



**INVITATION FOR BID (IFB) No. IFB-PAG-CIP-021-010
EQMR Building Repairs and Upgrades**

ADDENDUM NO. 1
DATE: December 14, 2021

ALL PROPOSERS MUST ACKNOWLEDGE RECEIPT OF THIS ADDENDUM ON AREA PROVIDED BELOW AND RETURN COPY TO PAG PROCUREMENT OFFICE:

Fax: (671) 472-1439 or Email: macabrera@portofguam.com, spmuna01@portofguam.com, algsablan@portofguam.com, pacastro@portofguam.com and pagprocurement@portofguam.com

NOTICE TO OFFERORS: The IFB Documents of the above referenced project are hereby amended to include the following:

- 1. Pre-Bid Conference Agenda (see attached)**
- 2. Minutes of the Pre-Bid Conference (see attached)**
- 3. Pre-Bid Conference and Site Visit Sign-In Sheet(s) (see attached)**
- 4. Questions and Responses**

***** END OF ADDENDUM NO. 1 *****

Issued by:

RORY J. RESPICIO
General Manager

NAME OF PROPOSER:
AUTHORIZED SIGNATURE:
PRINT NAME:
DATE:



PRE-BID CONFERENCE AGENDA

Project No.: IFB-PAG-CIP-021-010

EQMR BUILDING REPAIR AND UPGRADES

Date: November 10, 2021 Time: 10:00 a.m. Location: PAG Boardroom

I. INTRODUCTION

- PAG Representatives
- Others

II. INTENT AND PURPOSE

The Jose D. Leon Guerrero Commercial Port or Port Authority of Guam, hereinafter referred to as PAG, an autonomous agency is inviting firms to participate in the Invitation for Bid (IFB) No.: **IFB-PAG-CIP-021-010 EQMR BUILDING REPAIR AND UPGRADES**.

III. DESCRIPTION:

The Equipment, Maintenance and Repair (EQMR) building is 24,000 square feet that was constructed in 1968 and is occupied by PAG's M&R and supply management staff.

The project intends to repair and upgrade the EQMR building. The scope of work shall include Structural Repairs of existing cracks and spalls affecting overall structural integrity of the building. The project shall also include building renovations providing new office spaces within the facility.

IV. IFB PROCESS AND REQUIREMENTS:

- **QUESTIONS & CONCERNS (Q&C) DEADLINE:** THURSDAY, NOVEMBER 18, 2021, at 4:00 p.m. (Chamorro Standard Time/Guam Time) Address to: General Manager, Rory J. Respicio, rjrespicio@portofguam.com and a copy email to Mark A. Cabrera, Buyer Supervisor at macabrera@portofguam.com.

- **BID SUBMITTAL & OPENING:** Bids will be received on or before TUESDAY, NOVEMBER 30, 2021, at 2:00 p. m. (Chamorro Standard Time/Guam Time), 1st floor Procurement Office located in the PAG Admin. Bldg. Bid opening will commence immediately following submittal time.

Required copies: 1 original, 2 copies and 1 CD or USB containing electronic file copy in PDF format.

- REQUIRED FORMS FOR SUBMITTAL

- Special Reminders to Prospective Bidders
- Bid Form and Bid Schedule
- Bid Security (15% of the Bid)
- Affidavit disclosing ownership and commissions (*AG form 002*)
- Affidavit re non-collusion (*AG form 003*)
- Affidavit re no gratuities or kickbacks (*AG form 004*)
- Affidavit re ethical standards (*AG form 005*)
- Declaration re compliance with U.S. DOL Wage Determination (*AG form 006*)
- Affidavit re contingent fees (*AG form 007*)
- Restriction against sex offenders employed by service providers of Government of Guam from working on government property
- Other requirements: Valid Copy of Contractor's License upon request, prior to Award.

- V. SITE VISIT – FRIDAY, NOVEMBER 12, 2021, at 10:00a.m. – Location: This project is located at the EQMR building, within the Port's compound.

- Identification:

- Valid ID (TWIC, Passport, Driver's License, etc.)

- **PPE requirements:**
 - Hard hat, safety vest and close-toed shoes
 - Rain gear (dependent on weather)
 - Writing materials/camera

NOTICE: The Port Authority of Guam will be CLOSED on Thursday, November 11, 2021 in observance of Veteran's Day holiday.

Therefore, names of all attendees must be submitted to our office NO LATER THAN TODAY, WEDNESDAY, NOVEMBER 10, 2021 AT 4:00P.M., TO ENSURE PROPER VETTING BY PORT POLICE.

REMINDERS:

Nothing stated at the Pre-Bid Conference shall change the IFB unless a change is made by written Amendment (§3109(g) (4)), which will only be sent to proposers who have officially registered with PAG.

Due to the technical aspects of the scope of work and upcoming site visit, all questions, concerns or clarifications must be in submitted in writing and addressed to the Port General Manager, Mr. Rory J. Respicio at rjrespicio@portofguam.com and a copy email to Mark A. Cabrera, Buyer Supervisor at macabrera@portofguam.com.

