life was usually held annually as a one-day event during which cancer survivors, their families, friends, and volunteers gather to walk in support of the survivors and bring awareness to cancer. This year's celebration will be different, with separate ceremonies and activities spread throughout the year. Divisions held fund-raising activities, and as of July 23, 2021, the Port met its targeted goal of \$7,075.00 thanks to PAGGMA advancing the Port's assessment. Monies are being raised by all Divisions, to include a monetary contribution made by the Port's Deputy General Managers and myself, to cover PAGGMA's interim-donation, then any collections in excess of this loan from PAGGMA will be donated to the American Cancer Society.

19. **Port's Drug-Free Workplace Program (DFWPP).** Recently, the Port's DFWPP service provider conducted random, suspicion-less drug testing on all employees occupying law enforcement positions at the Port. The results of these random, suspicion-less drug testing were all negative. We received legal guidance from the Port's Staff Counsel on February 5, 2021 and a Guam Attorney General opinion dated October 6, 2017, citing case law against conducting random, suspicion-less drug testing.

Specifically, the Port, pursuant to its DFWPP and Personnel Rules and Regulations, may conduct random drug testing of its employees when a degree of reasonable suspicion arises. Although suspicion-less drug testing is allowed for certain positions, particularly those employees with "test designated positions," random drug testing of *all* employees based on a general need, or a broad-stroke approach to deter drug use, is unconstitutional.

In our letter, dated February 5, 2021 to the Port's legislative oversight chair, we wrote:

"While broadly instituting random, suspicion-less drug testing of government employees would be unconstitutional, I recognize that random, suspicion-less drug testing is permissible for certain positions, particularly those with "test designated positions" or safety-sensitive positions. At the Port, there are indeed some of those positions, but not all, that fall within such category - i.e., port police officers, mechanics, crane and equipment operations, cargo checker, electricians, harbor master, safety inspector, armed security guards, stevedores, welders, etc. However, the government's interest in public safety still does not justify a plan for random drug testing of *all* its employees. *Harmon v. Thornburgh*, 878 F.2d 484 (D.C. Cir. 1989), *cert. denied* 493 U.S. 1056 (1990); see also *Loder v. City of Glendale*, 14 Cal.4th 846, 922 P.2d 1200 (1997). Thus, the

guidance from the attorney general is clear that “a broad brushed attempt to institute random, suspicion-less drug testing of all government of Guam employees without intended to be addressed will offend constitutional protections against warrantless searches.”

This is why we have been proceeding cautiously with how the Port's drug testing policy is being implemented, even for those positions that have been designated as test-designated positions. Based on well-established case law, even those employees holding “test designated positions” or safety-sensitive positions are still afforded reasonable expectations of privacy. The Port will, no doubt, continue to conduct random, accident, reasonable suspicion, and follow-up drug testing in accordance with the Port's DFWPP and will remain within the confines of the United States Constitution.

20. **Association of Pacific Ports (APP).** We recently advised the APP of PAG Board Chairman's selection of PAG Board of Director Dot Harris to serve on the APP Executive Committee as the Port Authority of Guam's Regional Representative for the calendar year 2021-2022. PAG Board Secretary Isa Koki was serving in this capacity; however, she offered her seat to Director Harris. PAG Board Chairman Santos then designated Director Koki as the Port's alternate representative to the APP's Executive Committee.
21. **Port has a new Assistant Port Police Chief.** On July 19, 2021, the Port welcomed on board Mr. Jesse Mendiola as the Assistant Port Police Chief. Prior to his employment with the Port, Mr. Mendiola held the positions of Director of Mariana Regional Fusion Center of Homeland Security, Acting Director for Guam Customs and Quarantine Agency, Site Manager Guam/Saipan for Paragon Systems, Inc. Mendiola held various positions with DynCorp International, who was the leading security contractor to support the safety and security of US diplomatic personnel serving in Iraq. Mendiola' selection as the Port's Assistant Police Chief was made pursuant to the merit system and his qualifications and suitability for this position, including a certification signed by Mr. Robert Camacho, POST Executive Director on August 2, 2019, which he certified that Mr. Mendiola met all the requirements by law and is POST certified.
22. **Proposed Projects Funded by Federal Highway Administration.** We received the draft Memorandum of Agreements (MOA) from the Department of Public Works to allocate the remaining funds from the Seawall Project to fund the expansion of Route 11 Auto Lot and the new shared entrance driveway for access to the Customs Inspection Facility and Port Truckers Lot from Route 11. The Port's Staff Counsel is reviewing these MOAs. Once a legal review has been completed, an agreement will be signed by me, as General Manager of the Port, and Mr. Vince Arriola as Director of the Department of Public Works. The PAG Board authorized this action in your last monthly board meeting.

23. Real Estate.

- **Marianas Yacht Club.** Discussion began on the proposed terms and conditions of the lease agreement and requested to increase their lease area due to shrinkage of property due to climate change. The property points are not legible on the maps in the Department of Land Management's possession., Marianas Yacht Club, and Port for their leased area. Commercial staff is working with Procurement Division on issuing a request for quotation to survey the parcel, locate the original points of their leased area, and determine the boundary between the US Navy and the Port's Parcel 3.
- **Area A.** Discussions are on-going with Tristar on the request to lease and develop Area A.
- **Potential Multi-Waterfront Facility Development.** Port has engaged with Cornerstone to appraise the property across the Port terminal facility.

24. Grant Awards and On-going Grant Submissions.

- **EDA Grant Application.** On June 10, 2021, the Port received the grant award notification from EDA on its fuel pipeline connectivity project. In acceptance of the award, the Port submitted the following required documents to EDA: 1) ACH Vendor Payment Enrollment Form (required for EDA funding drawdowns), 2) Form CD-450 (Acceptance of award and acknowledgment of award conditions), and 3) Port Planning, Engineering, and Finance personnel certification of completion of EDA/OIG's Fraud and Abuse Training. On July 14, 2021, EDA sent an update via email that a welcome package is being prepared and routed for Regional Director's signature to be given to the Port. A Kick-off meeting is to be determined. Here are the breakdowns for this grant award: Project Cost Estimate: \$3,016,363.00; Grant Award: \$2,413,091.00 (80% Cost Share); PAG Share: \$603,272.00 (20% Cost Share).
- **Department of Agriculture Grant (DoAg).**
 - o **Harbor of Refuge (HOR).** Engineer of Record (EOR) has provided updated drawings to the Port. Engineering Division will review before recertification by the EOR. Project updates will be reflected on the FY 2021 Grant/Bond Strategy-Monthly Update. Next Steps: 1. Engineer of Record (EOR) documents received. Engineering to review updates to the design; 2. Planning will submit procurement documents in preparatory for the procurement meeting; and 3. Issuance of an IFB. The MOU allows for significant improvements to the HOR in installing a pump station, wastewater ejector pump, and mooring blocks. The Guam DoAg grant award is in the amount of \$776,684.50; FWS Share -\$621,347.60 (75% Cost Share). PAG Share- \$155,336.90 (25% Cost Share).
 - o **Agat Marina Dock B and Public Boat Ramp Repairs.** The Attorney General's Office proposed changes to the MOU. These changes were incorporated and resubmitted to the AG's Office for final review. Upon approval by all parties, DoAg will issue a Notice to Proceed to the PAG Project updates will be reflected on the FY 2021 Grant/Board Strategy-Monthly Update. Next Steps: 1. Planning will follow up with DoAg for the Amended MOU; 2. Planning will submit procurement documents in preparation for the procurement meeting; and 3. Issuance of an IFB.

The Guam DoAg grant award is \$512,759 for the Dock B Repairs and \$40,000 for the Repair of Agate Marina's Boat Ramp Bumpers.

- **Gantry Crane Acquisition.**
 - **USDA Direct Loan.** The Port's pre-application packet was submitted to USDA. Upon completion of the USDA's initial review, the Port was informed that other documents were required as part of the pre-application. The Port is currently compiling these documents and will be submitting during the first week of August. Next Steps: The Port will submit all other required documents to USDA Continued collaboration with USDA in preparation for the actual application.
 - **EDA Grant.** Planning is updating its grant application to reflect and address the EDA's Public Works (PW) grant program requirements. The initial grant application was written addressing the 2019 Supplemental Disaster grant requirements. Since funding in this program has been depleted, the Port needed to update its application, ensuring that EDA's PW guidelines are met. Our anticipated submission to EDA is mid-August. The estimated cost is \$30M for two STS cranes, with the Port's share at \$15M.
- **FEMA BRIC Grant Application-Rehabilitation and Upgrade of Port Wharves F1-F6.** FEMA has not released its funding allocation as of this report. Upon receipt of notification, the Board will be updated on the status of the Port's application. The Governor's Office, through the GAR, has ranked the PAG's application as priority #1 for Guam. Currently waiting on FEMA's initial review findings. Grant Application is \$22,660,014.67 with a 75%/25% cost share.
- **MARAD's Marine Highway Program-Guam/CNMI Joint Marine Route Designation and Project Designation Applications.** MARAD invited the Port to its senior leadership TEAMS meeting this morning, July 29, 2021, to notify the Port that the PAG/CNMI Marine Route and Project Designation applications were approved. This great news marks the Guam/CNMI route as the 52nd in the nation. Both designations open up the Port's opportunity to apply for grant funding related to its yard equipment upgrade plan as highlighted in its Project Designation, the "Guam Marine Transportation Enhancement Initiative."
- **Office of Local Defense Community Cooperation (Formerly Office of Economic Adjustment-OEA) \$1.5M grant award for the Port's Owner's Agent Engineer (OAE) Services.** The Procurement process resulted in only one (1) offeror or submitting its proposal. The PAG Evaluation Committee has completed its review, with all results having been submitted to Procurement for final review and action. This matter, thankfully, is an agenda item for your review and disposition.

- **MARAD's Infrastructure for Rebuilding America (INFRA) Grant Program.** Currently waiting on MARAD's review/decision on PAG's application submitted March 19, 2021, competing for \$8,380,625.00 (Cost Share: Fed 60%/PAG 40%) for ground improvements to F4 thru F6, which includes assessment and soil stabilization. The INFRA program provides financial assistance to jurisdictions' capital improvement projects, highway and freight projects that enhance transportation movement on land and sea. The Port's application was not awarded for this round of funding.
- **Two new grant awards awarded to the Port from the Port Security Grant Program.** FY2021 Preparedness Grant Programs Final Allocation Announcement that PAG was awarded the full 75% federal share of its projects (\$366,251.00). Pending receipt of award documents. Here are the breakdowns for these grant awards:

Acquisition of Radar Intrusion and Vessel Tracking System
Project Cost Estimate: \$268,333.00
Grant Award: \$201,250.00 (75%)
PAG Share: \$67,083.00 (25%)

Acquisition of Transportation Worker Identification Credential (TWIC) System
Project Cost Estimate: \$220,001.00
Grant Award: \$165,001.00 (75%)
PAG Share: \$55,000.00 (25%)

- **EPA Diesel Emissions Reduction Act (DERA) Program.** On July 9, 2021, PAG submitted its application to EPA to replace two (2) additional container yard tractors. This grant application amount is \$240,000.00 with no local cost-share required. The Port is awaiting review and decision by EPA.
 - **USDOT Rebuilding American Infrastructure with Sustainability and Equity (RAISE) Program.** The PAG resubmitted its application for the Rehabilitation and Upgrade of Port Wharves F1-F6 on July 12, 2021, to increase the project's chances of being funded. PAG's OAE has updated the scope and cost of this project, which is reflected in the revised grant application submitted under this program. Investment amount for this project is \$22,427,496.00 (Cost Share: Fed 80%/PAG 20%).
25. **Port Revenue Bonds Project Status.** As of July 23, 2021, the attachment in our divisional report provides information on the status of the revenue bond projects that consist of the rehabilitation of hotel wharf, golf pier repairs and improvements, waterline replacement/relocation, EQMR building, and Warehouse I repair /upgrades, new admin annex building, and other priority projects.

V. OLD BUSINESS

There were no old business discussed.

VI. NEW BUSINESS

1. **RFP-PAG-021-003 Owner Agent Engineer Services.** The General Manager mentioned that the request for proposal on the Owner Agent Engineer services received eleven (11) prospective offerors and only one (1) submitted a proposal. The evaluation committee completed the evaluation, scoring and ranking of the bid submission. Thereafter, the notice of intent to award was issued to WSP USA, Inc. The Port's cost negotiation committee will be engaging with WSP USA, Inc. in the negotiations of "fair and reasonable" rates/fees, once the cost proposal is received by WSP USA, Inc. As the designated SAAG, the Port's Legal Counsel has participated in every step of the procurement process and will continue to participate in the cost negotiations and witness the efforts by both parties, ensuring both parties agree to fair and reasonable rates. The funding source for this service is made possible through grant funds from the Office of Local Defense Community Cooperation at \$1.5M and Port commitment of \$100K as seed money. Board approval is now being requested to conditionally approve the award and contract to WSP USA, Inc., subject to successful cost negotiations.

Director Harris made motion to conditionally approve the Request for Proposal 021-003 Owner Agent Engineer Technical Consulting Services contract award to WSP USA, Inc. for an initial term of one year with four additional options to renew this contract, not to exceed five (5) years, seconded by the Vice Chairman. Motion was unanimously approved.

- **Resolution No. 2021-08 Owner Agent Engineer Technical Consulting Services.** Director Harris made motion to approved Resolution No. 2021-08 relative to petitioning the Public Utilities Commission for the approval of the award to WSP USA, Inc. for the Owner Agent Engineer technical consulting services for the Port Authority. Motion was seconded by the Vice Chairman and was unanimously approved.

2. **RFP-PAG-021-001 Information Technology Consulting Firm (ITCF).** The General Manager mentioned that on December 7, 2020, the Port issued RFP-PAG-021-001, seeking proposals from qualified firms, professional individuals, or companies to provide professional information technology consulting services to the Port. In accordance with 5 GCA §5216(c) a public notice and distribution of the RFP was published with the Guam Pacific Daily News and the Guam Daily Post. *See* 5 GCA § 5216(c); *see also* 2 GAR §§ 3114(e) and 3109(2).

The RFP was also posted on the Port's website as required by law. Four (4) firms officially submitted their proposals in response to the RFP. After the opening of all sealed proposals and determining that all offerors were responsive, the submitted proposals were distributed and inspected by the evaluation committee. The results of the evaluation committee revealed Ledge Light Technologies Pacific as the most qualified offeror. As part of the RFP procurement process, a letter of Notice of Intent to Award was sent on March 8, 2021 to Ledge Light Technologies Pacific to submit their cost proposal with proposed rates in order to initiate the cost negotiation proceedings. On March 18, 2021 a cost proposal and list of rates was submitted by LLTP. The Port Cost Negotiations Team reviewed LLTP's proposal and agreed to

submit a counteroffer. On May 18, 2021, the Port submitted a counteroffer to Ledge Light Technologies Pacific. On May 20, 2021, Ledge Light Technologies Pacific officially accepted the Port's counteroffer.

Before the Port took further action on the procurement, it was revealed that the Port had previously been provided a list of deliverables and assessments from its prior contractor, information unknown, prior to soliciting the above referenced RFP. While it is true that there is much work to be done in order for the Port to improve its cybersecurity requirements, consummating a contract at this time would not be in the best interest of the Port as it does not specifically address the deliverables to help the Port meet its objectives at this time. Consequently, as a contract for duplicative services would not be in the best interest of the Port, the Port must cancel the award of the contract for the above referenced RFP. The Port, however, intends on re-soliciting a revised RFP once it can properly build a scope of work to address its specific shortcomings and an infrastructure in support of the Port's Operations and Cyber Security. Therefore, for the reasons set forth above, it is determined that in the best interest of the Port to not move forward with the award of the contract to Ledge Light Technologies Pacific, and Board approval is being requested to cancel and disapprove such contract for the above referenced RFP.

Director Harris made motion to cancel the notice of intent to award to Ledge Light Technologies Pacific pursuant to RFP-PAG-021-001 for Information Technology Consulting Services, seconded by Director Koki. Motion was unanimously approved.

3. **Resolution No. 2021-07 Authorization for General Manager to Use Port Funds to Supplement the Funding of Revenue Bond Projects.** Director Koki made motion to approve Resolution No. 2021-07 relative to authorizing the General Manager to use port revenues, port unrestricted funds and/or other revenues and federal grants to supplement the funding of revenue bond projects, all of which shall remain subjected to procurement and Public Utilities statutory requirements. Motion was seconded by the Vice Chairman and unanimously approved.

4. **Relative to Rescinding Board of Directors Policy Memorandum No. 2009-02.** The General Manager mentioned that the Port Authority of Guam Board of Directors Policy Memorandum No. 2009-02 Subject: Designation of Emergency First Responders and On-Call Emergency Management Personnel, allows certain employees within the Port Authority of Guam to utilize Port vehicles on a twenty-four (24) hour basis. However, a recent legal review reveals a prohibition from allowing any employee to take home a vehicle.

Title 4 GCA §1103, governing Government Vehicles and Use, is quite clear: "No such vehicles shall be used for the transportation of any government officer or employee between his place of abode and place of employment ... " and further states that this restriction does not apply to any vehicle assigned for the use of *I Maga'lahaen Guahan*, *I Segundu na Maga'lahaen Guahan*, the Speaker of *I Liheslaturan Guahan*, the Presiding Judge of the Superior Court of Guam, and the Chief Justice of the Supreme Court of Guam. The law also provides a narrow exception for

Peace Officers, who may drive vehicles to their homes only if the Peace Officer could not proceed to duty except by using a government vehicle. Such use shall be limited only to the operation of the vehicle to and from the Officer's place of residence and shall not be used for any other purpose.

The General Manager said according to Port Staff Attorney, the Port's policy memorandum is in direct conflict with Title 4 GCA §1103, which clearly prohibits unauthorized personal use of government vehicles by government employees not exempted by Title 4 GCA §§ 1103(b) or (c). The positions listed in the 2009 Policy Memorandum do not fall into any of the exemptions provided for in 4 GCA §§ 1103 (b) or (c). Therefore, based on the apparent conflict between Board of Directors Policy Memorandum No. 2009-02 and Title 4 GCA § 1103, request is being made for Board's approval to rescind Board of Directors Policy Memorandum No. 2009-02, Subject: Designation of Emergency First Responders and On-Call Emergency Management Personnel, in order to come into compliance with Guam law.

Director Koki made motion to rescind Board Policy Memorandum 2009-02, Subject: Designation of Emergency First Responders and On-Call Emergency Management Personnel, seconded by Director Harris. Motion was unanimously approved.

VII. ADJOURNMENT


There being no further business to discuss, it was moved by Director Koki and seconded by Director Harris to adjourn the meeting at 4:40 p.m. The motion was unanimously passed.



