



**PORT OF GUAM**  
*ATURIDAT I PUETTON GUAHAN*  
**Jose D. Leon Guerrero Commercial Port**  
1026 Cabras Highway, Suite 201, Piti, Guam 96925  
Telephone: 671-477-5931/35 Facsimile: 671-477-2689/4445  
Website: [www.portguam.com](http://www.portguam.com)



Lourdes A. Leon Guerrero  
Governor of Guam  
Joshua F. Tenorio  
Lieutenant Governor

## **MULTI-STEP INVITATION FOR BID**

**IFB-PAG-CIP-021-002**

### **DESIGN / DEMOLITION BID FOR DEMOLITION REMOVAL & PROPER DISPOSAL OF 5 PORT INOPERABLE CRANES AND OPTIONAL REMOVAL / PROPER DISPOSAL OF ONE BARGE YFN 816 ALONG WHARF F-6**

**RORY J. RESPICIO  
GENERAL MANAGER**

DECEMBER 2020



**VOLUME 1**  
**GENERAL INFORMATION/INSTRUCTIONS TO**  
**BIDDERS**



## GENERAL INFORMATION

### I. INTRODUCTION

The Jose D. Leon Guerrero Commercial Port or Port Authority of Guam (PAG), hereinafter referred to as PAG, is inviting firms to participate in a **“All or None”** Multi-Step Design/Demolition Invitation for Bid (MS IFB) for deconstruction, removal and proper disposal of the following Port assets:

	Type of Port Asset	Quantity
1.	Gantry Crane 2	1
2.	Gantry Crane 3	1
3.	Mobile Harbor (MH) Crane	1
4.	Rubber Tire Gantries (RTG)	2

Optional Bid Item:

5.	Barge YFN 816	1
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### II. PROJECT DESCRIPTION:

1. Gantry Crane 2: The crane is currently located dockside on wharf of F-4. It is next to Gantry Crane 3 to the east. The crane is not operational at this time. It is a Paceco 852, rail mounted gantry crane which was installed on the dock in 1979 with a lifting capacity of 40 long tons on a 50-foot rail gauge. The asset's outreach is 140 feet from center line of the waterside rail. The boom of the crane is in an upright stowed position and cannot be boomed down.
2. Gantry Crane 3: The crane is currently located dockside on wharf of F-4. It is flanked by Gantry Crane 2 to the west and operational Gantry Crane 4 to the east. This crane is not operational at this time. It is a Hitachi Crane 83NO43052, rail mounted gantry crane which was installed on the dock in 1994, with a lifting capacity of 40 long tons on a 50-foot rail gauge. The asset's outreach is 145 feet from center line of the waterside rail. The boom of the crane is in an upright stowed position and cannot be boomed down. Reference appendix A, this Gantry confirms presence of lead-based paints.
3. Mobile Harbor (MH) Crane: The mobile crane is located between the CFS Building and the Port Police Building. This crane is not operational. It is a Liebherr LMH 400 Serial number 140261. The boom has already been removed from the main tower structure.
4. Rubber-Tired Gantry Cranes (RTG): The two (2) RTGs are currently located at Area P in the Port terminal yard. The assets are not operational. Both RTGs are Mitsui Paceco 45ST, each weighing approximately 90,000 pounds.
5. Barge YFN-816: The barge is currently partially sunk in the harbor at the end of Wharf F-6.

### III. INSTRUCTIONS TO BIDDERS:

These instructions to bidders are intended to provide guidance in the preparation of Multi-Step bid proposals. Please note that the act of submitting a bid to this MS IFB constitutes an acceptance on the part of the Bidders that they have read each provision; and thus, agree to all terms and conditions contained within this bid, as well as, that they have read and understand all of the bid documents, including all information contained within the appendices.

The Multi-Step bid is defined as a two-step process consisting of a pre-qualification phase in which the bidder submits technical information to be evaluated by the PAG and a second pricing phase in which the bidders who are determined to be acceptable during the pre-qualification phase submit price proposals.



**Bid Schedule:**

Bid Process	Milestone	From Date	To Date
	Bid Announcement	12/31/2020	
	Bid Documents Available	12/31/2020	02/10/2021
	Submit Questions	12/31/2020	02/01/2021
	Mandatory Pre-Bid Conference	01/25/2021	01/25/2021
	Mandatory Site Visits	01/25/2021	01/25/2021
	Cut Off Date for Receipt of Questions	02/01/2021	02/01/2021
	PAG Review and Answer Questions	02/02/2021	02/04/2021
	Vendor Prepare Bids	12/31/2020	02/10/2021
	Cut Off Date for Receipt of Unpriced Technical Proposal and Price Proposal Bid	02/11/2021	
Phase I:	Bid Submission Deadline of Unpriced Technical Proposal and Price Proposal	02/11/2021	
	Unpriced Technical Proposal Bid Evaluation	02/15/2021	02/17/2021
	Determine & Notify Qualified Bidders	02/19/2021	
PHASE II:	Opening of Price Proposal Bid	02/22/2021	
	Evaluation Approval/Recommendation	02/23/2021	02/25/2021
	Contract Approval, Award & Signing	To Be Determined	
	Contract Mobilization	To be Determined	

**GENERAL PROCEDURES****1. PROCEDURE FOR PHASE I**

- a) Receipt and Handling of Unpriced Technical Offers: Unpriced Technical offers shall not be opened publicly, but shall be opened in front of two or more procurement officials. Such offers shall not be disclosed to unauthorized persons.



- b) Evaluation of Unpriced Technical Offers: The unpriced technical offers submitted by bidders shall be evaluated solely in accordance with the criteria set forth in the Invitation for Bid.
- c) The General Manager may initiate Phase II of the procedure if, in the PAG's opinion, there are sufficient acceptable unpriced technical offers to assure effective price competition in the second phase without technical discussions. If the PAG finds that such is not the case, the PAG shall issue an amendment to the invitation for Bids or engage in the technical discussions as set forth in 2GAR Div 4 §3109(t)(5) of this section.
- d) Discussions of Unpriced Technical Offers: The Procurement Officer may conduct discussions with any bidder potentially acceptable technical offer. During the course of such discussions, the Procurement Officer shall not disclose any information derived from one unpriced technical offer to any other bidder. Once discussion have begun, any bidder who has not been notified that its offer has been finally found unacceptable may submit supplemental information amending its technical offer at any time until the closing date established by the PAG. Such submission may be made at the request of the PAG or upon the bidder's own initiative.
- e) Notice of Unacceptable Unpriced Technical Offer: When the PAG determines a bidder's unpriced technical offer to be unacceptable, such Offeror shall not be afforded an additional opportunity to supplement its technical offer.