An Addendum consisting of the agenda, minutes, and sign-in sheet of the pre-bid conference and site visit will be prepared and sent to all registered bidders. PAG requests that your company signs to acknowledge receipt of the document, and return via email to the email addresses provided.

MEETING ADJOURNED.

TIME: 10:07 Am

PROCUREMENT STAFF INITIAL: ME

MINUTES

Pre-Bid Conference IFB-PAG-021-010 EQMR Building Repairs and Upgrades

- 10:00 AM- Mark introduces himself and staff; Mark Cabrera and Denise Calvo of the Procurement Division. Reminded all that this is to guide on the solicitation process and important dates.
- Requested contractors to state their name and the companies they represent, and contractors stated their name and companies as it reflects on the attendance.
- 10:02 AM- Mark discusses the intent of the pre-bid conference. States that the Equipment, Maintenance and Repair Building is 24,000 sq. ft., constructed in 1968 and currently occupied by the Port's maintenance, repair, and supply management staff. Project is for the repair and upgrade of the building affecting the structural integrity of the building.
- Mark mentioned that CDs are available on specifications, and that if you have not registered to please do so at the Procurement office.
- 10:03 AM- Important dates to remember: Q&C will be due November 18, 2021 at 4:00 PM
- Bid Opening: November 30, 2021 at 2:00 PM (*Amended)
- Special Reminders; 1 Original, 2 Copies, and one Electronic Copy. Signed special reminders, bid form must be used, bid security should be 15%- Cashier's Check, Bid Bond, or Stand-by Letter of Credit. AG Forms 2-7.
- Valid Copy of Contractor License/ Business License shall be required upon award.
- 10:04 AM- Mark states that a Site Visit will be on Friday, submit I.D.s and names of those whom will attend. Reminded all that technical questions can be asked during the visit. PPEs will not be provided so bring that and rain gear. You may bring a notebook, writing instrument, camera and measuring tools.
- 10:05 AM- Nothing stated in this pre-bid conference changes anything in the IFB unless through an amendment.
- 10:06 AM- An addendum will be issued after the questions and concerns are received. Will include the minutes of this pre-bid conference
- 10:07 AM- Mr. Perry Taladoc of AYM arrived to join the conference. If anyone would like to submit a copy of their ID(s) for the site visit. It is also non-mandatory.
- 10:07 AM- ADJOURNED



Date: 11/12/2021

Time: 10 AM/PM

Location: EAMR Bldg.

ATTENDANCE SHEET

Project No.: IFB-PAG-CIP -021-00 SITE VISIT

Project Description: EAMR Building Repair & Upgrade

NAME	COMPANY NAME	CONTACT #
GEMWIL HORNIJAS	PROPACIFIC BUILDER CORP.	486-0189
EMER OCAMPO	SURFACE SOLUTIONS	482-6555
REYNOLD LEUNG	CHECKPOINT INTL	8981741
Rogelio Tipay Jr.	BME & SONS Inc.	632-3338
VED GAVIN RUBIN	BME & SONS INC	489-1999
Iremar Gutierrez	PAG/Eng'g	488-8886
ENRIQUE CONDE	PAG ENGG.	671-787-4160
PELUS D. TALADY	ALM	988-9240
Hans Lin	Lin ian metals	689-7272
Jie Wang	Lin ian metals	686-6330
Mark Cabrera	PAG - Procurement	477-5931 ext. 276
Annie Sablan	PAG - Procurement	477-5931 ext. 340

NOTES - Procurement only

Questions and Responses
PAG-IFB-CIP-021-010
EQMR Building Repairs and Upgrades

Questions Submitted by AYM International on November 18, 2021 via e-mail

1. Request 2 –weeks extension for submission, to extend from November 30, 2021 to December 15, 2021.

PAG's Response: See Amendment #1

2. Clarifying the refrigerant piping for mini-split inverter unit. The usual piping connection are flared soft drawn copper piping. In drawing number detail 7/M-502, it shows that RL there's a moisture indicator, sight glass and P-Trap that's not usually applicable or practice for mini-split system. Installing those features might cause Freon leak in the future.

PAG's Response: The detail on the design drawings depicts a generic detail. The bidding contractor shall follow the Manufacturer (IOM) for their proposed mini-split DX system, including all but not limited to piping size, refrigerant charge, support, wiring, and other site installed components; to ensure a complete and working system.

Questions Submitted by BME & Sons, Inc. on November 18, 2021 via e-mail

1. We would like to request additional 3-weeks' time extension for submission of bid for us to have sufficient time to review all the requirements of the bid document. Also, most of the suppliers are now asking or 3-4 weeks turn-around time before they provide their quote and this is after we provided them our request with quantity take-off.

PAG's Response: See Amendment #1

Questions submitted by JJ Global on November 18, 2021 via e-mail

1. Formally requesting additional 10 working days from original due date in obtaining approval for Bid bond.

PAG's Response: See Amendment #1