Digitally signed by Isa Koki
Date: 2021.08.30 12:24:16
+10'00'

ISA MARIE C. KOKI, Board Secretary
Board of Directors

APPROVED BY:



FRANCISCO G. SANTOS, Chairman
Board of Directors





PORT OF GUAM
ATURIDAT I PUETTON GUAHAN
Jose D. Leon Guerrero Commercial Port
1026 Cabras Highway, Suite 201, Piti, Guam 96925
Telephone: 671-477-5931/35 Facsimile: 671-477-2689/4445
Website: www.portguam.com



Lourdes A. Leon Guerrero
Governor of Guam
Joshua F. Tenorio
Lieutenant Governor

General Manager's Report for Board of Directors
August 26, 2021

1. COVID-19 Vaccination Dashboard.

- Fully vaccinated – 293 or 84% of 350 Port employees
- Port Employees who received 1st dose: 15 (*If these 15 employees receive their 2nd dose, the Port will be at 88% of Port employees vaccinated.*)

2. Port Employee(s) Positive for COVID-19

- On August 9, 2021, Management was notified that an unvaccinated employee has tested positive for COVID-19. The Port's Contact Tracing Team immediately began identifying all close contacts here at the agency and has coordinated the testing with the Guam Department of Public Health and Social Services. The Port identified 22 employees as potential close contacts of the employee with COVID-19. Out of the 22 potentially exposed employees, one tested positive.
- Management was notified on August 10, 2021, that another Port employee tested positive. This employee who had been identified as a close contact of the August 9th positive case has also tested positive for COVID-19 and is also not vaccinated. The Port's Contact Tracing Team was immediately activated in collaboration with DPHSS. As a result, 41 employees have been identified as potential close contacts. Out of the 41 potentially exposed employees, all were negative results.
- On August 12, 2021, Management was notified that a third employee has tested positive. This third positive case is an employee who is not vaccinated but not related to the previous two COVID-19 positive cases reported earlier. The third positive COVID-19 case contracted the virus outside the Port Authority and was identified through contact tracing. The Port's Contact Tracing Team has identified all close contacts here at the agency. Forty-five employees have been identified, and all received negative results from the exposure.
- On August 19, 2021, Management was notified that an employee has tested positive for COVID-19. The employee was notified that they had been exposed to an individual outside of the agency who tested positive for COVID-19. A test for COVID-19 then came back positive. This latest positive case is an employee who is vaccinated and is unrelated to the cases reported earlier. The Port's Contact Tracing Team has identified all close contacts here at the agency of this latest positive case. In collaboration with DPHSS, five employees identified received negative results from the exposure.

3. **Executive Order 2021-17 Relative to Requiring Government of Guam Executive Branch Workers to Vaccinate Against COVID-19.** An interoffice memorandum dated August 10, 2021, was issued to the port employees regarding Executive Order 2021-17, relative to mandating COVID-19 vaccinations for all Executive Branch employees of the government of Guam. In furtherance of the Governor's executive order, I have implemented the following procedures to ensure its full compliance:

- Effective Monday, August 9, 2021, port employees must receive one of the three authorized COVID-19 vaccines unless they are exempted from this mandate. All other Employees, who are not exempted from this mandate, must be fully vaccinated with either a single shot of the Johnson & Johnson or the two-shot Pfizer or Moderna series no later than Friday, September 24, 2021.
- Vaccination Card/Certification: Show proof of vaccination by providing a copy of a vaccination card to the Human Resources (HR) Division. A copy of the vaccination card will be filed in the employees' medical jacket. Any misplaced or lost vaccination cards are to obtain certification from the Department of Public Health and Social Services (DPHSS) or their private provider. A copy of the vaccination card or certification must be submitted to HR no later than Friday, August 20, 2021.
- Disability or Sincerely Held Religious Belief Exemption: If the employee(s) has a physician's certified disability or a religiously held belief against getting the COVID-19 vaccine, a written request must be submitted to me for consideration from an exemption. The written request must be submitted no later than Friday, August 20, 2021, invoking either of the following reasons:
 - A physical/mental disability request must accompany a physician's certification verifying that your disability prevents vaccination.
 - A sincerely held religious belief request because of a religious belief, practice, or observance.

For guidance on the Sincerely Held Religious Belief, the Society for Human Resource Management (SHRM) provides the following: *"Guidance from the Equal Employment Opportunity Commission (EEOC) indicates that "[b]ecause the definition of religion is broad and protects beliefs and practices with which the employer may be unfamiliar, the employer should ordinarily assume that an employee's request for religious accommodation is based on a sincerely-held religious belief. If, however, an employee requests religious accommodation, and an employer has an objective basis for questioning either the religious nature or the*

sincerity of a particular belief or practice, the employer would be justified in seeking additional supporting information.

According to Title VII of the Civil Rights Act, a religious practice or belief is defined as "moral or ethical beliefs as to what is right and wrong which are sincerely held. ... The fact that no religious group espouses such beliefs or the fact that the religious group to which the individual professes to belong may not accept such belief will not determine whether the belief is a religious belief of the employee or prospective employee.

An employee's request for a religious accommodation must communicate to the employer that there is a conflict between the job requirements and the employee's sincerely held beliefs and/or religious practices, regardless of whether the employee is a member of an organized religion or if the employee's practices and beliefs align with those of the organized religion with which the employee identifies.

When an employer disputes the sincerity of a particular belief or practice, the EEOC guidance allows the employer to request additional information; however, since idiosyncratic beliefs can be sincerely held and religious, even when third-party verification is needed, it does not have to come from a church official or member, but rather could be provided by others who are aware of the employee's religious practice or belief.

Examples include:

- *Written materials describing the religious belief or practice.*
- *The employee's own firsthand explanation of sincerely held religious beliefs and practices.*
- *Oral statements, an affidavit or other documents from an individual describing his or her beliefs and practices, including information regarding when the individual embraced the belief or practice, as well as when, where and how he or she has adhered to the belief or practice.*
- *Oral statements, affidavits or other documents from potential witnesses identified by an individual or an employer as having knowledge of whether the individual adheres or does not adhere to the belief or practice at issue (e.g., religious leader (if applicable), fellow adherents (if applicable), family, friends, neighbors, managers or co-workers who may have observed his or her past adherence or lack thereof, or discussed it with him or her).*

Further EEOC guidance indicates that "[a]n employee who fails to cooperate with an employer's reasonable request for verification of the sincerity or religious nature of a professed belief risks losing any subsequent claim that the employer improperly denied an accommodation. By the same token, employers who unreasonably request

unnecessary or excessive corroborating evidence risk being held liable for denying a reasonable accommodation request, and having their actions challenged as retaliatory or as part of a pattern of harassment."

- Weekly Testing for Non-vaccinated Employees, including those not approved for exemption from vaccination: If the employee(s) have not been approved for an exemption, they will be required to take a weekly PCR or Antigen test, and submit their results to HR within 24 hours of receiving their test results. The PCR or Antigen test must be from a medical clinic or DPHSS. At this time, the employees are required to coordinate their weekly PCR or Antigen testing.
- Disciplinary Action: Failure to comply with the above deadlines or weekly testing shall result in disciplinary procedures, which may include disciplinary action.

The port employees were strongly encouraged to comply to protect their family, co-workers, and our island community.

4. Training & Development.

- **Basic Supervisory Workshop**. A workshop on Basic Supervisory was held on Friday, August 20, 2021, conducted by Deputy General Manager Luis Baza. Topics of the workshop included the following:
 - Supervisor's role
 - Supervisor's basic responsibilities
 - Communication
 - Effective listening guidelines
 - Rules for giving feedback
 - Standard of performance
 - Effective documentation
 - Dealing with irate customers
 - Clarifying your mission

5. General Manager's Notes for YTD Finances, as of July 31, 2021. We are providing the following summary:

REVENUES AND CARGO THROUGHPUT:

- The Port's Total YTD Operating revenue for July 2021 is \$47.71 million, 1.4% or \$646K higher than the YTD July FY21 budget projection of \$46.5M.
- The total number of containers handled as of July 2021 is 72,374, which is 2.2% higher or 1,534 higher containers than last year's July 2020 total of 70,840.

OPERATING EXPENSES:

- Overall YTD Operating expense, as of July 31, 2021 is \$40.5M, which is 9% lower than the YTD budget as of July of \$40.4M, or \$3.9M in YTD cost avoidances.

OVERTIME EXPENSE AND DIRECT LABOR REVENUE:

- Overtime YTD for Divisions involved in Operations is \$1,059,458, which is 1.3% or \$14K lower than YTD overtime budget of \$1,071,410. The overtime for July resulted in a decrease of 31% or \$63K compared to June, from \$200K in June to \$137K in July.

Direct Labor reimbursement is \$2.8M, which is 2.2% or \$61K higher than the FY21 budget of \$2.7M.

Here is the breakdown:

Direct Labor Revenue:	\$2,776,829
Operations Overtime:	<u>\$1,059,458</u>
Variance:	\$1,717,371

YTD OPERATING REVENUES MINUS YTD EXPENSES

- Operating revenues minus operating expenses resulted in an operating income of \$6.6 million. The final result for the month of July is a net income of \$2.2M, after deducting net of Other Income/Expense totaling to a -\$4.4 million.

Note: -\$4.4M is net balance of Other Income and Expense which is composed of Interest Income, Interest Expense, Federal Reimbursements, Federal Expenses, Retirees COLA, Supplemental, Medical and Dental, and Other NonOperating Income & Expenses.

Other Financial Highlights, as of July 31, 2021:

- The debt service ratio as of July is 1.8. This is 44% higher than the Bond Indenture Debt service ratio requirement.
- Days Cash on Hand is 891 days, which is 78% or 391 days higher than the 500 days requirement of Moody's Rating agency.

DEBT SERVICE RATIO - MAY 2021

Projected Annual Debt Service Coverage	1.80
Debt Service Coverage Requirement	1.25
Variance	0.55
% Above the Indenture Requirement	44%

6. **Request for Procurement Delegation.** Back on September 30, 2020, the Port Authority of Guam was granted a full delegation of procurement authority from October 1, 2020, to September 30, 2021, by Ms. Claudia Acfalle, Chief Procurement Officer, Department of Administration. This full delegation of procurement authority authorizes me, as the Port General Manager, with authority to process, procure and administer Port Authority projects. During the past year, the Port has processed the following:

- 567 requisitions,
- 471 purchase orders,
- issued seven (7) and awarded four (4) Invitation for Bids (IFB) (small purchases),
- issued 6 and awarded four (4) IFBs for construction & materials & supplies, and
- issued 4 Requests for Proposals (RFP) for professional services, however, none was awarded.

To date, the Procurement staff is currently processing 138 requisitions, consisting of 91 small purchases, 28 IFB small purchases, 11 IFB construction, and 8 RFPs.

A memorandum dated August 24, 2021 was sent to the Chief Procurement Officer requesting for a new delegation of procurement authority for Fiscal Year 2022 beginning October 1, 2021 to September 30, 2022.

7. **Routine and Scour Inspection and Load Ratings Islandwide Inspection Services Project.** On August 11, 2021, Project Manager Jerome Chaz, SSFM International, provided courtesy notification to the Port on their efforts in conducting bridge inspections within the footprint of port properties, specifically on Route 11 Piti

Culvert and Route 11 Tepungan Bridge. SSFM International is contracted by the Department of Public Works to perform this task. The project is slated for next month, September 2021. We responded with welcoming support and full cooperation during their inspection period.

8. **Rotary Club of Northern Guam.** The Port Authority was extended an invitation to attend the membership meeting of the Rotary Club of Northern Guam as a Guest Speaker on August 4, 2021. At this meeting, I had the opportunity to update the members on the Port's ongoing 2020 Master Plan and share improved efficiencies by working collaboratively with the Port Users Group. I also discussed all the covid-19 pandemic precautions and efforts to ensure that the Port remained 100% operational throughout these difficult times.

9. **Grant Awards and Ongoing Grant Submissions:**

- **Fuel Pipeline Connectivity Project.** The Port is currently waiting for the welcome package from EDA. Upon receipt, EDA/PAG coordination for the Kick-Off meeting will be scheduled.

Project Cost Estimate: \$3,016,363.00

Grant Award: \$2,413,091.00 (80% Cost Share)

PAG Share: \$603,272.00 (20% Cost Share)

- **Department of Agriculture Grant (DoAG).**
 - **Harbor of Refuge (HOR).** Updated Engineer of Record (EoR) documents have been received and reviewed by Port Engineering. Planning has developed the procurement documents in preparation for the procurement planning meeting, which the Procurement Division will determine. After that, issuance of IFB.

Grant Award: \$776,684.50

FWS Share: \$621,347.60 (75% Cost Share)

PAG Share: \$155,336.90 (25% Cost Share)

- **Agat Marina Dock B and Public Boat Ramp Repairs.** The Attorney General has approved the MOU and is currently with the Governor's Office. Upon approval, DoAG will issue a Notice to Proceed to the Port. After that, Planning Division will submit the procurement documents in preparation for the procurement planning meeting.

Grant Award: \$512,759.00 (Dock B Repairs)
\$40,000.00 (Agat Marina's Boat Ramp Bumpers Repair)

- **Gantry Crane Acquisition.**
 - **USDA Direct Loan.** USDA has completed its review of the Port's pre-application packet and provided additional guidance on its next steps towards submitting the Application Packet. The Planning Division has completed 75% of the required application documents and will be working with the Finance Division to complete all finance-related documentation needed. Anticipated submission of application packet - September 2021.
 - **EDA Grant.** Planning is updating its grant application to reflect and address the requirements of EDA's Public Works (PW) grant program, which is currently at 80% complete. Anticipated submission is mid-September 2021. The estimated cost is \$30M for two STS cranes, with the Port's share at \$15M.
- **FEMA BRIC Grant Application.** *Status Quo*, waiting for FEMA official notification. Grant Application is \$22,660,014.67 with a 75%/25% cost share.
- **MARAD Marine Highway Program.** The Guam/CNMI Joint Marine Route Designation and Project Designation applications **has been approved**. The USDOT Secretary issued a press release on Project Designations awarded to Ports on August 19, 2021. MARAD's Project Designation allows the 27 designated US Marine Highway routes to avail of equipment funding in the amount of \$11M. The average annual funding allocation during the past several years is \$6M - \$10M. This opportunity will allow the Port to avail of this dedicated funding source to address the equipment components of its Project Designation - "Guam Marine Transportation Enhancement Initiative". The Port's total project program is \$8,154,000.00, which is composed of tractors, toplifters, forklifts, mobile generators for reefer outlets, man-lifts, and telescopic crane to maintain its STS gantry cranes.
- **Office of Local Defense Community Cooperation (Formerly Office of Economic Adjustment - OEA).** The Port has selected WSP Inc. USA, as the lone offeror, to provide continued professional and technical services as its Owner's Agent Engineer (OAE) Services. Next Steps are: 1) contract approval and resolution issuance by the Board of Directors, and 2) petition the PUC to approve the PAG/WSP contract per Government Contract Protocol.

- **EPA Diesel Emissions Reduction Act (DERA) Program.** The US EPA informed the Port that its application to the 2021 Diesel Emissions Reduction Act (DERA) program for the Tribal and Insular Areas has been selected for funding. The letter indicated that the Port will receive one of the two (2) \$250,000.00 awards (a total of \$500,000.00 only) specific to the Insular Areas. The 100% EPA funding will go towards replacing two tractors to be determined by Operations. Although the award is not yet official, the Planning Division will be working with US EPA Program Manager Ms. Koester to go over the next steps in the grant process.
- **USDOT Rebuilding American Infrastructure with Sustainability and Equity (RAISE) Program.** The PAG is waiting on USDOT official notification of the status of its application for the Rehabilitation and Upgrade of Port Wharves F1-F6. Investment amount for this project is \$22,427,496.00 (Cost Share: Fed 80%/PAG 20%).

10. **Port Revenue Bonds Project Status.** As of August 20, 2021, the attachment provides information on the status of the revenue bond projects that consist of rehabilitation of hotel wharf, golf pier repairs and improvements, waterline replacement/relocation, EQMR building, and warehouse 1 repair/upgrades, new admin annex building, and other priority projects.

Respectfully submitted,



Rory J. Respicio
General Manager

**2018 Port Revenue Bonds Status Report
As of August 20, 2021**

Bond Project	Total Award Amount	Total Draw Down	Total Remaining Balance	PROCUREMENT IFB/RFP/PO Number	Status
Rehabilitation of "H" Wharf (Federal Share & Port Share)	\$10,000,000.00 \$13,774,255.00	\$0.00 \$790,903.54	\$10,000,000.00 \$12,983,351.46	PO No. 16332-OF for Coral Relocation at \$482,700.00 to WSP awarded on February 18, 2020. PO No. 17043-OF for \$2,249,945.54 awarded to GHD Inc. for CM Services. Change Order No. 1 PO No. 17159-OF for \$198,140.16 Total - 2,448,085.70	Construction IFB announced on July 26, 2021. The pre-bid conference and mandatory site visit was held on August 2, 2021. PAG Procurement is in receipt of Q&C (Questions & Concerns) from appropriate parties or potential bidders on August 16, 2021. PAG, GHD and EoR preparing technical and administrative responses(s), once finalized, PAG will provide Q&C to the appropriate parties or potential bidders. Bid Submittal and Bid Opening are due on September 8, 2021. Anticipated Completion Date: 08/2023
Golf Pier Repairs and Improvements	\$2,000,000.00	\$354,876.53	\$1,645,123.47	RFP No. 2019-02: A&E Design for \$484,000.17 awarded to NC Macario	Requisition 19199-OC has been submitted by Engineering. Procurement packet undergoing minor administrative revisions. Once the revisions are made and legal review is completed, the project will be announced. Anticipated Completion Date: 09/2022
Waterline Replacement and Relocation	\$6,000,000.00	\$277,801.71	\$5,722,198.29	RFP No. 2019-03: A&E Design for \$1,406,427.48 awarded to NC Macario	Procurement packet undergoing minor administrative revisions. Once the revisions are made and legal review is completed, the project will be announced. Anticipated Completion Date: 12/2022
EQMR Building Repairs and Upgrades	\$3,628,800.00	\$395,333.19	\$3,233,466.81	RFP No. 2019-03: A&E Design for \$1,406,427.48 awarded to NC Macario	Procurement packet undergoing minor administrative revisions. Once the revisions are made and legal review is completed, the project will be announced. Anticipated Completion Date: 12/2022
Warehouse 1 Repairs	\$2,000,000.00	\$395,333.19	\$1,604,666.81	RFP No. 2019-03: A&E Design for \$1,406,427.48 awarded to NC Macario	Requisition 19492-OC has been submitted by Engineering. Procurement packet undergoing minor administrative revisions. Once the revisions are made and legal review is completed, the project will be announced. Anticipated Completion Date: 12/2022
Other Priority Projects - Repair of F-1 Fuel Pier - Repair of F-3, F-4, F-5, and F-6 waterfront facilities - Upgrade of the Port's IT system and integration of TOS	\$4,980,745.00	\$0.00	\$4,980,745.00		1. The PAG is currently awaiting review/approval on its Hazard Mitigation Grant Program grant application submitted to FEMA's Building Resilient Infrastructure & Communities (BRIC) grant program. The project name is PAG Wharves Service Life Extension - Hardening of F1 - F6 in the amount of \$72,660,014.67. Status Quo. 2. Work is ongoing for TOS Cloud option. Pending appropriate documentation from third party vendor. Status Quo.
Other Priority Projects - EnterpriseOne Financial Management System	\$2,500,000.00	\$1,550,329.31	\$949,670.69		E1 went Live on May 18, 2021. There will be a 2 year-system support by Oracle. Currently working on E1 enhancements and a continuation of job costing and safety modules. Both are estimated to complete in by September 30, 2021.
New Admin. Annex Building	\$10,445,000.00	\$0.00	\$10,445,000.00		Three draft layout options for the Admin Building has been completed by the PAG's OAE and is being reviewed by Management. No decision on which option has been selected as of this report. Status Quo.
Grand Total	\$55,328,800.00	\$3,764,577.47	\$51,564,222.53		



PORT OF GUAM

ATURIDAT I PUETTON GUAHAN

Jose D. Leon Guerrero Commercial Port

1026 Cabras Highway, Suite 201, Piti, Guam 96925

Telephone: 671-477-5931/35 Facsimile: 671-477-2689/4445

Website: www.portguam.com



Lourdes A. Leon Guerrero
Governor of Guam

Joshua F. Tenorio
Lieutenant Governor

**Port Authority of Guam
Board of Directors Regular Board Meeting
August 26, 2021**

**Executive Summary
Multi-Step Invitation for IFB-PAG-003-21
CCTV Surveillance System and Access Control System (ACS)
Replacement Project and Preventive Maintenance Services**

PURPOSE: Request the Port Authority of Guam (Port) Board of Directors to approve the award to California Pacific Technical Services, LLC dba CalPac for *CCTV Surveillance System and Access Control System (ACS) Replacement Project and Preventive Maintenance Services (hereafter referred to as the Project)*. Upon approval of the award, Management further request the Board of Directors to concur to a resolution to petition the Public Utilities Commission (PUC) to review and approve the Project in accordance to 12 G.C.A. § 12004, PUC Contract Review Protocol.