## 2. PROCEDURE FOR PHASE II

- a) Upon the completion of Phase One, the PAG shall: Open priced bids submitted in Phase One from bidders whose unpriced technical offers were found to be acceptable.
- b) Conduct. Phase II shall be conducted as any other competitive sealed bid procurement except. As specifically set forth in 2 GAR Div 4 §3109 (r) (Multi-Step Sealed Bidding) through this section.
- c) No public notice is required of this invitation to submit priced bids, as such notice was previously given;
- d) Pursuant to 2 GAR Div 4 3109 (v)(2)(c), after award, the unpriced technical offer of the successful bidder shall be disclosed. Offers that are not selected shall not be disclosed except per 2 GAR Div 4 3109 (v)(2)(c).

## 3. EVALUATION CRITERIA

The following outlines the requirements for pre-qualification for proposals submittal. Pursuant to this multi-step sealed bid invitation, the General Manager shall appoint an evaluation committee. The committee shall be tasked to review, evaluate and score all aspects pertaining to this multi-step sealed bid invitation, and forward its recommendation to the General Manager.

## 4. PRE-QUALIFICATION OF BIDDERS

A. In addition to the requirements in the Special Provisions and General Conditions, the following applies:

- a) Dismantling Methodology: the bidder shall submit with its proposal a methodology for dismantling and removing the Gantry Cranes 2 and 3, Mobile Harbor Crane, Rubber-Tired Gantry Cranes (RTGs) and Optional Barge YFN 816 located near Wharf F6.
- b) Only unpriced technical offers will be opened in the pre-qualification phase.
- c) Price bids will be considered only in the second phase and only from short-listed bidders whose unpriced technical offers are found to be acceptable in the pre-qualification phase.
- d) The PAG may conduct oral or written discussions of the pre-qualification unpriced technical



offers.

- e) The services being procured shall be furnished generally in accordance with the bidder's technical offer as found to be acceptable and shall meet the requirements of the MS IFB.
- f) Bidders shall provide descriptive examples of previous similar work that they have accomplished.
- g) The bidders may designate those portions of the unpriced technical offers which contain trade secrets or other proprietary data which are to remain confidential.
- h) Bidders shall be prepared to make a 45-minute presentation of the bidder's approach and capabilities to perform the work prior to submitting the next phase pricing proposals.
- i) The bidder shall provide its professional team comprised of structural, environmental, and civil engineers registered with PEALS on the certified specifications, design and demolition and any type of abatement that may be necessary.

B. The evaluation for the pre-qualification phase of this Project shall entail the following:

- a) Technical expertise and availability of the Contractor personnel required for this project **(15 points)**;
  - b) Qualifications of the Guam PE Registered members of the Design Team to include their experience in the disciplines involving Professional Structural, Civil and Environmental Engineering performing similar work **(15 points)**;
  - c) Project methodology, and conceptual plan **(20 points)**;
  - d) Familiarity with working on Projects at the PAG **(5 points)**;
  - e) Safety Record of the Contractor as reported and recorded by the Federal OSHA **(10 points)**.
  - f) Contractor's experience performing similar projects **(10 points)**;
  - g) Contractor's crane and equipment capabilities to perform this project **(15 points)**;
  - h) A short-list of qualified bidders will be determined based on the above criteria and a 45-Minute Presentation requested from each. The quality of the presentation performed by each short-listed bidder will be further evaluated and results added to their scoring **(10 Points)**;
- C. Pre-Qualification Point System is as follows: Not Acceptable – 60 and below; The PAG shall record in writing the basis for finding an offer unacceptable and make it part of the procurement\_file. Potentially Acceptable – 61 to 70; that is, reasonably susceptible of being made acceptable or Acceptable – 71 to 100.
- D. The PAG will request the next phase pricing bids from those short-listed bidders determined to have best met the criteria set above.

5. RECEIPT OF BID OFFERS

Unpriced Technical Proposals and Priced Proposals, in sealed and separate envelopes, will be received at the Procurement and Supply Division, 2nd Floor of the Port Authority of Guam (PAG) Administration Building, no later than 10:00 A.M. Chamorro Standard Time (Guam Time), Thursday, February 11, 2021. Short-listed bidders, for demolition and disposal of equipment described in Section II. Bid opening for the Price Proposals will be at 10:00a.m., Monday, February 22, 2021, in the PAG Board Room, located on the 1<sup>st</sup> Floor of the Port Authority of Guam (PAG) Administration Building. In response to this Multi-Step Invitation for Bid (MS IFB), interested parties shall submit bids in the format described in these bid documents and shall be addressed to the General Manager, Rory J. Respicio, Port Authority of Guam, 1026 Cabras Highway, Suite 201, Piti, Guam 96925.

One (1) original, two (2) copies, and one (1) CD or USB containing electronic file copy (in PDF format) of the Prequalification bid proposal shall be enclosed in a sealed package or envelope, clearly labeled on the outside as **"Multi-Step Invitation for Bid IFB-PAG-CIP-021-002"**. The package or envelope must be clearly labeled with the name of the Bidder. Subsequent requested Pricing bid proposal will be clearly labeled in a similar manner.



All bid proposals submitted after the time and date set for receipt as indicated above, shall be considered late bids and will not be considered. Late bids will be returned "un-opened" to the bidder. Attention is called to the fact that bidders not only offer to assume the obligations and liabilities imposed upon the Contractor in the form of contract, but expressly make certain of the representations and warrants made therein. No effort is made to emphasize any particular provision of the contract, but bidders must familiarize themselves with every provision of the contract and its effect.

6. PRE-BID CONFERENCE, INQUIRIES, AND COMMUNICATIONS

A mandatory pre-bid conference is scheduled on **Monday, January 25, 2021, at 9:00 A.M.** Chamorro Standard Time (Guam Time) at the PAG Board of Director's Conference Room and a mandatory site visit begin immediately after. All prospective bidders are required to attend. Identification to enter the Port compound is required 24 hours prior to the site visit, meaning it must be submitted no later than **12:00 P.M. Thursday, January 21, 2021.** Please bring your hard hat, safety vest, closed toed shoes, rain coat, writing material, camera and measuring tools as the Port will not provide it.