BACKGROUND: The Multi-Step Invitation for Bid for IFB-PAG-003-21 was publicly announced on May 10, 2021 in the Guam Daily Post. Nineteen (19) bid packets of the MS IFB were downloaded by potential bidders from the Port's website prior to the mandatory pre-bid conference. Of the nineteen (19) bidders, seven (7) bidders attended the pre-bid conference and site visit.

The pre-bid conference was held on May 18, 2021 at 10:00 a.m. at the Port's Board of Directors Conference Room followed by a site inspection conducted by the Procurement Division. An additional site visit was conducted on May 19, 2021 for areas not covered in the initial site visit and a third site visit was requested and conducted on June 11, 2021. The bid submittal date for Phase 1 (Part A) and Phase 2 (Part B) was extended from 4:00pm Monday June 7, 2021 to 4:00pm Wednesday, June 30, 2021. The procurement timelines were adjusted to accommodate the changes. Of the seven (7) prospective bidders, one (1) bid was officially received on June 30, 2021, namely California Pacific Technical Services, LLC dba (CalPac) at precisely 3:17p.m.

The bid submission was reviewed by the Evaluation Committee from July 1 thru July 9, 2021 ending with a presentation from the prospective bidder. At the conclusion of Phase 1 of the multi-step bid process, the Evaluation Committee deemed the prospective bidder to be "Acceptable". The prospective bidder was notified of their acceptability and was informed of the date and time of the price bid opening.

Phase 2's price bid (Part B) opening date was scheduled for 10:00a.m. Tuesday, July 13, 2021. The priced bid was opened in the presence of the bidder's representative and read aloud by the Procurement representatives. The results of the bid submittals are as follows:

Bidder	Price	Gov't Estimate	Variance	Remarks
CalPac Base Bid 1.1 to 6.1 - (Location: Port Compound/Admin. Bldg./Port Command Center with PM Services)	\$1,024,674.00	\$863,716.08 (MARAD - \$673,009.45; Port Security Grant Program - \$190,607.63)	(\$160,957.92)	Variance is due to: 1) infrastructure deficiencies, 2) PM Services that were not initially included in the grant awards, and 3) PAG budget amount being in 2018 dollars.
CalPac Optional Bid - (Location: Agat Marina with PM Services)	\$196,744.00	- 0 -	(\$196,744.00)	Market Research estimated cost at \$69,939.42 w/o PM Services.
Total with Optional Bid	\$1,221,418.00	\$863,716.08	(\$357,701.92)	Variance will be Port funded from Port Police Division's budget.

Evaluation and Analysis: Pursuant to 5 GCA § 5211 (g) and as indicated on page 2 of 122, Section 15 (Method of Award) of the Instruction to Bidders in the bid package, the contract is to be awarded to the lowest responsible, responsive bidder whose bid meets the requirements and criteria set forth in this Invitation for Bid. To determine the responsibility of bidders and in compliance with § 3116 (2) of the Procurement Rules and Regulations, the bid package specified the required documents that bidders must submit with their bid price proposal. A brief summary is as follows:

CalPac: The bidder provided all the required documents as stipulated in the bid package. The bidder submitted a total bid price w/Optional bid items in the amount of \$1,221,418.00. The Port's lack of infrastructure (connectivity and power to the poles) and the inclusion of preventive maintenance services are contributing factors in the increase over the government estimate. The additional funding needed for the entire project to include the Optional Bid for the installation of the CCTV system at the Agat Marina is \$357,701.92. The Port has been able to identify the additional funding for the project from the Port Police Division's budget through the reprogramming of the FY2021 Port Police equipment budget and the FY2021 Port Police operational budget.

LEGAL REVIEW: The Port's Legal Counsel (Special Assistant Attorney General) has been involved and has approved all phases of this procurement as required by law. Upon the Board's approval, we request that the accompanying resolution be issued in order to petition the PUC for final review and approval, in accordance with the PUC Contract Review Protocol. Upon PUC approval, the Procurement Division will finalize the contract, issue a purchase order, and Notice to Proceed (NTP) for final execution by both parties.

FINANCE REVIEW: Funding for this Multi Step IFB –PAG-003-21 (CCTV Surveillance System and Access Control System (ACS)) Replacement Project and Preventive Maintenance Services is provided by FEMA's FY2018 Port Security Grant Program, USDOT MARAD Grant Cooperative Agreement and Port Funds.

RECOMMENDATION: Management requests the Board of Directors' approval of the award to CalPac. Management also request the Board of Director's to issue the accompanying resolution in order to petition the PUC for final review and approval. CalPac has been deemed responsive and responsible and has met all the requirements and specifications set forth in the Multi-Step IFB, which is consistent with Guam Procurement Regulations.

BOARD OF DIRECTORS
Francisco G. Santos, Chairman
Nathan T. Taimanglo, Vice Chairman
Isa Marie C. Koki, Board Secretary
Dorothy P. Harris, Member



Resolution No. 2021-09

**RELATIVE TO PETITIONING THE PUBLIC UTILITIES COMMISSION (PUC)
FOR THE APPROVAL OF THE AWARD TO CALIFORNIA PACIFIC TECHNICAL SERVICES,
LLC DBA CALPAC FOR THE CCTV SURVEILLANCE SYSTEM AND ACCESS CONTROL
SYSTEM (ACS) REPLACEMENT PROJECT AND PREVENTIVE MAINTENANCE SERVICES**

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE PORT AUTHORITY OF GUAM:

WHEREAS, on May 10, 2021, the Port Authority of Guam (PAG) issued a Multi-Step Invitation for Bid (MS-IFB) No. IFB-PAG-003-21 to solicit qualified companies/firms for the CCTV Surveillance System and Access Control System (ACS) Replacement Project and Preventive Maintenance Services; and

WHEREAS, a total of nineteen (19) prospective bidders expressed their interest by registering online and downloading the IFB packet from the Port's website; and

WHEREAS, only one (1) company, California Pacific Technical Services, LLC dba CalPac, submitted a bid packet which included the Unpriced Technical Offer-Part A, and the Priced Offer-Part B, both of which were evaluated and ranked by the Port's Evaluation Committee; and

WHEREAS, at the conclusion of the evaluation process, it was determined that California Pacific Technical Services, LLC dba CalPac has been deemed to have met all the requirements of responsibility and responsiveness set forth in the Multi-Step Invitation for Bid, and is consistent with the Guam Procurement Regulations; and

WHEREAS, the bid amount submitted was \$1,221,418.00 which is inclusive of the Optional Bid for the installation of the CCTV surveillance system for the Agat Marina and optional year for preventive maintenance services; and


WHEREAS, this project is made possible through FEMA 2018 Port Security Grant Program, U.S. Department of Transportation Maritime Administration Grant Cooperative Agreement, and Port Authority of Guam funds; and


WHEREAS, the Port Authority Board of Directors at its regular meeting of August 26, 2021 approved the contract award to California Pacific Technical Services, LLC dba CalPac for Multi-Step Invitation for Bid No. IFB-PAG-003-21 for the CCTV Surveillance System and Access Control System (ACS) Replacement Project and Preventive Maintenance Services; now therefore be it

RESOLVED, the Port Authority Board of Directors authorizes management to petition the Public Utilities Commission (PUC) to review and approve the contract award to California Pacific Technical Services, LLC dba CalPac in accordance with the Contract Review Protocol for the Port Authority of Guam; and be it further

RESOLVED, the Chairman certify to, and the Secretary attest to, the adoption hereof and that a copy of this resolution be sent to the Public Utilities Commission.

**PASSED AND ADOPTED UNANIMOUSLY BY THE BOARD OF
DIRECTORS THIS 26th DAY OF AUGUST, 2021.**


FRANCISCO G. SANTOS
CHAIRMAN, BOARD OF DIRECTORS
PORT AUTHORITY OF GUAM


ISA MARIE C. KOKI
SECRETARY, BOARD OF DIRECTORS
PORT AUTHORITY OF GUAM

Digitally signed by Isa Koki
Date: 2021.08.30 12:24:38
+10'00'





PORT OF GUAM
ATURIDAT I PUETTON GUAHAN
Jose D. Leon Guerrero Commercial Port
1026 Cabras Highway, Suite 201, Piti, Guam 96925
Telephone: 671-477-5931/35 Facsimile: 671-477-2689/4445
Website: www.portguam.com



Lourdes A. Leon Guerrero
Governor of Guam
Joshua F. Tenorio
Lieutenant Governor

Port Authority of Guam
Board of Directors Regular Board Meeting
August 26, 2021
Executive Summary
PAG-RFP-020-005
Performance Management Contract for Gantry Cranes

PURPOSE: Request the Board of Directors to approve the Request for Proposal award to **Matson** for the **Performance Management Contract PAG-RFP-No. 020-005** to provide maintenance and certification for the Port Authority of Guam gantry cranes.

BACKGROUND:

On July 31, 2020, a Request for Proposal (RFP) was issued to solicit qualified companies/firms to provide consulting services for the performance management of gantry cranes at the Port Authority of Guam by advertising a public notice through the Guam Pacific Daily News. The deadline to submit the proposals was in October 2020. Nine (9) companies expressed their interest by registering and obtaining the package. Two (2) firms officially submitted their proposals in response to the RFP, Guam Shipyard and Matson.

After the opening of all sealed proposals and determining that all offerors were responsible, the submitted proposals were distributed and evaluated by the evaluation committee. The results of the evaluation committee revealed Matson as the most qualified offeror.

As part of the RFP procurement process, a letter of Notice of Intent to Award was sent on February 15, 2021 to Matson to submit their cost proposal with proposed rates in order to initiate the cost negotiation proceedings. On February 19, 2021, a cost proposal and list of rates were submitted by Matson. To initiate negotiations, a meeting was held on February 23, 2021, at 10:00 a.m. and then again on April 28, 2021. On May 10, 2021, an initial counteroffer from the Port was issued to Matson. Matson responded on June 3, 2021 to the Port's first counteroffer. After more clarifications were made and responses received from Matson's sub-contractor Paul Bridges & Associates, PAG sent its 2nd counteroffer on July 13, 2021 requesting for the following:

- 1) Matson agrees to 10% plus cost for the procurement of parts under Ad Hoc or Emergency services as opposed to 20% plus cost.
- 2) Matson agrees to comply with the Port Authority of Guam's Travel Policy, to provide three (3) economy options as required and agrees to incur additional cost should a change in schedule be caused by the Port, but only after a task order had been authorized. Any flight upgrades will be at the Consultant/Travelers expense and will not be reimbursed by the Port.

- 3) Matson agrees with the Port's preference that training be provided by the manufacturer and not by a third party, and further agrees that training entities be approved by the PAG.
- 4) That PAG retract its 1st counteroffer for Task Order #1 at not to exceed price of \$13,100. Task Order #1 shall be subject to availability of funds and successful negotiations between the Port Authority of Guam and Matson.

On August 11, 2021, Matson officially accepted the Port's counteroffer. ***Both parties have come to a fair and reasonable negotiation.***

Administrative fee will be based on current GRT plus 2% service charge, and will be on all invoices for service to include all those provided by outside firms, except invoices relating to procurement purchases.

Task orders that involve travel will comply with PAG's travel policy, and will be subject to PAG's approval of task order.

All miscellaneous job-related expenses, reproduction, facsimile, and express mail will be charged at actual cost.

LEGAL REVIEW:

The necessary documents pertaining to this project have been forwarded to the Port's legal counsel. Upon the Board's approval of this award and legal approval of the contract to form, the final documents will be forwarded to the Public Utilities Commission for review and concurrence of resolution.

FINANCE REVIEW:

Funding for the contract is made possible through Local Port Funds. A requisition was inputted and approved covering the amount of two hundred thousand dollars (\$200,000) per year, for a term of 5 years. Port may renew every 5 years not to exceed a total term of 20 years. Projects issued via Task Orders against this contract will also be funded with Local Port Funds.

RECOMMENDATION:

Management requests the Board of Directors' motion to approve the award of this RFP contract to ***Matson*** for a period of five (5) years from the last signature date on the Agreement and with the option to renew this contract for five (5) additional years thereafter, provided this contract does not exceed a total of twenty (20) years. The offeror has been deemed to have met all the requirements set forth in the RFP and is consistent with the Guam Procurement Regulations.

BOARD OF DIRECTORS
Francisco G. Santos, Chairman
Nathan T. Taimanglo, Vice Chairman
Isa Marie C. Koki, Board Secretary
Dorothy P. Harris, Member



Resolution No. 2021-10

**RELATIVE TO PETITIONING THE PUBLIC UTILITIES COMMISSION (PUC)
FOR THE APPROVAL OF THE AWARD TO MATSON FOR THE PERFORMANCE
MANAGEMENT CONTRACT FOR THE PORT AUTHORITY OF GUAM GANTRY CRANES**

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE PORT AUTHORITY OF GUAM:

WHEREAS, on July 31, 2020, the Port Authority of Guam (PAG) issued a Request for Proposal PAG-RFP-020-005 to solicit qualified companies/firms to provide maintenance and certification for the Port Authority of Guam gantry cranes; and

WHEREAS, a total of nine (9) prospective bidders expressed their interest by registering and obtaining the bid packet; and

WHEREAS, two (2) companies/firms submitted their proposals in response to the Request for Proposal, namely Guam Shipyard and Matson; and

WHEREAS, after the opening of all sealed proposals and determining that all offerors were responsible, the submitted proposals were distributed and evaluated by the Port evaluation committee, which then revealed that Matson was the most qualified offeror; and

WHEREAS, as part of the procurement process, the cost negotiation between PAG and Matson ensued on February 23, 2021, and had completed on August 11, 2021 wherein both parties have come to a fair and reasonable negotiation; and


WHEREAS, this Request for Proposal, through task order basis, is made possible by PAG local funds in the amount of \$200,000.00 per year for an initial contract term of five (5) years, with options to renew the contract for five (5) additional years thereafter, not to exceed a total contract term of twenty (20) years; and

WHEREAS, the Port Authority Board of Directors at its regular meeting of August 26, 2021 approved the contract award to Matson for the Request for Proposal PAG-RFP-020-005 for the Performance Management Contract to provide maintenance and certification of Port Authority of Guam gantry cranes; now therefore be it

RESOLVED, the Port Authority Board of Directors authorizes management to petition the Public Utilities Commission (PUC) to review and approve the contract award to Matson in accordance with the Contract Review Protocol for the Port Authority of Guam; and be it further

RESOLVED, the Chairman certify to, and the Secretary attest to, the adoption hereof and that a copy of this resolution be sent to the Public Utilities Commission.

**PASSED AND ADOPTED UNANIMOUSLY BY THE BOARD OF
DIRECTORS THIS 26th DAY OF AUGUST, 2021.**


FRANCISCO G. SANTOS
CHAIRMAN, BOARD OF DIRECTORS
PORT AUTHORITY OF GUAM


Digitally signed by Isa Koki
Date: 2021.08.30 12:25:01
+10'00'
ISA MARIE C. KOKI
SECRETARY, BOARD OF DIRECTORS
PORT AUTHORITY OF GUAM





PORT OF GUAM
ATURIDAT I PUETTON GUAHAN
Jose D. Leon Guerrero Commercial Port
1026 Cabras Highway, Suite 201, Piti, Guam 96925
Telephone: 671-477-5931/35 Facsimile: 671-477-2689/4445
Website: www.portguam.com




Lourdes A. Leon Guerrero
Governor of Guam
Joshua F. Tenorio
Lieutenant Governor

August 24, 2021

MEMORANDUM

TO: Board of Directors

FROM: Rory J. Respicio, General Manager 

SUBJECT: **Memorandum of Understanding (MOU) between the United States Army Reserve Represented by 797 Engineer Vertical Construction Company and the Port Authority of Guam**

The United States Army Reserve Represented by 797 Engineer Vertical Construction Company (“797 EVCC”) has reached out to the Port Authority of Guam (“PAG”) to offer voluntary services relating to construction projects and maintaining facility infrastructure at the Port.

The Memorandum of Understanding (“MOU”) establishes the framework necessary for the 797 EVCC to complete miscellaneous construction projects on PAG property and related facilities during the 797 EVCC Battle Assembly and Annual Training, on a voluntary and as needed, task order, basis.

The PAG will identify and coordinate projects that will enhance the PAG property and related facilities including, but not limited to, the construction, improvement and maintenance of PAG real property, fortify surrounding property from storm damage, etc. The projects are expected to be completed by a platoon sized element in one weekend. Each project will be identified, assessed, and approved in writing by the PAG General Manager, or delegate, and accepted and agreed upon by the Commander of the 797 EVCC, or delegate. The projects will be presented and executed on a task order basis.

The 797 EVCC Commander or delegate will assess the projects as identified by the PAG General Manager or delegate for scope of work, duration of project, Bill of Materials lists and, if able, completed during scheduled Battle Assembly and Annual Training. A Bill of Materials will be given to the PAG General Manager and Soldier hours will be calculated for the Commander.

This MOU conveys the parties similar goals and mutual understanding to work together and support each other’s activities and objectives. We are hopeful that through this MOU, we can establish a long standing relationship between the 797 EVCC and the PAG. Thus, I am respectfully requesting your approval to enter into the Memorandum of Understanding (MOU) between the United States Army Reserve Represented by 797 Engineer Vertical Construction Company and the Port Authority of Guam relative to construction projects and maintaining facility infrastructure at the Port.

I am available for any questions you may have. *Si Yu'os Ma'ase.*

MEMORANDUM OF UNDERSTANDING

Between

United States Army Reserve

Represented by

797 Engineer Vertical Construction Company

And

The Port Authority of Guam

Relating to construction projects and maintaining facility infrastructure at the Port Authority of Guam

This Memorandum of Understanding (hereinafter "MOU") is entered into on the date of the last signature below, by and between the 797 Engineer Vertical Construction Company, whose address is 61 Annon Avenue, Barrigada, Guam 96913 (hereinafter "EVCC") and the Port Authority of Guam, whose address is 1026 Cabras Highway, Suite 201 Piti Guam 96915 (hereinafter "PAG").

This MOU establishes the framework necessary for the EVCC to complete miscellaneous construction projects on PAG property and related facilities during 797 EVCC Battle Assembly (hereinafter "BA") and Annual Training, on a voluntary and as needed, task order, basis. This MOU shall remain in full force and effect unless otherwise terminated and agreed to in writing signed by authorized representatives of both parties.

The PAG will identify and coordinate projects that will enhance the PAG property and related facilities including, but not limited to, the construction, improvement and maintenance of PAG real property, fortify surrounding property from storm damage, etc. The projects should be completable by a platoon sized element in one weekend. Each project will be identified, assessed, and approved in writing by the PAG General Manager, or delegate, and accepted and agreed upon by the Commander of the 797 EVCC, or delegate. The projects will be presented and executed on a task order basis.

The 797 EVCC Commander or delegate will assess the projects as identified by the PAG General Manager or delegate for scope of work, duration of project, Bill of Materials lists (hereinafter "BOM") and, if able, completed during BA. A BOM will be given to the PAG General Manager and Soldier hours will be calculated for the Commander.

The Port Authority of Guam agrees to:

1. Develop the Scope of Work and provide all BOM for the completion of the project at no cost to the US Army Reserve or the 797 EVCC.
2. Identify any sensitive areas. Special considerations will be given when assessing projects conducted on these areas. The PAG will identify anything in the vicinity of the project that may be of health and safety concern.
3. Ensure the project area is cleared of any Unexploded Ordnances or obstructions that may cause any bodily harm to person or equipment. No below surface work projects will be considered.

4. Apply for and obtain any permits that may be required for the subject projects.
5. Ensure the projects are entirely on PAG property and free of any leases or easements that may hinder the project.
6. Provide PAG presence and supervision on all project sites throughout the duration of the subject project until completion in case of questions or emergency.
7. Will not hold the 797 EVCC liable for any negligible acts or damages to any at arms-length assets during the project completion.

The 797 Engineer Vertical Construction Company agrees to:

1. Provide 797 EVCC Soldiers and support for the agreed upon project.
2. Work diligently to not disturb PAG grounds outside of scope of project.
3. Establish setbacks (minimum 10') from all buildings, utilities, sensitive areas or anything identified before project starts and will not operate equipment in these set back areas.
4. Remain aware of public access and any Distinguished Visitors and keep them away from project site and equipment that is moving or staged.

It is mutually agreed that:

1. The 797 EVCC does not provide any guarantees or promises to the PAG regarding the quality and/or completion of the project.
2. The PAG will not hold the 797 EVCC liable for any negligible damages related to the operations and quality of the 797 EVCC's support towards the agreed upon project.

Point of Contact for this Memorandum of Understanding is 1LT Joshua A Flatley, Commander, 797 EVCC, joshua.a.flatley.mil@mail.mil or 410-603-0653 cell.

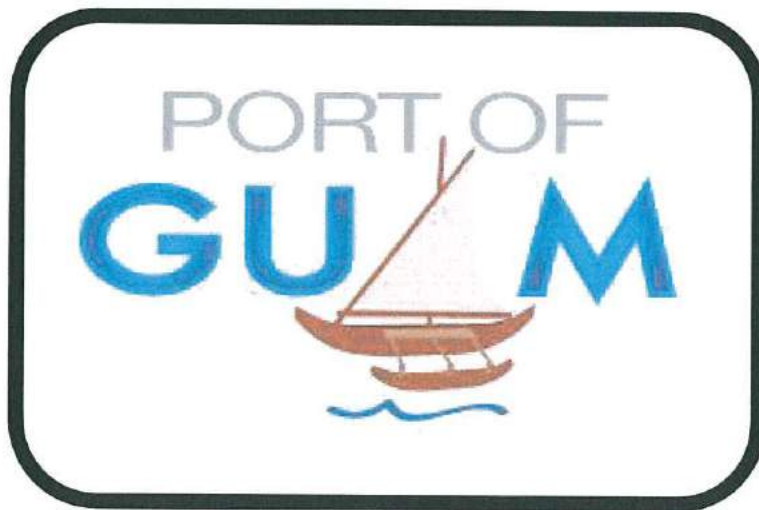
Mr. Rory Respicio
General Manager
Port Authority of Guam

Joshua A Flatley
1LT, EN
Commanding

Mr. Francisco G. Santos
Chairman, Board of Directors
Port Authority of Guam

**Jose D. Leon Guerrero
Commercial Port**

**FY 2022
Proposed Budget**



For Review by the Board of Directors

August 26, 2021 – Meeting of the Board of Directors

**PORT AUTHORITY OF GUAM
JOSE D. LEON GUERRERO COMMERCIAL PORT**

**FY-2022
PROPOSED BUDGET**

TABLE OF CONTENTS

	Page
1) GRAND SUMMARY	1-2
2) REVENUES	3-4
3) NON-DIVISIONAL/GENERAL EXPENSE	5-6
4) GANTRY CRANES/CRANE MAINTENANCE DIVISION	7-9
5) FACILITY MAINTENANCE	10
6) SECTION/DIVISION SUMMARY	11
101 General Manager/Deputy General Manager	12
121 Harbor Master	13
122 Port Police	14
123 Safety	15
145 Planning Division	16
150 Marketing/Public Relations	17
300 Operations Manager	18
310-313 Stevedore	19
320 Terminal	20
330-333 Transportation	21
400-414,430 Equipment Maintenance	22
420-423 Facility Maintenance	23
600 Corporate Services	24
610 General Administration	25
620 Human Resources	26
630-632 Procurement & Supply	27
640 Engineering/CIP	28
650-655 Commercial	29
670 Information Technology	30
675,140,681,685 Finance Division	31
7) CAPITAL IMPROVEMENT PROJECTS	32
8) EQUIPMENTS	33
9) ORGANIZATIONAL CHART	34

**FY-2022
PROPOSED BUDGET
GRAND SUMMARY**

	FY-2022 Proposed Budget	FY-2021 Approved Budget	FY-2021 Antcpd EOY	FY-22 Prop vs FY-21 Appr	FY-22 Prop vs FY-21 Antcpd EOY
DESCRIPTION					
1 Cargo Revenues	37,399,151	36,813,190	37,333,709	585,960	65,442
2 Non Cargo Revenues	10,894,658	11,250,343	9,200,937	-355,685	1,693,721
3 TOTAL REVENUES	48,293,809	48,063,533	46,534,646	230,275	1,759,162
4					
5 Divisional - Salaries & Benefits					
6 Management & Employee Salaries	21,284,015	20,370,967	19,553,145	913,048	1,730,870
9 Holiday Work	339,297	334,172	152,436	5,125	186,861
10 Sick Leave Used	0	0	741,591	0	-741,591
11 Annual Leave Taken	0	0	1,160,643	0	-1,160,643
13 Comp Time Taken	0	0	0	0	0
14 Typhoon Salaries	0	160,855	5	-160,855	-5
15 Labor Cost Salaries	-1,627,108	0	0	-1,627,108	-1,627,108
16 Vacancy Pool	1,200,000	1,300,000			
17 Regular Salaries	21,196,204	22,165,994	21,607,821	-869,790	-1,611,617
19 Night Differential/Hazard Pay	637,437	607,910	1,765,692	29,527	-1,128,255
20 Overtime	2,163,158	2,190,298	1,841,492	-27,140	321,666
21 Retirement (26.96%)	6,155,099	5,445,474	5,958,976	709,625	196,123
22 Death & Disability	153,012	176,204	80,023	-23,192	72,989
24 Hospital	1,792,003	1,144,530	1,770,690	647,473	21,313
25 Life	68,638	66,551	59,156	2,086	9,481
26 Dental	94,384	83,934	80,842	10,450	13,542
27 Medicare	345,825	297,287	343,516	48,538	2,309
28 Labor Cost Benefits	-670,043	0	0	-670,043	-670,043
33 SUB-TOTAL	31,935,716	32,178,181	33,508,208	-142,465	-2,772,492
34					
35 Other Divisional Expense					
36 Office Supplies	54,500	55,000	34,451	-500	20,049
38 Operational Supplies	1,279,200	989,200	439,820	290,000	839,380
39 Gas, Diesel	350,000	350,000	269,586	0	80,414
40 Equipment	397,326	408,960	76,572	-11,634	320,754
41 Contractual	916,938	955,938	409,036	-39,000	507,902
42 Miscellaneous	68,248	69,748	53,288	-1,500	14,961
43 Training	50,000	75,000	6,030	-25,000	43,970
45 Travel	140,000	140,000	12,802	0	127,198
46 SUB-TOTAL	3,256,212	3,043,846	1,301,583	212,366	1,954,629
47					
48 TOTAL DIVISIONAL EXPENSE	35,191,928	35,222,027	34,809,791	69,901	-817,864
49					
50 General Expense					
52 OTHER BENEFITS	50,000	50,000	40,478	0	9,522
53 OTHER PERSONNEL COSTS	80,000	80,000	18,365	0	61,635
54 COMMUNICATIONS	226,404	263,404	129,784	-37,000	96,620
55 UTILITIES	1,375,000	1,560,000	1,069,004	-185,000	305,996
56 GENERAL INSURANCE	3,276,900	3,128,000	3,399,437	148,900	-122,537
57 REPAIRS AND MAINTENANCE	117,000	117,000	146,283	0	-29,283
59 DEPRECIATION EXPENSE	5,487,401	5,487,401	5,367,857	0	119,543
60 DAMAGE, SHORTAGE, WRITEOFF	15,000	37,000	14,084	-22,000	916
61 MISCELLANEOUS	72,500	132,500	39,289	-60,000	33,211
62 AGENCY & MANAGEMENT FEE'S	732,735	732,735	932,309	0	-199,573
63 PROFESSIONAL SERVICES	531,500	886,160	443,401	-354,660	88,099
64 OTHER CONTRACTUAL	320,000	330,000	5,441	-10,000	314,559
68 SUBTOTAL GENERAL EXPENSE	12,284,440	12,804,200	11,605,733	-519,760	678,707
69					
70 GRAND TOTAL EXPENSE	47,476,368	48,026,227	46,415,524	-449,859	-139,156

**FY-2022
PROPOSED BUDGET
GRAND SUMMARY**

	FY-2022 Proposed Budget	FY-2021 Approved Budget	FY-2021 Antcpd EOY	FY-22 Prop vs FY-21 Appr	FY-22 Prop vs FY-21 Antcpd EOY
DESCRIPTION					
71					
73 OPERATING INCOME/LOSS	817,441	37,306	119,122	680,135	1,898,318
74					
75 OTHER INCOME/EXPENSE					
76 <i>Non-Operating Expense</i>	7,649,594	7,649,594	5,540,506	0	2,109,088
77 <i>Federal Reimbursements</i>	5,697,656	6,416,971	1,906,650	-719,315	3,791,006
78 <i>Insurance Reimbursements</i>	0	0	0	0	0
80 <i>Miscellaneous Interest Income</i>	1,950,037	1,950,037	109,089	0	1,840,948
81 TOTAL OTHER INCOME/EXPENSE	-1,901	717,414	-3,524,767	-719,315	3,522,866
82					
83 NET INCOME/LOSS	815,540	754,720	-3,405,645	-39,180	5,421,185
84					
85 CRANE NET INCOME/LOSS	146,706	166,560		-19,854	
87 FMF NET INCOME/LOSS	1,182,308	1,373,897			
88 TOTAL NET INCOME/LOSS	2,144,554	2,295,177		-59,034	

**FY-2022
PROPOSED BUDGET
REVENUES**

	FY-2022 Proposed Budget	FY-2021 Approved Budget	FY-2021 Antcpd EOY	FY-22 Prop vs FY-21 Appr	FY-22 Prop vs FY-21 Antcpd EOY	
CARGO REVENUES						
1	CT-Containers	22,489,729	22,179,220	22,407,462	310,509	82,267
2	CT Breakbulk	868,595	856,603	1,189,498	11,992	-320,903
3	CT Unitized	14,841	14,636	7,628	205	7,212
5	CT Ro/Ro	185,185	182,628	389,506	2,557	-204,321
6	CT Devan/Stuff	59,647	58,824	82,883	824	-23,235
7	CT Heavylift	32,130	31,686	30,551	444	1,579
8	CT Longlength	720	710	9,138	10	-8,418
9	OUT-OF-GAUGE CARGO	203,784	200,970	141,907	2,814	61,877
10	CARGO THROUGHPUT REVENUES	23,925,207	23,525,277	24,258,573	329,354	-403,942
11						
12	OTHER CARGO RELATED REVENUES					
15	Transshipment Container	2,477,028	2,442,829	2,230,078	34,200	246,950
16	Overstow Container	263,382	259,746	377,095	3,636	-113,713
17	Shifted Container	2,981	2,940	1,945	41	1,036
18	Rigged Container	50,421	49,725	57,871	696	-7,450
19	REEFER CNTR-PLUG/UNPLUG	144,301	142,309	127,035	1,992	17,265
20	Direct Labor Billed	3,305,102	3,259,469	3,228,418	45,633	76,684
21	Equipment Rental	283,960	280,040	217,862	3,921	66,098
22	Port Entry Fee&Dockage	565,707	557,897	388,759	7,811	176,948
23	Wharfage	5,474,822	5,399,233	5,560,412	75,589	-85,589
24	Fuel Surcharge*	697,837	688,202	688,904	9,635	8,933
25	Maritime Security Fee*	208,401	205,524	196,756	2,877	11,645
26	OTHER CARGO RELATED REVENUES	13,473,944	13,287,913	13,075,137	186,031	398,808
27						
28	TOTAL CARGO REVENUES	37,399,151	36,813,190	37,333,709	515,385	-5,134
29						
30	FACILITIES REVENUES					
31						
32	Facility Usage					
33	Facility-Usage-MOBIL	800,763	800,763	693,706	0	107,058
35	Facility-Usage-TRISTAR	2,744,081	2,744,081	3,017,162	0	-273,081
36	Cement Thruput	143,136	143,136	90,360	0	52,776
37	Facility Usage	3,687,981	3,687,981	3,801,228	0	-113,247
38						
39	Space Rental					
42	Lease Income-GEDA	1,268,186	1,268,186	1,012,424	0	255,762
44	Common Area Maintenance	1,074,481	1,074,481	1,210,949	0	-136,468
45	Security Surcharge Rental	33,630	33,630	33,797	0	-168
46		117,422	117,422	39,082	0	78,340
47	Marina Revenues					
48	Water and Landside Activity	8,844	8,844	4,268	0	4,577
49	Gregorio D. Perez	62,734	62,734	64,372	0	-1,639
50	Agat Marina	236,048	236,048	225,389	0	10,659
51	Marina Revenues	307,626	307,626	294,029	0	13,597
52						
53	Harbor of Refuge					
54	Demurrage	38,678	38,678	36,163	0	2,515
55		3,082,100	3,082,100	2,113,257	0	968,843
56	TOTAL FACILITY REVENUES	9,610,103	9,610,103	8,540,929	0	1,069,174
57						
58	OTHER FEES & SERVICES					
61	Materials Used	1,342	1,342	120	0	1,222
62	Passenger Service	17,260	17,260	0	0	17,260
64	Bunker Services	14,271	14,271	12,783	0	1,488
65	Special Services	87,161	87,161	72,112	0	15,050
66	Elect. Power	20,524	20,524	18,534	0	1,990
67	TOTAL OTHER FEES & SERVICES	140,558	140,558	103,549	0	37,009
68						

**FY-2022
PROPOSED BUDGET
REVENUES**

	FY-2022 Proposed Budget	FY-2021 Approved Budget	FY-2021 Antcpd EOY	FY-22 Prop vs FY-21 Appr	FY-22 Prop vs FY-21 Antcpd EOY	
69	ADMINISTRATIVE FEES & SERVICES					
70	PAG Documentation	3,000	3,000	1,055	0	1,946
71	I.D. Badges	300	300	848	0	-548
72	Police Reports	12	12	15	0	-3
75	Violation of Regulation Penalty	684	684	0	0	684
78	TOTAL ADMINISTRATIVE FEES & SERVICES	3,996	3,996	1,917	0	134
79						
80	OTHER INCOME/EXPENSE					
85						
86	OTHER REIMBURSEMENTS					
89	OAE Technical Services	1,125,000	1,480,685	554,541	-355,685	570,459
91	Office of Highway Safety - A Dai He Hao	15,000	15,000	0	0	15,000
93	TOTAL OTHER REIMBURSEMENTS	1,140,000	1,495,685	554,541	-355,685	585,459
94						
99	TOTAL OTHER INCOME/EXPENSE	1,140,000	1,495,685	554,541	-355,685	585,459
100						
101	TOTAL NON CARGO REVENUES	10,894,658	11,250,343	9,200,937	-355,685	1,691,775
102						
103	TOTAL CARGO/NON-CARGO REVENUES	48,293,809	48,063,533	46,534,646	159,700	1,686,641
104						
105	REIMBURSEMENTS					
106	FEDERAL REIMBURSEMENT					
107	Miscellaneous Expense			19,040	0	-19,040
108	MARAD	761,666	1,583,694	0	-822,028	761,666
109	US DOT TIGER		2,500,000	0	-2,500,000	0
111	DOD \$50M Modernization			242,357	0	-242,357
113	Fed Reim-DOI Fish&Wild	829,916	576,742	32,707	253,174	797,210
117	Fed Reim-HS 2016 PSGP			0	0	0
118	Fed Reim-HS 2017 PSGP	520,126		46,038	520,126	474,089
119	Fed Reim-HS 2018 PSGP	124,569	508,073	7,937	-383,504	116,632
120	Fed Reim-OEA Owners	914,193		0	914,193	914,193
128	Fed Reim-FEMA		248,137	1,558,572	-248,137	-1,558,572
129	Fed Reim-FEMA Typhoon	2,862		0	2,862	2,862
130	Hazard Mitigation	477,942	240,776	0	237,166	477,942
131	OIA	558,200	120,163	0	438,038	558,200
132	EDA	1,508,182	639,387	0	868,794	1,508,182
133	FEDERAL REIMBURSEMENT	5,697,656	6,416,971	1,906,650	-719,315	3,791,006
134						
135	INSURANCE SETTLEMENTS					
136	Insurance Settlement-Other	0	0	0	0	0
138	INSURANCE SETTLEMENTS	0	0	0	0	0
139						
140	TOTAL REIMBURSEMENTS	5,697,656	6,416,971	1,906,650	-719,315	3,791,006
141						
142	MISCELLANEOUS INCOME					
144	Interest Income-Billing	83,674	83,674	78,256	0	5,418
145	Interest Income-Bond	1,671,057	1,671,057	8,329	0	1,662,728
146	Interest Income-Investment	195,306	195,306	13,715	0	181,591
147	Miscellaneous Income	0	0	8,789	0	-8,789
148	Gain <Loss> on Asset	0	0	0	0	0
149	MISCELLANEOUS INCOME	1,950,037	1,950,037	109,089	0	1,840,948
150						
151						
152	GRAND TOTAL REVENUES	55,941,502	56,430,541	48,550,385	-559,615	7,318,595