All Questions and Concerns (Q&C) (inquiries, clarifications or questions) must be submitted in writing no later than **2:00P.M. Monday, February 01, 2021.** Questions and concerns shall be submitted to the PAG General Manager, Mr. Rory J. Respicio at [rjrespicio@portofguam.com](mailto:rjrespicio@portofguam.com) and may be sent via facsimile to (671) 472-1439 or emailed to the attention of Mrs. JoyJean R. Arceo, Procurement and Supply Manager at [jrarceo@portofguam.com](mailto:jrarceo@portofguam.com). The Port will respond in writing to all written inquiries and/or clarifications via an addendum to this MS IFB. All formal communications shall be issued through the addendum process only and shall be distributed to all recognized document holders.

Prohibited Communication: Bidders shall conduct themselves with professional integrity and refrain from lobbying activities. During the procurement process (commencing with the issuance of this MS IFB and continuing until execution of a contract resulting from this solicitation or cancellation of the procurement), no employee, member, agent, advisor, or Contractor of any Bidder shall have any communications, directly or indirectly, regarding this procurement with any representative of the Port, including their staff, advisors, contractors, or Contractors involved with the procurement, except for communications expressly permitted by this MS IFB to the attention of the General Manager or the Procurement and Supply Manager. Any verified allegation that the Bidder or an employee, agent, advisor, Contractor, or subcontractor of the Bidder engaged in such prohibited communications or attempted to unduly influence any part of the solicitation may be cause for Port to disqualify the Bidder from participating at the discretion of the Port.

Oral explanations or instructions should not be given, but if any are inadvertently or improperly given, no oral representations by any representative of PAG will be binding and any action taken by the Bidder based upon such oral advice or clarification will be at the sole risk of the Bidder.

7. MS IFB DOCUMENTS

MS IFB Documents or PDF electronic copies of the MS IFB are available at no charge and can be obtained at the Procurement & Supply Office on the 2nd floor of the Port Authority of Guam, Administration Building located at 1026 Cabras Highway, Suite 201, Piti, Guam 96925 or via the Port's website at [www.portofguam.com](http://www.portofguam.com).

The MS IFB Documents are organized into five separate volumes, as follows:

Volume 1	General Information/Instruction to Bidders
Volume 2	Special Provisions and General Conditions
Volume 3	Required Forms and Affidavits
Volume 4	Sample Construction Agreement & Performance and Payment Bond Form
Volume 5	Specifications and Drawings

8. MODIFICATIONS AND SOLICITATION AMENDMENT

Any amendment, modification or addendum issued by the PAG prior to the opening of the bid for the purpose of changing the bid requirements, clarifying the meaning or changing any of the provisions of this MS IFB, shall be binding to the same extent as if written in the bid documents and will be deemed incorporated into the contract or not.



The PAG reserves the right to amend, supplement, cancel and/or reissue this bid in whole or in part at any time, when this action serves the best interest of the PAG. Any modification that are of a nature which requires material changes in quantities or prices to be bid or both, the date set for opening bids may be postponed by such number of days as in the opinion of the issuing officer. In such cases, the addendum will include an announcement of the new date for opening proposals/bids. Such revisions, if any, will be announced by an addendum or addenda to this invitation for bid and bidders shall acknowledge receipt of such addenda by signature, which is to be returned to the Procurement and Supply Office by fax or by email. Failure to acknowledge receipt of any addenda will result in rejection of bidders' proposal/bid.

**9. FAMILIARITY WITH LAWS**

The bidder shall be familiar with all Federal (U.S.) and local laws, ordinances, rules and regulations of Guam that in any manner affect the work. Ignorance of law or on the part of the bidder will not relieve the bidder from responsibility.

**10. PREPARATION AND SUBMISSION OF BID**

The bidder must submit his bid on the forms furnished by the PAG. All blank spaces in the bid forms must be correctly filled in where indicated and the bidder must state the prices (both in words and numerals) for which he proposes to do each item of the work contemplated or furnish each item of the materials required. In case of conflict between words and numerals, the words, unless obviously incorrect, will govern. Erasures or other changes in a bid must be explained or noted over the signature of the bidder. Bids containing any conditions, omissions, unexplained erasures or alterations or items not called for in the proposal or irregularities of any kind may be rejected by the PAG as being incomplete.

All bids must give the full business address of the bidder and be signed by him with his usual signature. Bids by partnerships must furnish the full names of all partners and must be signed in the name of the partnership by one of the members of the partnership or by an authorized representative followed by the signature and designation of the person signing. Bids by corporations must be signed with the legal name of the corporation, followed by the name of the State of incorporation and by the signature and designation of the president, secretary, or other person authorized to bind it in the matter. The name of each person signing shall also be typed or printed below the signature. A bid by a person who affixes to his signature the word "president", (agent or other designation, without disclosing his principal), may be held to the bid of the individual signing. When requested by the Owner, satisfactory evidence of the authority of the officer signing in behalf of the corporation shall be furnished.

The PAG is not liable for any costs incurred by the bidder in connection with the preparation of this solicitation. By submitting a bid, the bidder specifically waives the right against the PAG for any expenses incurred in his bid preparation. Submitted bids become the property of the PAG. Bidder's request for the return of specific proprietary materials may be honored.

**11. TRADE SECRETS AND PROPRIETARY DATA**

Bidders may request to have certain portions of their bid submittals designated as trade secrets or proprietary data. PAG will examine such request to determine the validity of any requests for nondisclosure of trade secrets and other proprietary data identified in the request. If the PAG and bidder are unable to agree as to the disclosure of certain portions of the bidder's bid will be disclosed and that, unless the bidder withdraw its bid or protests under 5 GCA Article 9 (Legal and Contractual Remedies) of the Guam Procurement Act, the information may be so disclosed. The bids shall be opened to public inspections subject to any continuing prohibition on the confidential data.

**12. WITHDRAWAL OF BIDS**

Bids may be withdrawn on written or telegraphic request received from bidders prior to the time and date set for bid opening. Negligence on the part of the bidder in preparing the bid confers no right to the withdrawal of the bid after it has been opened.