**FY-2022
PROPOSED BUDGET
GENERAL EXPENSE**

	DESCRIPTION	FY-2022 Proposed Budget	FY-2021 Approved Budget	FY-2021 Antcpd EOY	FY-22 Prop vs FY-21 Appr	FY-22 Prop vs FY-21 Antcpd EOY
	GENERAL EXPENSE					
1	OTHER BENEFITS					
2	Recognition Awards	50,000	50,000	40,478	0	9,522
5	TOTAL OTHER BENEFITS	50,000	50,000	40,478	0	9,522
6						
7	OTHER PERSONNEL COSTS					
8	Workmen's Compensation	65,000	65,000	13,701	0	51,299
9	Drug Program	15,000	15,000	4,664	0	10,336
10	TOTAL OTHER PERSONNEL COSTS	80,000	80,000	18,365	0	61,635
11						
12	COMMUNICATIONS					
13	Long Distance	650	650	4,136	0	-3,486
14	Telephone	75,754	75,754	89,836	0	-14,082
15	Telephone System Maintenance	25,000	37,000	20,961	-12,000	4,039
16	Internet Access	125,000	150,000	14,850	-25,000	110,150
18	TOTAL COMMUNICATIONS	226,404	263,404	129,784	-37,000	96,620
19						
20	UTILITIES					
21	Water	400,000	400,000	394,632	0	5,368
22	Power	900,000	1,060,000	650,005	-160,000	249,995
23	Trash Removal	75,000	100,000	24,368	-25,000	50,633
24	TOTAL UTILITIES	1,375,000	1,560,000	1,069,004	-185,000	305,996
25						
26	GENERAL INSURANCE					
27	Insurance	3,126,900	2,978,000	2,977,937	148,900	148,963
28	Workmen's Compensation Insurance	150,000	150,000	421,500	0	-271,500
29	TOTAL GENERAL INSURANCE	3,276,900	3,128,000	3,399,437	148,900	-122,537
30						
31	REPAIRS AND MAINTENANCE					
32	Maintenance-PAG Gulf Pier	72,000	72,000	72,000	0	0
33	Maintenance-PAG F1 Pier	40,000	40,000	52,308	0	-12,308
34	Building Maintenance	5,000	5,000	21,975	0	-16,975
36	TOTAL REPAIRS AND MAINTENANCE	117,000	117,000	146,283	0	-29,283
37						
38	DEPRECIATION EXPENSE					
39	Depreciation	5,487,401	5,487,401	5,367,857	0	119,543
40	TOTAL DEPRECIATION EXPENSE	5,487,401	5,487,401	5,367,857	0	119,543
41						
42	DAMAGE, SHORTAGE, WRITEOFF					
43	Inventory Loss/Writ	0	1,500	0	-1,500	0
44	Bad Debt Writeoff	0	10,000	0	-10,000	0
46	Penalty-Noncompliance	0	10,000	0	-10,000	0
47	Claims Cargo Shortage	15,000	10,000	14,084	5,000	916
48	Claims-Legal Settlement	0	5,000	0	-5,000	0
49	Claims-Other Damage	0	500	0	-500	0
50	TOTAL DAMAGE, SHORTAGE, WRITEOFF	15,000	37,000	14,084	-22,000	916
51						
52	MISCELLANEOUS					
53	Contingencies	0	40,000	0	-40,000	0
54	Natural Disaster Emergency Fund	15,000	30,000	0	-15,000	15,000
55	Board of Director's Expense	6,500	6,500	1,913	0	4,587
57	I.D. TWIC	7,000	12,000	5,636	-5,000	1,364
58	Pump Out Station	5,000	5,000	0	0	5,000
59	GPS/Track Me Guam	39,000	39,000	31,740	0	7,260
60	TOTAL MISCELLANEOUS	72,500	132,500	39,289	-60,000	33,211
61						
62	AGENCY & MANAGEMENT FEE'S					
63	Agency Fees	7,500	7,500	6,537	0	963
64	Mobil Manager's Fee	105,412	105,412	48,469	0	56,943

**FY-2022
PROPOSED BUDGET
GENERAL EXPENSE**

	FY-2022 Proposed Budget	FY-2021 Approved Budget	FY-2021 Antcpd EOY	FY-22 Prop vs FY-21 Appr	FY-22 Prop vs FY-21 Antcpd EOY
65 <i>Tristar Manager's Fee</i>	619,823	619,823	877,302	0	-257,479
66 TOTAL AGENCY & MANAGEMENT FEE'S	732,735	732,735	932,309	0	-199,573
67					
68 PROFESSIONAL SERVICES					
69 <i>Audit & Accounting Fees</i>	49,000	49,000	58,500	0	-9,500
70 <i>Environmental Compliance-SWPP</i>	35,000	180,000	34,228	-145,000	772
71 <i>G4S M&S</i>	130,000	130,000	129,169	0	831
74 <i>Owner's Agent Engineer (WSP)</i>	50,000	100,000	27,001	-50,000	22,999
78 <i>PUC Consultant/Legal</i>	50,000	50,000	26,351	0	23,649
79 <i>PUC Assessment Fee</i>	110,000	100,000	107,500	10,000	2,500
83 <i>Legal Counsel</i>	50,000	200,000	53,490	-150,000	-3,490
84 <i>Bank Service Fee - BOG</i>	1,500	2,160	1,407	-660	93
85 <i>Bank Service Fee - BOG CC</i>	6,000	0	5,755	6,000	245
88 <i>Fire Sprinkler/Alarm Certification</i>	50,000	75,000	0	-25,000	50,000
89 TOTAL PROFESSIONAL SERVICES	531,500	886,160	443,401	-354,660	88,099
90					
91 OTHER CONTRACTUAL					
92 <i>Temporary Staffing</i>	300,000	300,000	0	0	300,000
93 <i>Equipment Rental</i>	0	10,000	0	-10,000	0
94 <i>Medical Exams</i>	20,000	20,000	5,441	0	14,559
95 TOTAL OTHER CONTRACTUAL	320,000	330,000	5,441	-10,000	314,559
110					
111 TOTAL GENERAL EXPENSE	12,284,440	12,804,200	11,605,733	-519,760	678,707
112					
113 NON-OPERATING EXPENSE					
118					
119 INTEREST EXPENSE					
120 <i>Miscellaneous Expense</i>	10,000	10,000	165	0	9,835
121 <i>Bond Annual Fees</i>	43,500	43,500	22,000	0	21,500
122 <i>Bond Interest General Expense</i>	2,991,215	2,991,215	2,005,639	0	985,577
126 TOTAL INTEREST EXPENSE	3,044,715	3,044,715	2,027,803	0	1,016,912
127					
128 RETIREMENT GOVT CONTRIBUTION					
129 <i>Retirement COLA Benefits</i>	660,000	660,000	652,000	0	8,000
130 <i>Retirees Gov't Contribution (Med,Den,Life)</i>	1,650,000	1,650,000	1,615,589	0	34,411
131 <i>Retirement Supplemental Benefits</i>	447,819	447,819	380,243	0	67,576
133 TOTAL RETIREMENT GOVT CONTRIBUTION	2,757,819	2,757,819	2,647,832	0	109,987
134					
135 FEDERAL EXPENSES					
136 <i>Homeland Security</i>	15,000	15,000	143,045	0	-128,045
137 <i>MARAD</i>	195,444	195,444	0	0	195,444
138 <i>FEMA PSGP</i>	145,931	145,931	0	0	145,931
139 <i>U.S. DOH-FEMA EMI</i>			0	0	0
140 <i>OAE Technical Services</i>	1,480,685	1,480,685	715,111	0	765,574
141 <i>Office of Highway Safety - A Dai He Hao</i>			0	0	0
142 TOTAL FEDERAL EXPENSES	1,837,060	1,837,060	858,156	0	978,904
143					
144 GAIN (LOSS) OM ASSET					
145 <i>Loss on Asset Disposals</i>	10,000	10,000	6,716	0	3,284
146 TOTAL GAIN (LOSS) OM ASSET	10,000	10,000	6,716	0	3,284
147					
148 TOTAL NON-OPERATING EXPENSE	7,649,594	7,649,594	5,540,506	0	2,109,088
149					
150 TOTAL NON DIVISIONAL/GENERAL EXPENSE	19,934,034	20,453,794	17,146,239	-519,760	2,787,795

**FY-2022
PROPOSED BUDGET
CRANES**

		FY-2022 Proposed Budget	FY-2021 Approved Budget	FY-2021 Antcpd EOY	FY-22 Prop vs FY-21 Appr	FY-22 Prop vs FY-21 Antcpd EOY
	CRANE REVENUES					
1	Crane Surcharge*	5,750,993	5,750,993	5,743,735	0	7,258
2	TOTAL CRANE REVENUES	5,750,993	5,750,993	5,743,735	0	7,258
3						
4	GANTRY GENERAL EXPENSE					
6	Insurance	286,000	260,000	260,000	26,000	26,000
7	TOTAL GENERAL EXPENSE	286,000	260,000	260,000	26,000	26,000
8						
9	REPAIRS AND MAINTENANCE- SUB					
10	Crane Maintenance Division	2,788,287	2,662,780	2,671,549	125,508	116,738
15	GANTRY 4, 5 & 6 Corrosion	50,000	80,000	0	-30,000	50,000
17	GANTRY 4, 5 & 6 Fuel	200,000	200,000	166,957	0	33,043
19	GANTRY 4, 5 & 6 Materials/Parts	300,000	500,000	82,839	-200,000	217,161
20	GANTRY 4, 5 & 6 Outside Labor/Services	100,000	60,000	94,429	40,000	5,571
24	Professional Services	10,000	10,000	0	0	10,000
25	Machine Shop	15,000	15,000	8,865	0	6,135
26	Rewinding Motors & Generators	10,000	10,000	0	0	10,000
27	Trolley Wheels 8 ea	20,000	20,000	0	0	20,000
29	TOTAL REPAIRS AND MAINTENANCE- SUB	3,493,287	3,557,780	3,024,638	-64,492	468,649
30						
31	DEPRECIATION EXPENSE					
32	Depreciation	1,000,000	890,484	906,305	109,516	93,695
33	TOTAL DEPRECIATION EXPENSE	1,000,000	890,484	906,305	109,516	93,695
34						
35	PROFESSIONAL SERVICES					
36	PMC Management Fee-Cranes	300,000	400,000	0	-100,000	300,000
37	Caterpillar Service Contract	50,000	70,000	0	-20,000	50,000
38	Crane Certification	25,000	25,000	21,735	0	3,265
39	TOTAL PROFESSIONAL SERVICES	375,000	495,000	21,735	-120,000	353,265
40						
41	TOTAL GENERAL EXPENSE-CRANE	5,154,287	5,203,263	4,212,678	-48,976	941,610
42						
43	INTEREST EXPENSE					
44	Bond Interest Crane Expense	450,000	381,170	450,321	68,830	-321
45	TOTAL INTEREST EXPENSE	450,000	381,170	450,321	68,830	-321
46						
47	TOTAL NON-OPERATING EXPENSE	450,000	381,170	450,321	68,830	-321
48						
49	TOTAL NON DIVISIONAL/GENERAL EXPENSE	5,604,287	5,584,433	4,662,999	19,854	941,289
50						
51	TOTAL NET INCOME/LOSS	146,706	166,560		-19,854	
53	Crane Reserve Fund 9.5%	546,344	546,344			

**FY-2022
PROPOSED BUDGET
CRANES**

55	GANTRY 3, 4, 5 & 6 CIP's					Funding
56		PROPOSED				
57	<i>Crane 5 Trolley Rail Replacement</i>	2022				CRANE
58	<i>Crane Operator's Cab Acquisition and Changeout</i>	2022				CRANE
59	<i>APEX Corrosion Control</i>	2022				CRANE
60	<i>Elevator Assembly 3ea</i>	2022				CRANE
61	<i>Spare C 32 generator</i>	2022				CRANE
63	<i>1 Radiator Assembly</i>	2022				CRANE
64	<i>Demolition</i>	2022				CRANE
65	<i>2 Each Hoist Motors</i>	2022				CRANE
66	<i>Operators Cab Installation(x3)</i>	2022				CRANE
67	<i>ABB Annual Tune Up for G4, G5, & G6</i>	2022				CRANE
68	<i>GE Motors Annual Tune Up for G4, G5, & G6</i>	2022				CRANE
69	<i>NDT Testing Services</i>	2022				CRANE
70	<i>AC Replacement 6ea</i>	2022				CRANE
71	<i>Engine Overhaul 2ea</i>	2022				CRANE
72	<i>Install fence around shop two area</i>	2022				CRANE
73	<i>40 ft. Container</i>	2022				CRANE
74	<i>Roof for over resistor Bank Panel</i>	2022				CRANE

**FY-2022
PROPOSED BUDGET
CRANE DIVISION**

BUSINESS UNIT: 411	SECTION: CRANE	SECTION: CRANE MAINTENANCE			
OBJECT CLASSIFICATION/ITEM	FY-2022 Proposed Budget	FY-2021 Approved Budget	FY-2021 Antcpd EOY	FY-22 Prop vs FY-21 Appr	FY-22 Prop vs FY-21 Antcpd EOY
PERSONNEL SERVICES					
Management & Employee Salaries	703,130	673,340	627,180	29,790	75,950
Holiday Work	14,600	16,986	14,600	-2,387	0
Sick Leave Used			18,110	0	-18,110
Annual Leave Taken			24,594	0	-24,594
Comp Time Taken	-	-	0	0	0
Typhoon Salaries	-	9,043	0	-9,043	0
Labor Cost Salaries	(32,743)	31,716	0	-64,459	-32,743
Regular Salaries	684,987	697,221	684,484	-46,099	503
Night Differential/Hazard Pay	89,205	53,207	89,205	35,998	0
Overtime	110,000	110,000	81,212	0	28,788
TOTAL PERSONNEL SERVICES	884,192	894,293	854,901	-10,101	29,291
PERSONNEL BENEFITS					
Retirement (26.96%)	200,209	186,460	180,982	13,750	19,227
Death & Disability	1,977	5,437	1,977	-3,460	0
Hospital Insurance	85,389	49,283	85,389	36,106	0
Life Insurance	2,014	2,053	2,014	-39	0
Dental Insurance	3,240	2,995	3,240	245	0
Medicare	12,918	10,179	11,677	2,738	1,241
Labor Cost Benefits	(13,484)	11,096	0	-24,579	-13,484
TOTAL PERSONNEL BENEFITS	292,263	267,502	285,279	24,761	6,984
MATERIALS & SUPPLIES					
Operational Supplies	20,000	20,000	19,636	0	364
TOTAL MATERIALS & SUPPLIES	20,000	20,000	19,636	0	364
Furnishing & Equipment					
Office Equipment	1,250	1,250	0	0	1,250
Power & Hand Tools	1,500	1,500	0	0	1,500
Safety Equipment	2,500	2,500	1,504	0	996
Shop Equipment	3,000	3,000	0	0	3,000
TOTAL FURNISHING & EQUIPMENT	8,250	8,250	1,504	0	6,746
Overhead Allocation					
OH-Benefits	444,314	171,696	423,733	272,618	20,581
OH-Overtime	127,342	135,972	121,444	-8,630	5,899
OH-Salaries & Wages	1,011,926	1,165,066	965,052	-153,140	46,874
TOTAL OVERHEAD ALLOCATION	1,583,583	1,472,734	1,510,229	110,848	73,354
DEPARTMENT TOTAL	2,788,287	2,662,780	2,671,549	125,508	116,738

**FY-2022
PROPOSED BUDGET
FACILITY MAINTENANCE FEE**

DESCRIPTION	FY-2022 Proposed Budget	FY-2021 Approved Budget	FY-2021 Antcpd EOY	FY-22 Prop vs FY-21 Appr	FY-22 Prop vs FY-21 Antcpd EOY
FMF REVENUES					
1 Facility Maintenance Fee	1,762,308	1,861,046	1,762,308	-98,737	0
2 TOTAL FMF REVENUES	1,762,308	1,861,046	1,762,308	-98,737	0
3					
FMF GENERAL EXPENSE					
5 2018 Bond Int Exp-FMF	580,000	487,149	581,803	92,851	-1,803
6 Cathodic Services			0	0	0
7 Other FMF Small Projects			0	0	0
8 TOTAL REPAIRS AND MAINTENANCE	580,000	487,149	581,803	92,851	-1,803
9					
10 TOTAL FMF GENERAL EXPENSE	580,000	487,149	581,803	92,851	-1,803
11					
12 TOTAL NET INCOME/LOSS	1,182,308	1,373,897	-1,180,505	191,588	-1,803
FACILITY MAINTENANCE CAPITAL IMPROVEMENT PROJECTS					
A.) The following are list of projects that are currently ongoing, in the planning and design stage and future construction projects. Please note they are not in any order of priority					
DESCRIPTION					
13 Old Gate House Demolition/Renovation					Funding
Installation Of Additional Reefer Outlets - 61 ea - 480					FMF
14 Volts At Container Yard Area "S"					FMF
15 Remove and Replace Terminal Gate Booths 1, 2, & 3					FMF
16 F-5 Cathodic Protection					FMF
17 Disposal of Assets (Gantyr's, RTG's, and MHC)					FMF

**FY-2022
PROPOSED BUDGET
DIVISIONAL SUMMARY**

SECTION	BUSINESS UNIT	FY-2022 Proposed Budget	FY-2021 Approved Budget	FY-2021 Antcpd EOY	FY-22 Prop vs FY-21 Appr	FY-22 Prop vs FY-21 Antcpd EOY
<i>General Mgr/Deputy Gen. Mgr</i>	101	851,787	762,865	851,878	88,923	-91
<i>Harbor Master</i>	121	1,039,335	1,073,316	850,951	-33,981	188,385
<i>Port Police</i>	122	3,468,884	3,459,027	3,397,313	9,858	71,571
<i>Occupational & Safety</i>	123	1,172,835	996,493	937,344	176,342	235,491
<i>Strategic Planning</i>	145	261,515	656,674	669,258	-395,159	-407,743
<i>Public Relations/Marketing</i>	150	497,750	397,635	985,183	100,115	-487,432
<i>Operations Manager</i>	300	775,826	773,079	580,450	2,747	195,376
<i>Stevedoring</i>	310-313	4,547,527	4,436,461	4,032,956	111,066	514,571
<i>Terminal</i>	320	3,307,406	3,253,370	3,113,121	54,036	194,286
<i>Transportation</i>	330-333	6,361,088	6,003,843	5,627,081	357,246	734,007
<i>Maintenance</i>	400-414,430	3,045,615	2,772,896	4,410,417	272,718	-1,364,803
<i>Facility Maintenance</i>	420-423	1,472,241	2,110,013	1,961,588	-637,771	-489,347
<i>Corporate Services</i>	600	622,121	499,646	803,604	122,475	-181,483
<i>Administrative Services</i>	610	369,677	362,698	303,413	6,979	66,264
<i>Human Resources</i>	620	1,182,380	950,107	1,467,622	232,273	-285,242
<i>Procurement/Supply</i>	630-632	1,072,492	946,495	927,707	125,998	144,785
<i>Engineering/CIP</i>	640	247,704	551,077	509,341	-303,374	-261,637
<i>Commercial</i>	650	682,389	613,619	461,170	68,769	221,218
<i>Information Technology</i>	670	1,069,297	1,191,611	905,305	-122,314	163,992
<i>Finance</i>	675-685,140	1,944,056	1,968,131	2,012,236	-24,074	-68,180
<i>Vacancies/Benefits</i>		1,200,000	1,300,000	0	-100,000	1,200,000
TOTAL DIVISION/SECTION EXPENSE		35,191,928	35,079,055	34,807,940	112,873	383,987

**FY-2022
PROPOSED BUDGET**

BUSINESS UNIT: 101	SECTION: GENERAL MANAGER'S OFFICE				
OBJECT CLASSIFICATION/ITEM	FY-2022 Proposed Budget	FY-2021 Approved Budget	FY-2021 Antcpd EOY	FY-22 Prop vs FY-21 Appr	FY-22 Prop vs FY-21 Antcpd EOY
PERSONNEL SERVICES					
Management & Employee Salaries	607,687	549,610	574,901	58,077	32,786
Holiday Work	-	-	0	0	0
Sick Leave Used	-	-	1,554	0	-1,554
Annual Leave Taken	-	-	3,084	0	-3,084
Comp Time Taken	-	-	0	0	0
Typhoon Salaries	-	2,950	0	-2,950	0
Labor Cost Salaries	-	-	0	0	0
Regular Salaries	607,687	526,965	579,538	55,127	28,149
Night Differential/Hazard Pay	-	-	36,931	0	-36,931
Overtime	-	-	0	0	0
TOTAL PERSONNEL SERVICES	607,687	552,560	616,469	55,127	-8,782
PERSONNEL BENEFITS					
Retirement (26.96%)	173,787	152,793	158,349	20,994	15,438
Death & Disability	958	1,977	958	-1,019	0
Hospital Insurance	20,291	7,888	20,291	12,403	0
Life Insurance	850	747	850	103	0
Dental Insurance	1,134	898	1,134	237	0
Medicare	9,420	8,341	8,583	1,078	837
Labor Cost Benefits	-	-	0	0	0
TOTAL PERSONNEL BENEFITS	206,440	172,644	190,166	33,796	16,274
MATERIALS & SUPPLIES					
Office Supplies	4,000	4,000	3,986	0	14
TOTAL MATERIALS & SUPPLIES	4,000	4,000	3,986	0	14
CONTRACTUALS					
Professional Services	100	100	918	0	-818
TOTAL CONTRACTUALS	100	100	918	0	-818
Miscellaneous					
Dues & Subscriptions	26,060	26,060	39,836	0	-13,776
Miscellaneous Others	7,500	7,500	503	0	6,997
TOTAL MISCELLANEOUS	33,560	33,560	40,340	0	-6,780
DEPARTMENT TOTAL	851,787	762,865	851,878	88,923	-91

**FY-2022
PROPOSED BUDGET**

BUSINESS UNIT: 121	SECTION: HARBOR MASTER DIVISION				
OBJECT CLASSIFICATION/ITEM	FY-2022 Proposed Budget	FY-2021 Approved Budget	FY-2021 Antcpd EOY	FY-22 Prop vs FY-21 Appr	FY-22 Prop vs FY-21 Antcpd EOY
PERSONNEL SERVICES					
Management & Employee Salaries	675,464	704,102	478,729	-28,639	196,735
Holiday Work	20,222	20,222	17,407	0	2,814
Sick Leave Used			8,296	0	-8,296
Annual Leave Taken			55,202	0	-55,202
Comp Time Taken	-	-	-	0	0
Typhoon Salaries	-	6,741	-	-6,741	0
Labor Cost Salaries	-	-	-	0	0
Regular Salaries	695,685	697,202	559,635	-35,380	136,051
Night Differential/Hazard Pay	19,702	18,790	53,436	913	-33,734
Overtime	14,000	13,762	10,971	238	3,029
TOTAL PERSONNEL SERVICES	729,388	763,617	624,042	-34,229	105,345
PERSONNEL BENEFITS					
Retirement (26.96%)	190,998	195,430	133,687	-4,431	57,311
Death & Disability	1,980	4,943	1,980	-2,963	0
Hospital Insurance	38,930	30,323	38,930	8,607	0
Life Insurance	1,465	1,867	1,465	-402	0
Dental Insurance	1,818	2,268	1,818	-450	0
Medicare	10,557	10,669	7,913	-112	2,643
Labor Cost Benefits	-	-	-	0	0
TOTAL PERSONNEL BENEFITS	245,748	245,499	185,793	248	59,955
MATERIALS & SUPPLIES					
Office Supplies	1,500	1,500	555	0	945
Operational Supplies	700	700	480	0	220
TOTAL MATERIALS & SUPPLIES	2,200	2,200	1,035	0	1,165
CONTRACTUALS					
Communication Maintenance	6,000	6,000	2,490	0	3,510
Underwater Diving Services	50,000	50,000	37,341	0	12,659
TOTAL CONTRACTUALS	56,000	56,000	39,831	0	16,169
Furnishing & Equipment					
Communication Equipment	4,000	4,000	-	0	4,000
Office Equipment	2,000	2,000	249	0	1,751
TOTAL FURNISHING & EQUIPMENT	6,000	6,000	249	0	5,751
DEPARTMENT TOTAL	1,039,335	1,073,316	850,951	-33,981	188,385

**FY-2022
PROPOSED BUDGET**

BUSINESS UNIT: 122	SECTION: PORT POLICE DIVISION				
OBJECT CLASSIFICATION/ITEM	FY-2022 Proposed Budget	FY-2021 Approved Budget	FY-2021 Antcpd EOY	FY-22 Prop vs FY-21 Appr	FY-22 Prop vs FY-21 Antcpd EOY
PERSONNEL SERVICES					
Management & Employee Salaries	1,969,208	1,985,823	1,784,422	-16,615	184,786
Holiday Work	57,445	54,283	57,445	3,162	0
Sick Leave Used			32,995	0	-32,995
Annual Leave Taken			85,469	0	-85,469
Comp Time Taken	-	-	0	0	0
Typhoon Salaries	-	31,489	5	-31,489	-5
Labor Cost Salaries	(53,748)	-	0	-53,748	-53,748
Regular Salaries	1,972,905	1,975,636	1,960,337	-98,690	12,568
Night Differential/Hazard Pay	68,711	65,528	217,660	3,183	-148,949
Overtime	410,000	347,636	387,333	62,364	22,667
TOTAL PERSONNEL SERVICES	2,451,616	2,484,759	2,565,329	-33,143	-113,713
PERSONNEL BENEFITS					
Retirement (26.96%)	576,808	527,034	496,880	49,774	79,928
Death & Disability	12,889	15,816	12,395	-2,927	494
Hospital Insurance	210,875	135,863	209,636	75,012	1,239
Life Insurance	6,401	5,974	6,214	427	187
Dental Insurance	10,499	8,807	8,693	1,692	1,806
Medicare	39,930	28,773	35,728	11,157	4,202
Labor Cost Benefits	(22,134)	-	0	-22,134	-22,134
TOTAL PERSONNEL BENEFITS	835,268	722,267	769,546	113,001	65,722
MATERIALS & SUPPLIES					
Office Supplies	4,000	4,000	2,163	0	1,837
Operational Supplies	100,000	140,000	22,779	-40,000	77,221
TOTAL MATERIALS & SUPPLIES	104,000	144,000	24,942	-40,000	79,058
CONTRACTUALS					
Professional Services	70,000	100,000	35,996	-30,000	34,004
TOTAL CONTRACTUALS	70,000	100,000	35,996	-30,000	34,004
Furnishing & Equipment					
Office Equipment	4,000	4,000	0	0	4,000
Safety Equipment	4,000	4,000	1,500	0	2,500
TOTAL FURNISHING & EQUIPMENT	8,000	8,000	1,500	0	6,500
DEPARTMENT TOTAL	3,468,884	3,459,027	3,397,313	9,858	71,571

**FY-2022
PROPOSED BUDGET**

BUSINESS UNIT: 123		SECTION: OCCUPATIONAL HEALTH AND SAFETY DIVISION			
OBJECT CLASSIFICATION/ITEM	FY-2022 Proposed Budget	FY-2021 Approved Budget	FY-2021 Antcpd EOY	FY-22 Prop vs FY-21 Appr	FY-22 Prop vs FY-21 Antcpd EOY
PERSONNEL SERVICES					
Management & Employee Salaries	656,356	498,456	486,810	157,900	169,545
Holiday Work	3,413	2,288	3,413	1,125	0
Sick Leave Used			52,510	0	-52,510
Annual Leave Taken			59,120	0	-59,120
Comp Time Taken	-	-	0	0	0
Typhoon Salaries	-	9,456	0	-9,456	0
Labor Cost Salaries	-	-	0	0	0
Regular Salaries	659,768	486,566	601,853	149,569	57,915
Night Differential/Hazard Pay	7,685	7,329	30,269	356	-22,584
Overtime	50,000	60,000	45,778	-10,000	4,222
TOTAL PERSONNEL SERVICES	717,453	577,529	677,901	139,925	39,552
PERSONNEL BENEFITS					
Retirement (26.96%)	202,671	138,450	147,537	64,221	55,135
Death & Disability	3,563	4,448	2,081	-885	1,483
Hospital Insurance	54,036	26,136	52,020	27,899	2,015
Life Insurance	2,174	1,680	1,614	494	560
Dental Insurance	7,645	1,692	2,227	5,954	5,418
Medicare	11,292	7,558	9,558	3,733	1,734
Labor Cost Benefits	-	-	0	0	0
TOTAL PERSONNEL BENEFITS	281,382	179,965	215,038	101,417	66,344
MATERIALS & SUPPLIES					
Office Supplies	4,000	4,000	2,296	0	1,704
Operational Supplies	25,000	25,000	2,725	0	22,275
Operational Supplies Environmental	40,000	60,000	6,281	-20,000	33,719
TOTAL MATERIALS & SUPPLIES	69,000	89,000	11,302	-20,000	57,698
Furnishing & Equipment					
Office Equipment	5,000	10,000	0	-5,000	5,000
Safety Equipment	100,000	140,000	33,103	-40,000	66,897
TOTAL FURNISHING & EQUIPMENT	105,000	150,000	33,103	-45,000	71,897
DEPARTMENT TOTAL	1,172,835	996,493	937,344	176,342	235,491

**FY-2022
PROPOSED BUDGET**

BUSINESS UNIT: 145		SECTION: STRATEGIC PLANNING DIVISION			
OBJECT CLASSIFICATION/ITEM	FY-2022 Proposed Budget	FY-2021 Approved Budget	FY-2021 Antcpd EOY	FY-22 Prop vs FY-21 Appr	FY-22 Prop vs FY-21 Antcpd EOY
PERSONNEL SERVICES					
Management & Employee Salaries	508,051	488,578	448,886	19,473	59,165
Holiday Work	-	-	0	0	0
Sick Leave Used	-	-	9,004	0	-9,004
Annual Leave Taken	-	-	26,627	0	-26,627
Comp Time Taken	-	-	0	0	0
Typhoon Salaries	-	1,918	0	-1,918	0
Labor Cost Salaries	(297,647)	-	0	-297,647	-297,647
Regular Salaries	210,405	467,775	484,518	-280,091	-274,113
Night Differential/Hazard Pay	-	-	28,003	0	-28,003
Overtime	-	-	0	0	0
TOTAL PERSONNEL SERVICES	210,405	490,496	512,521	-280,091	-302,116
PERSONNEL BENEFITS					
Retirement (26.96%)	141,477	135,836	129,235	5,642	12,243
Death & Disability	1,142	2,966	1,142	-1,823	0
Hospital Insurance	16,711	12,732	16,711	3,980	0
Life Insurance	1,104	1,120	1,104	-16	0
Dental Insurance	1,444	1,522	1,444	-78	0
Medicare	7,214	7,416	6,590	-202	624
Labor Cost Benefits	(122,571)	-	0	-122,571	-122,571
TOTAL PERSONNEL BENEFITS	46,522	161,591	156,226	-115,069	-109,704
MATERIALS & SUPPLIES					
Office Supplies	800	800	510	0	290
Operational Supplies	500	500	0	0	500
TOTAL MATERIALS & SUPPLIES	1,300	1,300	510	0	790
Furnishing & Equipment					
Office Equipment	800	800	0	0	800
Safety Equipment	300	300	0	0	300
TOTAL FURNISHING & EQUIPMENT	1,100	1,100	0	0	1,100
Miscellaneous					
Dues & Subscriptions	2,188	2,188	0	0	2,188
TOTAL MISCELLANEOUS	2,188	2,188	0	0	2,188
DEPARTMENT TOTAL	261,515	656,674	669,258	-395,159	-407,743

**FY-2022
PROPOSED BUDGET**

BUSINESS UNIT: 150	SECTION: MARKETING/PUBLIC RELATIONS DIVISION				
OBJECT CLASSIFICATION/ITEM	FY-2022 Proposed Budget	FY-2021 Approved Budget	FY-2021 Antcpd EOY	FY-22 Prop vs FY-21 Appr	FY-22 Prop vs FY-21 Antcpd EOY
PERSONNEL SERVICES					
Management & Employee Salaries	351,582	267,862	488,204	83,720	-136,622
Holiday Work	-	-	0	0	0
Sick Leave Used	-	-	36,265	0	-36,265
Annual Leave Taken	-	-	50,526	0	-50,526
Comp Time Taken	-	-	0	0	0
Typhoon Salaries	-	515	0	-515	0
Labor Cost Salaries	-	-	0	0	0
Regular Salaries	351,582	255,946	574,995	83,205	-223,413
Night Differential/Hazard Pay	-	-	14,278	0	-14,278
Overtime	-	-	0	0	0
TOTAL PERSONNEL SERVICES	351,582	268,377	589,273	83,205	-237,691
PERSONNEL BENEFITS					
Retirement (26.96%)	99,291	74,479	364,420	24,812	-265,129
Death & Disability	494	1,977	494	-1,483	0
Hospital Insurance	8,215	2,425	8,215	5,790	0
Life Insurance	549	747	549	-198	0
Dental Insurance	674	364	674	310	0
Medicare	7,446	4,066	19,174	3,380	-11,728
Labor Cost Benefits	-	-	0	0	0
TOTAL PERSONNEL BENEFITS	116,668	84,057	393,525	32,611	-276,857
MATERIALS & SUPPLIES					
Office Supplies	2,000	2,000	1,494	0	506
Operational Supplies	3,000	3,000	1,851	0	1,149
TOTAL MATERIALS & SUPPLIES	5,000	5,000	3,345	0	1,655
CONTRACTUALS					
Advertising	7,000	11,000	0	-4,000	7,000
Other Contractual Services	15,000	25,000	891	-10,000	14,109
TOTAL CONTRACTUALS	22,000	36,000	891	-14,000	21,109
Furnishing & Equipment					
Office Equipment	1,000	1,200	0	-200	1,000
TOTAL FURNISHING & EQUIPMENT	1,000	1,200	0	-200	1,000
Miscellaneous					
Dues & Subscriptions	1,500	3,000	0	-1,500	1,500
TOTAL MISCELLANEOUS	1,500	3,000	0	-1,500	1,500
DEPARTMENT TOTAL	497,750	397,635	987,034	100,115	-489,283

**FY-2022
PROPOSED BUDGET**

BUSINESS UNIT: 300	SECTION: OPERATIONS MANAGER				
OBJECT CLASSIFICATION/ITEM	FY-2022 Proposed Budget	FY-2021 Approved Budget	FY-2021 Antcpd EOY	FY-22 Prop vs FY-21 Appr	FY-22 Prop vs FY-21 Antcpd EOY
PERSONNEL SERVICES					
Management & Employee Salaries	531,825	531,893	348,057	-68	183,768
Holiday Work	-	-	0	0	0
Sick Leave Used			53,132	0	-53,132
Annual Leave Taken			16,325	0	-16,325
Comp Time Taken	-	-	0	0	0
Typhoon Salaries	-	1,409	0	-1,409	0
Labor Cost Salaries	-	-	0	0	0
Regular Salaries	531,825	508,599	417,515	-1,477	114,310
Night Differential/Hazard Pay	56	53	14,680	3	-14,624
Overtime	-	-	0	0	0
TOTAL PERSONNEL SERVICES	531,881	533,356	432,195	-1,475	99,686
PERSONNEL BENEFITS					
Retirement (26.96%)	146,288	147,888	112,704	-1,599	33,584
Death & Disability	-	2,718	0	-2,718	0
Hospital Insurance	25,042	14,343	25,042	10,699	0
Life Insurance	974	1,027	974	-52	0
Dental Insurance	1,098	1,113	1,098	-15	0
Medicare	5,982	8,074	5,509	-2,091	473
Labor Cost Benefits	-	-	0	0	0
TOTAL PERSONNEL BENEFITS	179,385	175,163	145,328	4,222	34,057
MATERIALS & SUPPLIES					
Office Supplies	200	200	245	0	-45
TOTAL MATERIALS & SUPPLIES	200	200	245	0	-45
Furnishing & Equipment					
Office Equipment	10,360	10,360	2,682	0	7,678
Safety Equipment	54,000	54,000	0	0	54,000
TOTAL FURNISHING & EQUIPMENT	64,360	64,360	2,682	0	61,678
DEPARTMENT TOTAL	775,826	773,079	580,450	2,747	195,376

**FY-2022
PROPOSED BUDGET**

BUSINESS UNIT: 310-313		SECTION: STEVEDORING DIVISON			
OBJECT CLASSIFICATION/ITEM	FY-2022 Proposed Budget	FY-2021 Approved Budget	FY-2021 Antcpd EOY	FY-22 Prop vs FY-21 Appr	FY-22 Prop vs FY-21 Antcpd EOY
PERSONNEL SERVICES					
Management & Employee Salaries	2,835,838	2,811,241	2,204,986	24,597	630,852
Holiday Work	19,562	19,562	17,162	0	2,400
Sick Leave Used			76,320	0	-76,320
Annual Leave Taken			129,302	0	-129,302
Comp Time Taken	-	-	0	0	0
Typhoon Salaries		24,597	0	-24,597	0
Labor Cost Salaries	-	-	0	0	0
Regular Salaries	2,855,400	2,723,134	2,427,770	0	427,631
Night Differential/Hazard Pay	156,621	149,367	266,197	7,255	-109,576
Overtime	385,000	393,000	361,897	-8,000	23,103
TOTAL PERSONNEL SERVICES	3,397,022	3,397,767	3,055,864	-745	341,158
PERSONNEL BENEFITS					
Retirement (26.96%)	783,625	781,141	631,302	2,484	152,323
Death & Disability	27,184	27,184	13,646	0	13,538
Hospital Insurance	268,441	162,459	268,441	105,981	0
Life Insurance	10,267	10,267	7,487	0	2,780
Dental Insurance	10,997	10,997	10,986	0	11
Medicare	45,991	42,645	41,760	3,346	4,231
Labor Cost Benefits	-	-	0	0	0
TOTAL PERSONNEL BENEFITS	1,146,505	1,034,694	973,621	111,811	172,884
MATERIALS & SUPPLIES					
Office Supplies	1,000	1,000	825	0	175
Operational Supplies	2,000	2,000	2,051	0	-51
TOTAL MATERIALS & SUPPLIES	3,000	3,000	2,876	0	124
Furnishing & Equipment					
Safety Equipment	1,000	1,000	595	0	405
TOTAL FURNISHING & EQUIPMENT	1,000	1,000	595	0	405
DEPARTMENT TOTAL	4,547,527	4,436,461	4,032,956	111,066	514,571