**13. BID SECURITY PERFORMANCE AND PAYMENT BOND**

Each bid must be accompanied by a deposit in the amount of not less than fifteen percent (15%) of the highest bid price for which award can be made. Such deposit may be in the form of a bid bond, cashier's check, or certified check made payable to the Port Authority of Guam. Should the successful bidder fail or refuse to execute and deliver the contract and performance and payment bonds required within ten (10) working days after acceptance of his bid by the Government, he



shall forfeit to the Government of Guam as liquidated damages for such failure or refusal, the security deposited with his bid.

**14. BUSINESS LICENSES**

Bidders are reminded that all firms proposing and/or bidding on Government of Guam contracts must be fully licensed to do business in Guam at the time of submission of bids. Bidders must submit a copy of a current Contractor's License for constructions services issued by the Guam Contractor's License Board in conformance with Public Law 14-51. Failure to submit a conforming Contractor's License shall result in the bid being declared non-responsive, whereby bid will be rejected.

Additionally, professional services firms as sub-Contractors of Prime Bidder, are required to have a Certificate of Authorization (COA) through the Board of Professional Engineers, Architects, and Land Surveyors, Guam (PEALS) at the time of submission of bids.

**14. RIGHT TO ACCEPT AND REJECT BIDS**

The PAG reserves the unqualified right, in its sole and absolute discretion, to reject any and all bids, or to accept that bid or combination of bids, if any, or waive informalities and minor irregularities in the bids, including the sole right to determine what constitutes irregularities in the bids which in its sole and absolute judgment will under all circumstances best serve the Government's interests. In the event that the successful bidder fails to execute the contract upon his part or to furnish a satisfactory performance and payment bond, the Government, after declaring forfeited the security deposit of such bidder, reserves the option to accept the bid of any other bidder within ten (10) calendar days from such default, in which case such acceptance shall have the same effect as to such bidder as though he was the original successful bidder.

**15. METHOD OF AWARD**

Pursuant to 5 GCA §5211(g) of the Guam Procurement Act, the contract is to be awarded to the lowest responsive, responsible bidder whose bid meets the requirements and criteria set forth in this Multi-Step Invitation for Bid.

The award shall be made in accordance to the following conditions:

Bidding procedure involving only a basic bid: If the total of the basic bid items is within the amount of funds available to finance the project, then contract award will be made to that bidder submitting the lowest responsive and responsible basic bid.

The Government estimate will be recorded prior to bid opening and announcement will be made after all bids are opened.

**16. COMPETENCY OF BIDDERS**

The Port will require bidders to present satisfactory evidence that he has sufficient experience and past performance and is fully prepared with the necessary capital, material, machinery, and skilled workmen and supervisory staff to carry out the contract satisfactorily. The information is required for the Prime Contractor and each subcontractor, if any.

The purpose of this requirement is to provide the Port with a basis for determining the Prime Contractor and its subcontractors' financial and technical capability for undertaking this project which shall deem the Bidder as responsive and responsible. The Port is not interested in a voluminous description of all prior contracts undertaken, but rather a concise, thorough description of past experience relevant to this project.

Accordingly, in the Port's determination of a responsive and responsible bidder, the Contractor and its sub-contractors must submit for review the following documents and statements:

- a) Organizational Structure identifying the Prime Contractor and all its sub-contractors;
- b) Experience of key staff or firm on similar work to include all professional civil, structural, and environmental engineer who are registered with PEALS Guam;



- c) Past performance of firm or key (to be assigned to this project) staff in accomplishing government projects or other client projects of this nature in the agreed time. Bidders and its sub-contractors must include a listing of past performances of key personnel with similar projects;
- d) Availability of plant, machinery and other equipment necessary for work;
- e) References who can attest to the quality of work on past or ongoing projects being performed for Local and Federal Government and other organizations/clients;
- f) References who can attest to Contractor's diligence in carrying out responsibility;
- g) References who can attest to, or documents that can illustrate, record of good Owner-Contractor relationship;
- h) Statement about previous record of bids qualification, for example: no loss of bid bonds and/or no rejections following responsibility checks;
- i) Record of past performance of government contracts including record of default and nonpayment of obligations;
- j) Possession of Government of Guam appropriate contractor's license.

Any bidder, who at the time of bidding has been determined by the PAG or the Dept. of Public Works to be liable to pay liquidated damages for delay in completion of the last two projects contracted with any Government of Guam projects, will be automatically rejected.

#### **IV. COMPLIANCE WITH LAWS AND MANDATORY FORMS FOR SUBMITTAL**

##### **1. DISCLOSURE OF MAJOR SHAREHOLDERS:**

As a condition of bidding, any partnership, sole proprietorship or corporation doing business with the Port Authority of Guam shall submit an affidavit executed under oath that lists the name and address of any person who has held more than ten percent (10%) of the outstanding interest or shares in said partnership, sole proprietorship or corporation at any time during the twelve (12) month period immediately preceding submission of a bid. The affidavit shall contain the number of shares or the percentage of all assets of such partnership, sole proprietorship or corporation which have been held by each such person during the twelve (12) month period. In addition, the affidavit shall contain the name and address of any person who has received or who is or may become entitled to receive a commission, gratuity or other compensation for procuring or assisting in obtaining business related to the bid for the bidder and shall also contain the amounts of any such actual or potential commission, gratuity or other compensation. The affidavit shall be open and available to the public for inspection and copying. Failure by any bidder to submit the **Affidavit Disclosing Ownership and Commissions - AG Form 002**, shall result in the disqualification of his bid.

##### **2. NON-COLLUSION AFFIDAVIT**

Each person submitting a bid for any portion of the work covered by the bid documents shall execute an affidavit, in the form provided with the bid, to the effect that he has not colluded with any other person, firm or corporation in regards to any bid submitted. Such affidavit shall be attached to the bid. Failure by any bidder to submit the **Affidavit Re Non-Collusion - AG Form 003**, shall result in the disqualification of his bid.

##### **3. REPRESENTATION REGARDING GRATUITIES AND KICKBACKS**

The bidder, Offeror or contractor represents that it has not violated, is not violating, and promises that it will not violate the prohibition against gratuities and kickbacks set forth in 2 GAR, Div. 4, §11107, 5 GCA §5631 (a) and 2 GAR, Div. 4, §11108 of the Guam Procurement Regulations. Failure by any bidder to submit the **Affidavit Re No Gratuities or Kickbacks- AG Form 004**, shall result in the disqualification of his bid.