**FY-2022
PROPOSED BUDGET**

BUSINESS UNIT: 320	SECTION: TERMINAL DIVISION				
OBJECT CLASSIFICATION/ITEM	FY-2022 Proposed Budget	FY-2021 Approved Budget	FY-2021 Antcpd EOY	FY-22 Prop vs FY-21 Appr	FY-22 Prop vs FY-21 Antcpd EOY
PERSONNEL SERVICES					
Management & Employee Salaries	2,109,966	2,094,871	1,745,142	15,095	364,824
Holiday Work	20,240	20,240	16,802	0	3,437
Sick Leave Used			108,133	0	-108,133
Annual Leave Taken			110,227	0	-110,227
Comp Time Taken	-	-	0	0	0
Typhoon Salaries	-	15,095	0	-15,095	0
Labor Cost Salaries	-	-	0	0	0
Regular Salaries	2,130,205	2,031,531	1,980,304	0	149,901
Night Differential/Hazard Pay	57,886	55,205	165,232	2,681	-107,346
Overtime	300,000	288,000	222,897	12,000	77,103
TOTAL PERSONNEL SERVICES	2,488,091	2,473,410	2,368,433	14,681	119,659
PERSONNEL BENEFITS					
Retirement (26.96%)	584,620	582,055	530,859	2,565	53,761
Death & Disability	19,770	19,770	8,169	0	11,602
Hospital Insurance	154,815	120,530	154,815	34,285	0
Life Insurance	7,467	7,467	6,797	0	670
Dental Insurance	8,460	8,460	6,992	0	1,468
Medicare	34,282	31,776	31,129	2,506	3,153
Labor Cost Benefits	-	-	0	0	0
TOTAL PERSONNEL BENEFITS	809,415	770,060	738,762	39,355	70,653
MATERIALS & SUPPLIES					
Office Supplies	4,000	4,000	1,559	0	2,441
Operational Supplies	5,000	5,000	4,098	0	902
TOTAL MATERIALS & SUPPLIES	9,000	9,000	5,657	0	3,343
Furnishing & Equipment					
Office Equipment	-	-	0	0	0
Safety Equipment	900	900	269	0	631
TOTAL FURNISHING & EQUIPMENT	900	900	269	0	631
DEPARTMENT TOTAL	3,307,406	3,253,370	3,113,121	54,036	194,286

**FY-2022
PROPOSED BUDGET**

BUSINESS UNIT: 330-333		SECTION: TRANSPORTATION DIVISION			
OBJECT CLASSIFICATION/ITEM	FY-2022 Proposed Budget	FY-2021 Approved Budget	FY-2021 Antcpd EOY	FY-22 Prop vs FY-21 Appr	FY-22 Prop vs FY-21 Antcpd EOY
PERSONNEL SERVICES					
Management & Employee Salaries	3,500,072	3,383,564	2,901,905	116,508	598,167
Holiday Work	197,000	197,000	31,236	0	165,764
Sick Leave Used			88,738	0	-88,738
Annual Leave Taken			170,932	0	-170,932
Comp Time Taken	-	-	0	0	0
Typhoon Salaries	-	-	0	0	0
Labor Cost Salaries	-	-	0	0	0
Regular Salaries	3,697,072	3,414,707	3,192,811	116,508	504,261
Night Differential/Hazard Pay	176,147	167,987	395,903	8,159	-219,757
Overtime	658,000	634,400	527,305	23,600	130,695
TOTAL PERSONNEL SERVICES	4,531,218	4,382,951	4,116,019	148,267	415,199
PERSONNEL BENEFITS					
Retirement (26.96%)	1,034,848	938,226	938,813	96,623	96,035
Death & Disability	31,138	31,138	15,127	0	16,011
Hospital Insurance	317,186	215,540	317,186	101,646	0
Life Insurance	11,761	11,761	9,487	0	2,274
Dental Insurance	15,006	15,006	14,817	0	189
Medicare	61,930	51,221	56,183	10,710	5,747
Labor Cost Benefits	-	-	0	0	0
TOTAL PERSONNEL BENEFITS	1,471,870	1,262,892	1,351,614	208,978	120,256
MATERIALS & SUPPLIES					
Office Supplies	2,000	2,000	337	0	1,663
Operational Supplies	1,000	1,000	920	0	80
Gas	100,000	100,000	29,077	0	70,923
Diesel	250,000	250,000	125,176	0	124,824
TOTAL MATERIALS & SUPPLIES	353,000	353,000	155,511	0	197,489
Furnishing & Equipment					
Office Equipment			0	0	0
Safety Equipment	5,000	5,000	3,938	0	1,062
TOTAL FURNISHING & EQUIPMENT	5,000	5,000	3,938	0	1,062
DEPARTMENT TOTAL	6,361,088	6,003,843	5,627,081	357,246	734,007

**FY-2022
PROPOSED BUDGET**

BUSINESS UNIT: 400-414,430		SECTION: MAINTENANCE DIVISION			
OBJECT CLASSIFICATION/ITEM	FY-2022 Proposed Budget	FY-2021 Approved Budget	FY-2021 Antcpd EOY	FY-22 Prop vs FY-21 Appr	FY-22 Prop vs FY-21 Antcpd EOY
PERSONNEL SERVICES					
Management & Employee Salaries	1,380,470	1,498,145	2,324,390	-117,675	-943,921
Holiday Work	10,000	11,780	457	-1,780	9,543
Sick Leave Used			141,067	0	-141,067
Annual Leave Taken			164,718	0	-164,718
Comp Time Taken	-	-	0	0	0
Typhoon Salaries	-	31,149	0	-31,149	0
Labor Cost Salaries	(132,065)	-	0	-132,065	-132,065
Regular Salaries	1,258,405	1,469,690	2,630,632	-282,670	-1,372,227
Night Differential/Hazard Pay	134,477	128,248	237,597	6,229	-103,120
Overtime	84,158	223,000	127,273	-138,842	-43,115
TOTAL PERSONNEL SERVICES	1,477,039	1,749,350	2,995,501	-415,283	-1,518,462
PERSONNEL BENEFITS					
Retirement (26.96%)	345,158	227,525	714,005	117,632	-368,848
Death & Disability	21,747	21,253	6,756	494	14,991
Hospital Insurance	230,082	137,609	228,276	92,473	1,806
Life Insurance	8,214	8,027	7,864	187	350
Dental Insurance	10,950	10,711	9,591	239	1,359
Medicare	11,743	12,421	36,262	-679	-24,519
Labor Cost Benefits	(54,384)	-	0	-54,384	-54,384
TOTAL PERSONNEL BENEFITS	573,510	417,546	1,002,755	155,963	-429,246
MATERIALS & SUPPLIES					
Office Supplies	2,500	2,000	914	500	1,586
Operational Supplies	470,000	300,000	234,527	170,000	235,473
Operational Supplies Toplifter	380,000	200,000	109,052	180,000	270,948
TOTAL MATERIALS & SUPPLIES	852,500	502,000	344,493	350,500	508,007
CONTRACTUALS					
Air Conditioning Repair	15,000	15,000	24,195	0	-9,195
Hydraulic Hose Replacement	15,000	15,000	15,702	0	-702
Machine Shop Services	10,000	5,000	0	5,000	10,000
Starter & Alternator Services	15,000	15,000	5,588	0	9,413
Tire Repairs	15,000	15,000	9,758	0	5,243
Windshield Glass Repairs	5,000	5,000	0	0	5,000
TOTAL CONTRACTUALS	75,000	70,000	55,242	5,000	19,758
Furnishing & Equipment					
Office Equipment	21,400	4,000	0	17,400	21,400
Power & Hand Tools	10,500	7,000	5,407	3,500	5,093
Safety Equipment	18,666	8,000	7,018	10,666	11,648
Shop Equipment	17,000	15,000	0	2,000	17,000
TOTAL FURNISHING & EQUIPMENT	67,566	34,000	12,425	33,566	55,141
DEPARTMENT TOTAL	3,045,615	2,772,896	4,410,417	129,746	-1,364,803

**FY-2022
PROPOSED BUDGET**

BUSINESS UNIT: 420-423		SECTION: FACILITY DIVISION			
OBJECT CLASSIFICATION/ITEM	FY-2022 Proposed Budget	FY-2021 Approved Budget	FY-2021 Antcpd EOY	FY-22 Prop vs FY-21 Appr	FY-22 Prop vs FY-21 Antcpd EOY
PERSONNEL SERVICES					
Management & Employee Salaries	1,221,426	1,206,950	1,054,962	14,475	166,464
Holiday Work	5,202	4,933	5,202	269	0
Sick Leave Used			28,138	0	-28,138
Annual Leave Taken			36,408	0	-36,408
Comp Time Taken	-	-	0	0	0
Typhoon Salaries	-	14,462	0	-14,462	0
Labor Cost Salaries	(486,638)	-	0	-486,638	-486,638
Regular Salaries	739,990	1,169,539	1,124,709	-486,355	-384,720
Night Differential/Hazard Pay	16,026	15,284	72,271	742	-56,244
Overtime	115,500	115,000	114,577	500	923
TOTAL PERSONNEL SERVICES	871,516	1,356,629	1,311,556	-485,113	-440,040
PERSONNEL BENEFITS					
Retirement (26.96%)	336,304	335,361	300,723	942	35,581
Death & Disability	12,851	12,851	6,930	0	5,921
Hospital Insurance	145,114	99,585	145,114	45,529	0
Life Insurance	4,854	4,854	4,241	0	613
Dental Insurance	7,024	7,024	6,227	0	797
Medicare	19,577	18,309	17,782	1,268	1,794
Labor Cost Benefits	(200,397)	-	0	-200,397	-200,397
TOTAL PERSONNEL BENEFITS	325,325	477,983	481,017	-152,658	-155,691
MATERIALS & SUPPLIES					
Office Supplies	1,500	1,500	192	0	1,308
Operational Supplies	200,000	200,000	160,628	0	39,372
TOTAL MATERIALS & SUPPLIES	201,500	201,500	160,820	0	40,680
CONTRACTUALS					
Professional Services	40,000	40,000	2,856	0	37,144
TOTAL CONTRACTUALS	40,000	40,000	2,856	0	37,144
Furnishing & Equipment					
Office Equipment	900	900	0	0	900
Power & Hand Tools	3,000	3,000	2,738	0	263
Safety Equipment	3,000	3,000	111	0	2,889
Shop Equipment	7,000	7,000	2,100	0	4,900
Marina Maintenance Agat	10,000	10,000	0	0	10,000
Marina Maintenance GDP	10,000	10,000	390	0	9,610
TOTAL FURNISHING & EQUIPMENT	33,900	33,900	5,338	0	28,562
DEPARTMENT TOTAL	1,472,241	2,110,013	1,961,588	-637,771	-489,347

**FY-2022
PROPOSED BUDGET**

BUSINESS UNIT: 600		SECTION: CORPORATE SERVICES MANAGER			
OBJECT CLASSIFICATION/ITEM	FY-2022 Proposed Budget	FY-2021 Approved Budget	FY-2021 Antcpd EOY	FY-22 Prop vs FY-21 Appr	FY-22 Prop vs FY-21 Antcpd EOY
PERSONNEL SERVICES					
Management & Employee Salaries	481,239	374,621	601,944	106,618	-120,706
Holiday Work	-	-	0	0	0
Sick Leave Used	-	-	19,144	0	-19,144
Annual Leave Taken	-	-	36,420	0	-36,420
Comp Time Taken	-	-	0	0	0
Typhoon Salaries	-	607	0	-607	0
Labor Cost Salaries	-	-	0	0	0
Regular Salaries	481,239	357,847	657,508	106,011	-176,269
Night Differential/Hazard Pay	-	-	17,308	0	-17,308
Overtime	-	-	0	0	0
TOTAL PERSONNEL SERVICES	481,239	375,228	674,816	106,011	-193,577
PERSONNEL BENEFITS					
Retirement (26.96%)	108,383	104,165	97,779	4,218	10,604
Death & Disability	958	1,483	958	-525	0
Hospital Insurance	20,340	8,578	20,340	11,762	0
Life Insurance	735	560	735	175	0
Dental Insurance	888	646	888	242	0
Medicare	7,279	5,687	6,567	1,593	712
Labor Cost Benefits	-	-	0	0	0
TOTAL PERSONNEL BENEFITS	138,583	121,118	127,266	17,465	11,316
MATERIALS & SUPPLIES					
Office Supplies	2,000	3,000	1,522	-1,000	478
TOTAL MATERIALS & SUPPLIES	2,000	3,000	1,522	-1,000	478
Furnishing & Equipment					
Office Equipment	300	300	0	0	300
TOTAL FURNISHING & EQUIPMENT	300	300	0	0	300
DEPARTMENT TOTAL	622,121	499,646	803,604	122,475	-181,483

**FY-2022
PROPOSED BUDGET**

BUSINESS UNIT: 610		SECTION: GENERAL ADMINISTRATION DIVISION			
OBJECT CLASSIFICATION/ITEM	FY-2022 Proposed Budget	FY-2021 Approved Budget	FY-2021 Antcpd EOY	FY-22 Prop vs FY-21 Appr	FY-22 Prop vs FY-21 Antcpd EOY
PERSONNEL SERVICES					
Management & Employee Salaries	248,207	247,369	186,130	838	62,077
Holiday Work	-	-	0	0	0
Sick Leave Used	-	-	6,908	0	-6,908
Annual Leave Taken	-	-	3,863	0	-3,863
Comp Time Taken	-	-	0	0	0
Typhoon Salaries	-	838	0	-838	0
Labor Cost Salaries	-	-	0	0	0
Regular Salaries	248,207	236,710	196,901	0	51,306
Night Differential/Hazard Pay	36	35	11,552	2	-11,515
Overtime	-	-	0	0	0
TOTAL PERSONNEL SERVICES	248,243	248,242	208,453	2	39,791
PERSONNEL BENEFITS					
Retirement (26.96%)	68,776	68,776	54,051	0	14,725
Death & Disability	2,471	2,471	494	0	1,977
Hospital Insurance	24,469	17,492	24,469	6,977	0
Life Insurance	933	933	725	0	208
Dental Insurance	1,179	1,179	840	0	339
Medicare	3,755	3,755	2,748	0	1,006
Labor Cost Benefits	-	-	0	0	0
TOTAL PERSONNEL BENEFITS	101,584	94,607	83,327	6,977	18,256
MATERIALS & SUPPLIES					
Office Supplies	6,000	6,000	4,206	0	1,794
TOTAL MATERIALS & SUPPLIES	6,000	6,000	4,206	0	1,794
CONTRACTUALS					
Equipment Rental	650	650	0	0	650
Professional Services	12,000	12,000	6,829	0	5,171
TOTAL CONTRACTUALS	12,650	12,650	6,829	0	5,821
Furnishing & Equipment					
Office Equipment	1,200	1,200	598	0	602
TOTAL FURNISHING & EQUIPMENT	1,200	1,200	598	0	602
DEPARTMENT TOTAL	369,677	362,698	303,413	6,979	66,264

**FY-2022
PROPOSED BUDGET**

BUSINESS UNIT: 620		SECTION: HUMAN RESOURCES DIVISION			
OBJECT CLASSIFICATION/ITEM	FY-2022 Proposed Budget	FY-2021 Approved Budget	FY-2021 Antcpd EOY	FY-22 Prop vs FY-21 Appr	FY-22 Prop vs FY-21 Antcpd EOY
PERSONNEL SERVICES					
Management & Employee Salaries	613,389	540,623	987,023	72,766	-373,634
Holiday Work	1,676	1,676	0	0	1,676
Sick Leave Used			14,074	0	-14,074
Annual Leave Taken			79,861	0	-79,861
Comp Time Taken	-	-	0	0	0
Typhoon Salaries	-	2,015	0	-2,015	0
Labor Cost Salaries	-	-	0	0	0
Regular Salaries	615,065	519,100	1,080,959	70,751	-465,894
Night Differential/Hazard Pay	88	84	24,964	4	-24,875
Overtime	3,500	3,500	0	0	3,500
TOTAL PERSONNEL SERVICES	618,653	547,898	1,105,923	70,755	-487,270
PERSONNEL BENEFITS					
Retirement (26.96%)	326,024	150,284	297,524	175,740	28,500
Death & Disability	1,121	3,460	1,121	-2,338	0
Hospital Insurance	24,459	19,793	24,459	4,666	0
Life Insurance	956	1,307	956	-351	0
Dental Insurance	1,642	1,661	1,642	-19	0
Medicare	17,026	8,205	15,537	8,821	1,488
Labor Cost Benefits	-	-	0	0	0
TOTAL PERSONNEL BENEFITS	371,227	184,709	341,239	186,518	29,988
MATERIALS & SUPPLIES					
Office Supplies	1,000	1,000	1,629	0	-629
Uniforms	-	-	0	0	0
TOTAL MATERIALS & SUPPLIES	1,000	1,000	1,629	0	-629
TRAINING & TRAVEL					
Training	50,000	75,000	6,030	-25,000	43,970
Travel	140,000	140,000	12,802	0	127,198
TOTAL TRAINING & TRAVEL	190,000	215,000	18,831	-25,000	171,169
Furnishing & Equipment					
Office Equipment	500	500	0	0	500
TOTAL FURNISHING & EQUIPMENT	500	500	0	0	500
Miscellaneous					
Dues & Subscriptions	1,000	1,000	0	0	1,000
TOTAL MISCELLANEOUS	1,000	1,000	0	0	1,000
DEPARTMENT TOTAL	1,182,380	950,107	1,467,622	232,273	-285,242