4. REPRESENTATION REGARDING ETHICAL STANDARDS FOR GOVERNMENT EMPLOYEES AND FORMER GOVERNMENT EMPLOYEES

The bidder, Offeror or contractor represents that it has not knowingly influenced and promises that it will not knowingly influence a government employee to breach any of the ethical standards set forth in 5 GCA, §5601 *et seq.* (Ethics in Public Contracting) of the Guam Procurement Act. Failure by any bidder to submit the **Affidavit Re Ethical Standards - AG Form OOS**, shall result in the disqualification of his bid.

5. COMPLIANCE WITH WAGE LAWS

The bidder who is awarded a contract shall pay employees, at a minimum, in accordance with the Wage Determination for Guam and the Northern Mariana Islands issued and promulgated by the U.S. Department of Labor for such labor as is employed in the direct delivery of contract deliverables to the Port. In the event of a renewal of a contract, the Wage Determination promulgated by the U.S. Department of Labor on a date most recent to the renewal date of the contract shall apply to that renewal contract. In addition to the applicable Wage Determination, the contract shall contain provisions mandating health and similar benefits for employees, such benefits having a minimum value as detailed in the Wage Determination promulgated by the U.S. Department of Labor, and shall contain provision guaranteeing a minimum of ten (10) paid holidays per annum for each employee.

The bidder is required to execute and submit the **Declaration Re Compliance with U.S. DOL Wage Determination- AG Form 006**. Failure to submit such form shall result in the disqualification of his bid.

6. PROHIBITION AGAINST CONTINGENT FEES

The bidder, Offeror or contractor represents that it has not retained a person to solicit or secure a territorial contract upon an agreement or understanding for a commission, percentage, brokerage, or contingent fee, except for retention of bona fide employees or bona fide established commercial selling agencies for the purpose of securing business. Failure by any bidder to submit the **Affidavit Re Contingent Fees - AG Form 007**, shall result in the disqualification of his bid.

7. POLICY IN FAVOR OF LOCAL PROCUREMENT

Procurements of supplies and services shall, where possible, be made from among businesses licensed to do business on Guam and that maintain an office or other facility on Guam. The bidder, Offeror or contractor is encouraged to favor local procurement standards set forth in 5 GCA, §5008 and 2 GAR, Div. 4, §1104.

8. PRODUCTS MANUFACTURED FROM RECYCLED GLASS

Pursuant to Title 5, GCA Section 5218, any individual or company submitting a response to this solicitation shall include the purchase of available recycled glass pulverized on Guam or appropriate products manufactured therein. The contract awarded under this solicitation shall determine the suitable percentage of recycled glass to be used on the project and, as a condition of the contract award, shall require the Contractor to identify and certify in writing the percentage of recycled glass contained in the material offered.

9. APPRENTICE TRAINING PROGRAM

Pursuant to Executive Order No. 2000-10, the contractor shall employ at least one (1) apprentice for every ten (10) workers for the duration of the project, and not less than one (1) apprentice per project. This requirement may be waived only if the Department of Public Works and the Guam Community College both certify that no apprentice is available.

The Executive Order applies to all public works construction projects such as the erection, maintenance, rehabilitation, repair, or demolition of any public building, roadway, or any public facility as defined in §50106 of Title 5, GCA, and applies to all departments and agencies within the government of Guam. It also applies only to projects over One Hundred Thousand Dollars (\$100,000.00).

The Director of the Department of Public Works shall monitor the compliance with this Executive Order and enforce and exercise authority to achieve the objectives of the Executive Order and shall report to the Guam Community College on a quarterly basis, the impact of this program.



The Guam Department of Labor shall inform all employers applying for H-2 alien labor certification that to qualify for government of Guam construction projects, all conditions of Executive Order No. 2000-10 shall be met.

10. RESTRICTION AGAINST CONTRACTORS EMPLOYING CONVICTED SEX OFFENDERS FROM WORKING AT GOVERNMENT OF GUAM VENUES. (Subsection 5253 of Title 5 Guam Code Annotated)

- a) No person convicted of a sex offense under the provisions of Chapter 25 of Title 9 Guam Code Annotated, or an offense as defined in Article 2 of Chapter 28, Title 9 GCA in Guam, or an offense in any jurisdiction which includes, at a minimum, all of the elements of said offenses, or who is listed on the Sex Offender Registry, and who is employed by a business contracted to perform services for an agency or instrumentality of the government of Guam, shall work for his employer on the property of the government of Guam other than a public highway.
- b) All contracts for services to agencies listed herein shall include the following provisions: (1) warranties that no person providing services on behalf of the contractor has been convicted of a sex offense under the provisions of Chapter 25 of Title 9 of GCA or an offense as defined in Article 2 of Chapter 28, Title 9 GCA, or an offense in another jurisdiction with, at a minimum, the same elements as such offenses, or who is listed on the Sex Offender Registry; and (2) that if any person providing services on behalf of the contractor is convicted of a sex offense under the provisions of Chapter 25 of Title 9 GCA or an offense as defined in Article 2 of Chapter 28, Title 9 GCA or an offense in another jurisdiction with, at a minimum, the same elements as such offenses, or is listed on the Sex Offender Registry, that such person will be immediately removed from working at said agency and that the administrator of said agency be informed of such within twenty-four (24) hours of such conviction.
- c) Duties of the General Services Agency or Procurement Administrators. All contracts, bids, or Request for Proposals shall state all the conditions in §5253(b).
- d) Any contractor found in violation of §5253(b), after notice from the contracting authority of such violation, shall, within twenty-four (24) hours, take corrective action and shall report such action to the contracting authority. Failure to take corrective action within the stipulated period may result in the temporary suspension of the contract at the discretion of the contracting authority.
- e) Subject to the provisions of 12 GCA §10402 (Public Law 29-23), the contract will contain performance reviews at least annually, and provisions for contract termination and penalty based upon such review.

11. DOCUMENTS EXECUTED OUTSIDE GUAM

The Power of Attorney, affidavits, bonds, and/or any documents defining the constitution of the joint venture, consortium, company or firm, if executed outside Guam, whether required to be submitted with the proposals or upon award of the contract, must be authenticated by a Notary Public or other official duly authorized by law in the jurisdiction where they are authorized to witness sworn statements.

12. EQUAL EMPLOYMENT OPPORTUNITY

Discrimination in all phases of contracted employment, Contractor activities, contracting activities, and training is prohibited by Title VI of the Civil Rights Act of 1964, Section 162(a) of the Federal- Aid Highway Act of 1973, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975, the Justice System Improvement Act of 1979, the Americans with Disabilities Act of 1990, the Civil Rights Restoration Act of 1987, 49 CFR Part 21, and other related laws and statutes. The referenced legal citations establish the minimum requirement for affirmative action efforts and define the basic non-discrimination provisions as required by this MS IFB. Bidders are required to comply with all the requirements regarding equal employment opportunity policies at all contracting levels of this MS IFB.



13. POLICY IN FAVOR OF SERVICE-DISABLED VETERAN OWNED BUSINESS

Notwithstanding any provision of law, and except for the procurement of professional services, if any entity of the government of Guam or any entity expending governmental funds intends to procure any supply or service, which is offered by a business concern that is at least fifty-one percent (51%) owned by a service-disabled veteran(s), that entity shall procure such supply or service from that business concern, if the supply or service is available within the period required by the procuring entity and the price for the supply or service does not exceed one hundred five percent (105%) of the lowest price bidder, and shall be in addition to any other procurement benefit the service-disabled veteran owned business may qualify for under Guam law.

\*\*\*\*\* END OF GENERAL INFORMATION \*\*\*\*\*



**VOLUME 2**  
**SPECIAL PROVISIONS AND GENERAL**  
**CONDITIONS**



## **SPECIAL PROVISIONS**

**1. General Intention:**

It is the declared intention and meaning to provide and secure all necessary labor, materials, equipment, tools and services necessary for the delivery and completion of the project identified in the bid documents and specifications provided herein.

**2. Bid:**

The Contractor and each and every subcontractor shall read the General Conditions immediately following these special provisions, and by the act of submitting a bid, shall be deemed to have accepted all conditions contained therein.

**3. Specifications and Standards:**

The specifications and standards referenced in this specification (including addenda, amendments and errata listed) shall govern in all cases where the references thereto are made. In case of difference between the referenced specifications or standards and this specification or its accompanying drawings, this specification and its accompanying drawings shall govern to the extent of such difference, otherwise the referenced specifications and standards shall apply. Extra care shall be exercised to refer in requests for quotations in orders and in subcontracts to the referenced specifications and to all modifications thereof.

**4. Time for Completion:**

It is hereby understood and mutually agreed, by and between the Contractor and the Port Authority of Guam, that the date of beginning the project, rate of progress and the time for completion of the work to be done hereunder are essential conditions of this contract; and it is further mutually understood and agreed that the work embraced in this contract shall be commenced on a date to be specified in the Notice to Proceed and shall be completed within the specified date in the Notice to Proceed, unless otherwise adjusted by mutual agreement and corresponding contract modification.

**5. Liquidated Damages:**

It is hereby understood and mutually agreed by and between the Contractor and the Port Authority of Guam that liquidated damages shall be assessed for each calendar day the work remains incomplete after the days from the effective date set forth in the Notice to Proceed.

If the said Contractor shall neglect, fail or refuse to complete the work within the time herein specified, the Contractor does hereby agree, as part of the consideration for the awarding of this contract, to pay to the Port Authority of Guam the **amount of \$1,000.00** per calendar day, not as a penalty but as liquidated damages for such breach of contract as hereinafter set forth, for each and every calendar day that the Contractor shall be in default of the time stipulated in the contract for completing the work.

The said amount is fixed and agreed upon by and between the Contractor and the Port Authority of Guam because of the impracticability and extreme difficulty of fixing and ascertaining the actual damages the Port Authority of Guam would in such event sustain, and said amounts shall be retained from time to time by the Port Authority of Guam from current periodical estimates.

It is further agreed that time is of the essence of each and every portion of this contract, and of the specifications wherein a definite and certain length of time is fixed for the performance of any act whatsoever; and where under the contract an additional time is allowed for the completion of any work, the new time limit fixed by such extension shall be of the essence of this contract. Provided, that the Contractor shall not be charged with liquidated damages of any excess cost when the delay in completion of the work is due

- a) to any preference, priority or allocation order duly issued by the Port Authority of Guam.



- b) to unforeseeable causes beyond the control and without the fault or negligence of the Contractor, including but not restricted to acts of God or the public enemy, acts of the Port Authority of Guam, acts or another Contractor in the performance of a contract with the Port Authority of Guam, fires, floods, epidemics, quarantine restrictions, strikes, freight embargoes, and unusually severe weather; and
- c) to any delays of Subcontractors or suppliers occasioned by any of the causes specified in subsections (a) and (b) of this article.

Provided further that the Contractor shall, within seven (7) calendar days from the beginning of delay, give written notice as to the causes of the delay to the Contracting Officer, who will ascertain the facts and extent of the delay and notify the Contractor within reasonable time of his decision in the matter.

Contractor must note that Guam by nature has frequent rainfall causing suspension of work. Said suspensions shall not qualify for time extensions unless the weather is unusually severe.

**6. Disposal:**

Unsuitable materials as a result of contractor's operations shall be disposed of in accordance with the local laws and/or policies of concerned agencies. Disposal, tipping fees/charges shall be at the contractor's expense.

The Contractor shall investigate the project site prior to bidding and verify existing conditions/dimensions. Upon failure to do so any changes due to conditions/dimensions not reflected in the plans will be done at the Contractor's expense.

The Contractor shall submit technical brochures, samples, shop drawings and details as required by the Project Specifications prior to purchase or installation.

**7. Material Standards:**

All material and equipment must conform to applicable standards of organizations such as the American National Standard Institute (ANSI), the American Society for Testing and Materials (ASTM), the National Manufacturers Association (NEMA), and the Underwriters Laboratories (UL). Proof of such conformance shall be submitted to the Engineer for approval. References to various standards contained in the specification and drawings shall be understood to be the issue or revision in effect on the date of such deviation shall be detailed in a written request to the Port Authority of Guam for approval and shall not be initiated until written approval is received by the Contractor from the Port Authority of Guam.

**8. Contractor Furnished Equipment:**

All materials and equipment required to complete the project shall be furnished by the Contractor.