**FY-2022
PROPOSED BUDGET**

BUSINESS UNIT: 630-632		SECTION: PROCUREMENT/SUPPLY DIVISION			
OBJECT CLASSIFICATION/ITEM	FY-2022 Proposed Budget	FY-2021 Approved Budget	FY-2021 Antcpd EOY	FY-22 Prop vs FY-21 Appr	FY-22 Prop vs FY-21 Antcpd EOY
PERSONNEL SERVICES					
Management & Employee Salaries	717,905	619,102	558,213	98,804	159,693
Holiday Work	-	-	0	0	0
Sick Leave Used	-	-	15,268	0	-15,268
Annual Leave Taken	-	-	15,635	0	-15,635
Comp Time Taken	-	-	0	0	0
Typhoon Salaries	-	3,486	0	-3,486	0
Labor Cost Salaries	-	-	0	0	0
Regular Salaries	717,905	593,748	589,116	95,318	128,790
Night Differential/Hazard Pay	-	-	33,107	0	-33,107
Overtime	10,000	-	8,593	10,000	1,407
TOTAL PERSONNEL SERVICES	727,905	622,587	630,815	105,318	97,090
PERSONNEL BENEFITS					
Retirement (26.96%)	178,800	172,110	163,139	6,690	15,661
Death & Disability	4,943	4,943	2,420	0	2,523
Hospital Insurance	50,143	36,265	50,143	13,878	0
Life Insurance	1,867	1,867	1,707	0	159
Dental Insurance	2,954	2,827	2,954	128	0
Medicare	9,380	9,396	8,118	-16	1,263
Labor Cost Benefits	-	-	0	0	0
TOTAL PERSONNEL BENEFITS	248,087	227,407	228,481	20,680	19,606
MATERIALS & SUPPLIES					
Office Supplies	3,500	3,500	2,482	0	1,018
TOTAL MATERIALS & SUPPLIES	3,500	3,500	2,482	0	1,018
CONTRACTUALS					
Advertising	15,000	15,000	4,640	0	10,361
Equipment Rental	59,000	59,000	46,045	0	12,955
TOTAL CONTRACTUALS	74,000	74,000	50,685	0	23,315
Furnishing & Equipment					
Office Equipment	3,000	3,000	3,210	0	-210
TOTAL FURNISHING & EQUIPMENT	3,000	3,000	3,210	0	-210
Miscellaneous					
Drinking Water	16,000	16,000	12,035	0	3,966
TOTAL MISCELLANEOUS	16,000	16,000	12,035	0	3,966
DEPARTMENT TOTAL	1,072,492	946,495	927,707	125,998	144,785

**FY-2022
PROPOSED BUDGET**

BUSINESS UNIT: 640	SECTION: ENGINEERING/CIP DIVISION				
OBJECT CLASSIFICATION/ITEM	FY-2022 Proposed Budget	FY-2021 Approved Budget	FY-2021 Antcpd EOY	FY-22 Prop vs FY-21 Appr	FY-22 Prop vs FY-21 Antcpd EOY
PERSONNEL SERVICES					
Management & Employee Salaries	510,610	355,895	322,118	154,715	188,491
Holiday Work	2,000	2,189	774	-189	1,226
Sick Leave Used			3,014	0	-3,014
Annual Leave Taken			26,164	0	-26,164
Comp Time Taken	-	-	0	0	0
Typhoon Salaries	-	1,750	0	-1,750	0
Labor Cost Salaries	(387,987)	-	0	-387,987	-387,987
Regular Salaries	124,622	343,166	352,071	-235,212	-227,448
Night Differential/Hazard Pay	-	-	24,044	0	-24,044
Overtime	78,000	70,000	12,159	8,000	65,841
TOTAL PERSONNEL SERVICES	202,622	429,834	388,273	-227,212	-185,651
PERSONNEL BENEFITS					
Retirement (26.96%)	165,903	98,913	101,033	66,990	64,870
Death & Disability	2,471	1,977	494	494	1,977
Hospital Insurance	19,419	8,274	12,195	11,145	7,224
Life Insurance	1,491	747	744	744	747
Dental Insurance	2,315	1,132	1,357	1,183	958
Medicare	8,455	5,400	5,149	3,055	3,306
Labor Cost Benefits	(159,773)	-	0	-159,773	-159,773
TOTAL PERSONNEL BENEFITS	40,281	116,443	120,973	-76,162	-80,692
MATERIALS & SUPPLIES					
Office Supplies	1,500	1,500	77	0	1,423
TOTAL MATERIALS & SUPPLIES	1,500	1,500	77	0	1,423
CONTRACTUALS					
Blue Print Services	2,000	2,000	18	0	1,982
TOTAL CONTRACTUALS	2,000	2,000	18	0	1,982
Furnishing & Equipment					
Office Equipment	1,000	1,000	0	0	1,000
TOTAL FURNISHING & EQUIPMENT	1,000	1,000	0	0	1,000
Miscellaneous					
Dues & Subscriptions	300	300	0	0	300
TOTAL MISCELLANEOUS	300	300	0	0	300
DEPARTMENT TOTAL	247,704	551,077	509,341	-303,374	-261,637

**FY-2022
PROPOSED BUDGET**

BUSINESS UNIT: 650		SECTION: COMMERCIAL DIVISION			
OBJECT CLASSIFICATION/ITEM	FY-2022 Proposed Budget	FY-2021 Approved Budget	FY-2021 Antcpd EOY	FY-22 Prop vs FY-21 Appr	FY-22 Prop vs FY-21 Antcpd EOY
PERSONNEL SERVICES					
Management & Employee Salaries	440,302	395,381	297,938	44,922	142,364
Holiday Work	-	-	0	0	0
Sick Leave Used	-	-	1,689	0	-1,689
Annual Leave Taken	-	-	16,099	0	-16,099
Comp Time Taken	-	-	0	0	0
Typhoon Salaries	-	2,777	0	-2,777	0
Labor Cost Salaries	-	-	0	0	0
Regular Salaries	440,302	379,715	315,727	42,145	124,575
Night Differential/Hazard Pay	-	-	23,739	0	-23,739
Overtime	10,000	10,000	2,487	0	7,513
TOTAL PERSONNEL SERVICES	450,302	408,158	341,953	42,145	108,350
PERSONNEL BENEFITS					
Retirement (26.96%)	122,038	109,908	83,672	12,129	38,366
Death & Disability	1,481	2,471	493	-990	989
Hospital Insurance	27,213	13,075	23,601	14,138	3,612
Life Insurance	1,175	933	802	242	373
Dental Insurance	1,767	1,073	1,289	694	479
Medicare	6,411	6,000	4,339	411	2,073
Labor Cost Benefits	-	-	0	0	0
TOTAL PERSONNEL BENEFITS	160,086	133,461	114,195	26,625	45,891
MATERIALS & SUPPLIES					
Office Supplies	2,000	2,000	1,155	0	845
TOTAL MATERIALS & SUPPLIES	2,000	2,000	1,155	0	845
CONTRACTUALS					
Appraisal Services	40,000	40,000	0	0	40,000
Equipment Rental	10,000	10,000	0	0	10,000
Printing Services	5,000	5,000	0	0	5,000
Surveyor Services	15,000	15,000	0	0	15,000
TOTAL CONTRACTUALS	70,000	70,000	0	0	70,000
Furnishing & Equipment					
Office Equipment	-	-	3,867	0	-3,867
TOTAL FURNISHING & EQUIPMENT	-	-	3,867	0	-3,867
DEPARTMENT TOTAL	682,389	613,619	461,170	68,769	221,218

**FY-2022
PROPOSED BUDGET**

BUSINESS UNIT: 670		SECTION: INFORMATION TECHNOLOGY DIVISION			
OBJECT CLASSIFICATION/ITEM	FY-2022 Proposed Budget	FY-2021 Approved Budget	FY-2021 Antcpd EOY	FY-22 Prop vs FY-21 Appr	FY-22 Prop vs FY-21 Antcpd EOY
PERSONNEL SERVICES					
Management & Employee Salaries	544,858	488,664	499,126	56,195	45,732
Holiday Work	558	-	558	558	0
Sick Leave Used			7,031	0	-7,031
Annual Leave Taken			20,485	0	-20,485
Comp Time Taken	-	-	0	0	0
Typhoon Salaries	-	2,331	0	-2,331	0
Labor Cost Salaries	(164,214)	-	0	-164,214	-164,214
Regular Salaries	381,203	468,251	527,201	-109,792	-145,998
Night Differential/Hazard Pay	-	-	28,655	0	-28,655
Overtime	35,000	22,000	11,538	13,000	23,462
TOTAL PERSONNEL SERVICES	416,203	512,994	567,394	-96,792	-151,191
PERSONNEL BENEFITS					
Retirement (26.96%)	158,504	135,854	145,019	22,650	13,485
Death & Disability	-	2,966	0	-2,966	0
Hospital Insurance	40,635	19,087	40,635	21,547	0
Life Insurance	1,265	1,120	1,265	145	0
Dental Insurance	1,551	1,173	1,551	379	0
Medicare	7,762	7,417	7,102	345	660
Labor Cost Benefits	(67,623)	-	0	-67,623	-67,623
TOTAL PERSONNEL BENEFITS	142,094	167,616	195,572	-25,522	-53,478
MATERIALS & SUPPLIES					
Office Supplies	1,000	1,000	275	0	725
Operational Supplies	52,000	52,000	9,759	0	42,241
TOTAL MATERIALS & SUPPLIES	53,000	53,000	10,034	0	42,966
CONTRACTUALS					
Computer Maintenance	160,000	160,000	125,370	0	34,630
Professional Services	195,000	195,000	417	0	194,583
TOTAL CONTRACTUALS	355,000	355,000	125,787	0	229,213
Furnishing & Equipment					
Office Equipment	500	500	0	0	500
Computer Equipment	90,000	90,000	6,519	0	83,481
TOTAL FURNISHING & EQUIPMENT	90,500	90,500	6,519	0	83,981
Miscellaneous					
Dues & Subscriptions	12,500	12,500	0	0	12,500
TOTAL MISCELLANEOUS	12,500	12,500	0	0	12,500
DEPARTMENT TOTAL	1,069,297	1,191,611	905,305	-122,314	163,992

**FY-2022
PROPOSED BUDGET**

BUSINESS UNIT: 675-685, 140		SECTION: FINANCE DIVISION			
OBJECT CLASSIFICATION/ITEM	FY-2022 Proposed Budget	FY-2021 Approved Budget	FY-2021 Antcpd EOY	FY-22 Prop vs FY-21 Appr	FY-22 Prop vs FY-21 Antcpd EOY
PERSONNEL SERVICES					
Management & Employee Salaries	1,379,561	1,328,217	1,259,257	51,344	120,304
Holiday Work	1,980	-	1,980	1,980	0
Sick Leave Used			38,312	0	-38,312
Annual Leave Taken			54,174	0	-54,174
Comp Time Taken	-	-	0	0	0
Typhoon Salaries	-	7,270	0	-7,270	0
Labor Cost Salaries	(104,809)	-	0	-104,809	-104,809
Regular Salaries	1,276,731	1,273,625	1,353,723	-58,756	-76,991
Night Differential/Hazard Pay	-	-	69,867	0	-69,867
Overtime	10,000	10,000	8,684	0	1,317
TOTAL PERSONNEL SERVICES	1,286,731	1,345,487	1,432,273	-58,756	-145,542
PERSONNEL BENEFITS					
Retirement (26.96%)	410,797	369,247	358,248	41,550	52,549
Death & Disability	5,848	9,391	4,366	-3,542	1,483
Hospital Insurance	95,587	56,532	90,169	39,055	5,418
Life Insurance	4,136	3,547	3,576	589	560
Dental Insurance	5,337	5,381	4,618	-44	718
Medicare	20,393	20,158	17,784	234	2,609
Labor Cost Benefits	(43,160)	-	0	-43,160	-43,160
TOTAL PERSONNEL BENEFITS	498,937	464,255	478,761	34,682	20,177
MATERIALS & SUPPLIES					
Office Supplies	10,000	10,000	8,029	0	1,971
TOTAL MATERIALS & SUPPLIES	10,000	10,000	8,029	0	1,971
CONTRACTUALS					
Communication Maintenance	140,188	140,188	89,983	0	50,205
TOTAL CONTRACTUALS	140,188	140,188	89,983	0	50,205
Furnishing & Equipment					
Office Equipment	7,000	7,000	2,277	0	4,723
TOTAL FURNISHING & EQUIPMENT	7,000	7,000	2,277	0	4,723
Miscellaneous					
Dues & Subscriptions	1,200	1,200	914	0	287
TOTAL MISCELLANEOUS	1,200	1,200	914	0	287
DEPARTMENT TOTAL	1,944,056	1,968,131	2,012,236	-24,074	-68,180

**FY-2022
PROPOSED BUDGET
CAPITAL IMPROVEMENT PROJECTS**

A.) The following list of projects are currently ongoing or in the planning and design stages. Please note they are not in any order of priority and is Subject to Cash Availability and will go through the processes of being Certified and Approved by the Financial Affairs Controller and the General Manager of the Port Authority of Guam

	Description	Category	Federal Funding	PAG Funding
Federal Funded CIP Projects:				
1	Modernization Grant Programs:			
2	Port Enterprise Fund - Port of Guam Construction Deficiencies and Equipment Purchases	MARAD	761,666	
3	PAG Master Plan Update	OEA	566,588	
4	Supplemental Award to the Master Plan	OEA	347,605	
5	Construction Technical Oversight Services	OEA	1,125,000	
6	Rehabilitation of "H" Wharf	US DOT TIGER	6,000,000	
7	F1-Golf Pier Fuel Connectivity Line	EDA 2019 Disaster Grant	1,508,182	301,636
8	Phase 1: Port Authority of Guam Welding Shop	OIA	482,275	241,950
9	Phase 2: Port Authority of Guam Welding Shop	OIA	75,925	37,963
10	Port Security Grant Programs:			
11	Maintenance and Sustainment Contract for Prime Power Generators	FEMA PSGP	31,181	11,415
12	Replacement CCTV System Existing Analog Cameras with Digital IP Cameras	FEMA PSGP	190,608	53,622
13	IDEN Technology Redundant Interoperable Communications System Service	FEMA PSGP	27,540	12,299
14	Maintenance and Sustainment Contract for FEMA-acquired AS&E ZBV Backscatter X-Ray Van	FEMA PSGP	93,388	20,824
15	Acquisition & Installation of a Prime Power Generator & Components at Load Center 3	FEMA PSGP	301,979	75,495
16	Marina & Harbor of Refuge Grants:			
17	Renovation of the Guam Harbor of Refuge Phase 2 - A/E Design, Repairs to Mooring, Acquisition of Pump out System & Shelter/Housing	DOI/F&WS/DOA/DAWR	57,485	
18	Harbor of Refuge Moorage Repairs - Phase 3	DOI/F&WS/DOA/DAWR	94,053	25,000
19	Harbor of Refuge Moorage Repairs - Phase 4	DOI/F&WS/DOA/DAWR	93,403	25,000
20	Harbor of Refuge Moorage Repairs - Phase 5	DOI/F&WS/DOA/DAWR	94,976	25,000
21	Agat Marina Dock B Repairs	DOI/F&WS/DOA/DAWR	450,000	200,000
22	Agat Marina Maintenance of Public Boat Ramps	DOI/F&WS/DOA/DAWR	40,000	
23	Port Police Grants:			
24	Highway Safety Funds - Operation Adaihe Hao (Watch Out!)	DPW/OHS	15,000	
25	FEMA Public Assistance (PA) Grants:			
26	Fendering Systems (F3 Cylindrical, F4-F6 Arch Fenders)	Hazard Mitigation	477,942	119,485
27	Window Seals Harbor Master's Office, Gate House Admin.	FEMA/Typhoon Mangkhut	2,862	716
28	Applied/Pending Award Grants :			
29	FY21 PSGP IJ1: Acquisition of Radar Intrusion and Vessel Tracking System	FEMA PSGP	134,167	33,542
30	FY21 PSGP IJ2: Acquisition of Transportation Worker Identification Credential (TWIC) Readers & Credentialing System	FEMA PSGP	11,001	27,500
31	Hazard Mitigation Grant Program: Warehouse 1 Hardening (11 Roll-Up Doors & 1 Access Door)	Hazard Mitigation	239,610	59,903
32	Hazard Mitigation Grant Program: 11 Cylindrical Fenders at F3 & 30 Arch Fenders at F4-F6	Hazard Mitigation	402,460	100,615
33	RAISE Grant Program: PAG Wharves Service Life Extension - Hardening of Wharves F1 - F6	FEMA BRIC	6,798,004	1,345,650
	Total Federal Projects:		20,422,898	2,717,613
Internally Funded PAG Projects:				
2	A/E and CM Services for Various Port Projects			500,000
3	ADA Projects – American with Disabilities Act			100,000
4	Agat Marina Catwalk Loading Ramp Repair			116,000
5	Agat Marina Design Build Bathroom and Showers			250,000
6	Agat Marina Fencing Along all Dry Docks			120,000
7	Broken Drainage Grating Replacement			528,000
8	CFS Building Painting (Interior, Exterior & Roof Coating)			405,000
9	Clean Up OWS (Oil/Water Separators) Through Out the Yard			100,000
10	Devanning Concrete Ramp (Old Scale Station) Repair			35,000
11	F-3 Pier Pavement Repairs			250,000
12	F-3 through F-6 General Bulkhead Repair			250,000
13	Golf Pier Concrete Slab Repair and 3 Motorized Valves			560,000
14	Hagatna Marina Clean and Reconstruct Trench Drains at Boat Wash Rack Area			70,000
15	Hagatna Marina Clean Existing OWS and Retrofit			60,000
16	Hagatna Marina Installation of 2 Gates at Dock-A and Dock-B and Dry Dock Concrete Repair			95,000
17	Harbor Master Miscellaneous Roof Related Items			63,500
18	LC-2 and LC-3 Switch Gear Replacement			250,000
19	Other Small Projects			750,000
20	F-6 Trench and Asphalt Pavement Repair			73,000
21	TOS/NAVIS N4 License with M & S			150,000
22	TOS/NAVIS N4 License			210,000
23	Gate Operating System (GOS), Autogate System			1,000,000
24	Turn Stile with Disability Access Door			50,000
25	Candock's Maritime Docking Slips			80,000
26	Awning at Main Gate, Pedestrian Gate, and PCC Entrance			30,000
	Total Internal PAG Projects:		-	6,095,500
	GRAND TOTAL FUNDED PAG/FEDERAL/LOAN:		20,422,898	8,813,113

**FY-2022
PROPOSED BUDGET
EQUIPMENTS**

Bus Unit	Section	Description	Amount
121	Harbor Master	Tinting of Harbor Master Offices	2,500
121	Harbor Master	Antenna Mount Replacement	3,500
122	Port Police	Barriers	55,000
122	Port Police	Ballistic Vests with Plates	45,000
123	Safety	Absorbent Pad Compactor	7,000
123	Safety	Oil Filter/Paint Can Crusher	5,000
330	Transportation	Vehicle Replacement	150,000
330	Transportation	Refurbishing Golf Carts	17,500
330	Transportation	Office Chairs	4,500
411	Crane Maintenance	Heavy Duty Drill Press	4,000
420	Facility	Replacement Tarp Cover B & C	75,000
423	Electrical/Refrigeration	Air Conditioners	146,250
610	General Administration	Telephone System	95,000
640	Engineering	Work Stations	15,000
670	Information Technology	Computer Equipment	130,000
		5 Ton Forklifts	200,000
		10 Ton Forklifts	300,000
		Tractors	200,000
		Toplifters	800,000
		TOTAL :	2,255,250

PORT AUTHORITY OF GUAM
Jose D. Leon Guerrero Commercial Port
FY-2022
ORGANIZATIONAL CHART