**9. Owner Furnished Materials:**

If materials are provided by the Port Authority of Guam, the Contractor shall be responsible to transport these items from their current locations to the job site.

- a) The Contractor shall repair or replace these items if damaged during transport to the site. In addition, the Contractor shall repair any damage to public and private property caused by the transport of these items.
- b) All materials and equipment if furnished by the Port Authority of Guam are in good condition. Prior to the start of construction, the Contractor shall inspect these items and acknowledge the receipt thereof. The Contractor is responsible for repairing and replacing any damage or theft of equipment or damage which causes the equipment to be inoperable from the date it was received and prior to final acceptance of this project. All expenses shall be the Contractor's responsibility.



**10. Underground Utilities Clearances if Applicable:**

- a) The Contractor shall secure all permits required for construction including permits by the Department of Public Works, U.S. Navy, and other agencies involved.
- b) The Contractor shall coordinate with the government and private utility agencies in obtaining clearances prior to excavation. Extra care shall be taken so as not to damage any existing underground utilities. Any damaged utilities and any effects of the damage shall be the Contractor's responsibility.

**11. Surplus Materials:**

Existing materials removed shall be cleaned, disassembled and assured to be in good condition before transporting the materials to the locations designated by the Contracting Officer. Materials returned shall be signed for receipt given. The Contractor shall be responsible for proper accounting of all returned materials. Any difference between the credit receipts and removal quantities, as determined by the Contracting Officer, shall be the Contractor's financial responsibility. The difference shall be deducted from the total value of the Contract at the end of the project. Uns salvageable, rotten or junk materials, must be certified by the Port Authority's Inspector in writing, and shall be properly disposed of at an approved disposal location at the sole financial responsibility of the Contractor

**\*\*\*\*\* END OF SPECIAL PROVISIONS \*\*\*\*\***



## **GENERAL CONDITIONS**

### **I. DEFINITIONS**

#### **1. Owner**

The term "Owner" as used herein means the Port Authority of Guam, Cabras Hwy, Piti and shall include the Governor of Guam, and/or his authorized representatives.

#### **2. Contracting Officer**

The term "Contracting Officer" as used herein means the General Manager of the Port Authority of Guam and shall include his authorized representatives.

#### **3. Engineer**

The term "Engineer" as used herein means the Port Authority's Manager of CIP/Engineering and shall include his authorized representatives.

#### **4. Contractor**

The term "Contractor" as used herein means the party or parties who or which shall have duly entered into a contract with the Port Authority of Guam to perform the work herein contemplated or his or their authorized assignee.

#### **5. Notice**

The term "Notice" as used herein shall mean and include all written notice demands, instructions, claims, approvals and disapprovals required to obtain compliance with contract requirements. Any written notice by either party to the contract shall be sufficiently given if delivered to or at the last known business address of the person, firm, or corporation constituting the other party to the contract, or to his, their, or its duly authorized agent, representative, or officers, or when enclosed in a postage prepaid envelope addressed to such last known business address and deposited in a United States mailbox. The Contractor must provide and maintain a post office address within Guam and file the same with the Contracting Officer.

#### **6. Forms Enclosed**

The copies of the Formal Contract and Bid Bond, enclosed herewith are incorporated in these General Conditions by reference and are made a part hereof to the same extent as though fully set forth herein.

### **II. CONSTRUCTION CONTRACT**

#### **1. Contract Documents**

- a) The contract documents consist of the Formal Contract, the Technical Specifications, and Plans (Drawings) including all addenda and alterations made in the documents prior to their execution.
- b) The contract documents shall be signed by the Owner and Contractor in as many original counterparts as may be mutually agreed upon.
- c) Anything required by one of the contract documents shall be of like effect as if required by all the contract documents whether the other contract documents have the same requirement or not. In case of conflict between the contract documents, the technical specifications shall take precedence over the plans, and the Formal Contract shall be controlling over the plans and technical specifications. Any discrepancies between the Contract documents shall be called to the attention of the Contracting Officer before proceeding with work affected thereby.
- d) It will be conclusively presumed that the Contractor has read, examined and agreed to each and every term, conditions, provisions, covenant or agreement in the plans (drawings), technical specifications, bid forms, contract, and conditions related to the work to be carried on, said documents being on file in the Procurement Office, Port Authority of Guam; 1026 Cabras Hwy., Suite 201; Piti, Guam.



## **2. Drawings**

- a) In case of differences between small scale and large-scale drawings, the large-scale drawings shall govern. Figured dimensions on the drawings shall be considered primary compared with measurements obtained through scaling of drawings. The Contractor shall verify all dimensions, and if any may be lacking, he shall call the attention thereto and be governed by the decision of the Contracting Officer.
- b) Where the word "similar" occurs on the drawings, it shall be interpreted in its general sense and not as meaning identical.
- c) The approval of shop and setting drawings will be general and shall not be construed (1) as permitting any departure from the contract requirements, (2) as relieving the Contractor of the responsibility for any error in details, dimensions and otherwise that may exist; (3) as approving departures from additional details or instructions previously furnished by the Contracting Officer.
- d) The Contractor will be furnished additional instructions and detail drawings as may be necessary to carry out the work included in the contract. The additional drawings and instructions thus supplied to the Contractor shall be consistent with the contract documents and true developments thereof and shall be so prepared that they can be reasonably interpreted as a part thereof. The Contractor shall carry out the work in accordance with the additional detail drawings and instructions.

## **3. Contract Change Orders**

- a) The Contracting Officer at any time, without notice to the sureties may, by written order designated or indicated to be a change order, may make any change in the work within the general scope of the contract, including but not limited to changes:
  - 1) In the specifications (including drawings and designs);
  - 2) In the method or manner of performance of the work; services for site; or
  - 3) Directing acceleration in the performance of the work
- b) Any other written order (which terms as used in this paragraph (b) shall include direction, instructions, interpretations or determination from the Contracting Officer) which causes any such change, shall be treated as a change order under this clause, provided that the Contractor gives the Contracting Officer written notice stating the date. Circumstances and source of the order and that the

Contractor regards the order as a change order.

- c) Except as herein provided, no order, statement, or conduct of the Contracting Officer shall be treated as a change order under this clause or entitle the Contractor to an equitable adjustment hereunder.
- d) If any change under this clause causes an increase or decrease in the Contractor's cost of, or the time required for the performance of any part of the work under this contract, whether or not changed by any order, an equitable adjustment shall be made and the contract modified in writing accordingly, provided, however, that except for claims based on defective specifications no claim for any change under (b) above shall be allowed for any costs incurred more than 20 calendar days before the Contractor gives written notice as therein required. And provided further, that in the case of defective specifications for which the Owner is responsible, the equitable adjustment shall include any increased cost reasonably incurred by the Contractor in attempting to comply with such defective specifications.
- e) If the Contractor intends to assert a claim for an equitable adjustment under this clause, he must, within 30 calendar days after receipt of a written change order under (a) above or the furnishing of a written notice under (b) above, submit to the Contracting Officer a written statement setting forth the general nature and monetary extent of such claim, unless this period is extended by the Owner. The statement of claim hereunder may be included in the notice under (b) above.



- f) No claim by the Contractor for an equitable adjustment hereunder shall be allowed if asserted after final payment under this contract.

#### **4. Specifications and Drawings**

- a) The Contractor shall keep on the work site a copy of the drawings and specifications including all authorized change orders, and shall at all times give the Owner, Contracting Officer and their representatives access thereto.
- b) All drawings and specifications and copies thereof furnished by the Contracting Officer are his property and shall not be used on other projects without his consent. Upon completion of this project all copies of the drawings and specifications except the signed contract sets are to be returned to the Contracting Officer upon his request.

#### **5. Special Requirements**

Where special requirements, provisions or specifications or detailed specifications are attached hereto or are included in the proposal they shall be considered a part of these general conditions or specifications or detailed specifications as fully as if contained herein. Should any special provisions be in conflict with these general conditions or specifications or detailed specifications, said special requirements, provisions or detailed specifications shall govern.

#### **6. Explanation to Bidders**

No oral explanation in regard to the meaning of the drawings and specifications will be made and no verbal instructions will be given before the award of the contract. Discrepancies, omissions, or doubts as to the meaning of bid submittal documents, contract provisions, drawings and technical specifications should be communicated in writing to the Contracting Officer for interpretation. Bidders shall act promptly and allow sufficient time for a reply to reach them. Every interpretation made to a bidder will be in the form of an addendum to the Multi-Step Invitation for Bid (MS IFB) documents which, if issued, will be sent as promptly as practicable to all persons to whom the bid documents have been issued. All such addenda shall become part of the contract documents.

### **III. BIDS, BIDDER RESPONSIBILITIES**

#### **1. Conditions at Site or Building**

- a) Bidders should visit the site and shall be responsible for having ascertained pertinent conditions such as location, accessibility, and general character of the site or building, the character and extent of existing work within or adjacent to the site, and any other work being performed thereon at the time of the submission of their bids. No extra compensation will be made by reason of any misunderstanding or error as regards to the site, the conditions thereof, accessibility or the amount or kind of work to be performed.
- b) If, in the performance of the contract, subsurface or latent conditions at the site are found to be materially different from those indicated by the drawings and specifications, or unknown conditions of an unusual nature are disclosed differing materially from the conditions usually inherent in work of the character shown and specified, the attention of the Contracting Officer shall be called immediately to such conditions before they are disturbed. Upon such notice, or upon his own observation of such conditions, the Contracting Officer shall promptly make such changes in the drawings and specifications as he finds necessary to conform to the different conditions, and any increase or decrease in the cost of the work resulting from such changes shall be adjusted as provided under Changes in Work.

#### **2. Submission of Bids**

- a) The bidder is required to bid on all items called for in the Bid Form.
- b) Bids shall be submitted on the forms furnished or copies thereof, and shall be signed in ink. Erasures or other changes in a bid must be explained or noted over the signature of the bidder. Bids containing any conditions, omissions, unexplained erasures or alterations or items not called for in the proposal or irregularities of any kind may be rejected by the Owner as being incomplete.



- c) Each bid must give the full business address of the bidder and be signed by him with his usual signature. Bids by partnerships must furnish the full names of all partners and must be signed in the name of the partnership by one of the members of the partnership or by an authorized representative followed by the signature and designation of the person signing. Bids by corporations must be signed with the legal name of the corporation, followed by the name of the State of incorporation and by the signature and designation of the president, secretary, or other person authorized to bind it in the matter. The name of each person signing shall also be typed or printed below the signature. A bid by a person who affixes to his signature the word "president", (agent or other designation, without disclosing his principal), may be held to the bid of the individual signing. When requested by the Owner, satisfactory evidence of the authority of the officer signing in behalf of the corporation shall be furnished.

**3. Bid Guarantee**

Bids shall be accompanied by a bid guarantee of not less than fifteen percent (15%) of the total bid amount for which an award can be made. Bid guarantee may be bid bond (form enclosed), certified check or cashier's check. Bid bond shall be signed by the bidder, two major officers of the Surety and Resident General Agent, if the Surety is a foreign or alien surety and shall be accompanied with copies of current Certificate of Authority to do business on Guam issued by the Department of Revenue and Taxation, Power of Attorney issued by the Surety to the Resident General Agent and Power of Attorney issued by two major officers of the Surety to whoever is signing on their behalf. Certified check or cashier's check must be issued by a banking institution licensed to do business on Guam and shall be made payable to the Port Authority of Guam. Such bid bond or check shall be submitted with the understanding that it shall guarantee that the bidder will not withdraw his bid for a period of sixty (60) calendar days after the scheduled closing time for the receipt of bids; that if his bid is accepted, he will enter into a formal contract with the Owner in accordance with the form of agreement included as a part of the contract documents, and that the required performance and payment bond will be given; and that in the event of the withdrawal of said bid within said period, or the failure to enter into said contract and give said bond within ten (10) working days after he has received notice of the acceptance of his bid, the bidder shall be liable to the Owner for the full amount of the bid guarantee as representing the damage to the Owner on account of the default of the bidder in any particular hereof. The bid guarantee shall be returned to all except the three lowest bidders within three days after the formal opening of bids. The bid guarantee of the second and/or third low bidder shall be returned thirty (30) calendar days after the bid opening date upon request, provided that he has not been notified by the Owner of the acceptance of his bid prior to the date of such request. The bid guarantee of the lowest qualified bidder shall be returned within forty-eight (48) hours after the Owner and the qualified bidder have executed the contract.

**4. Withdrawal of Bids**

Bids may be withdrawn on written or telegraphic request received from bidders prior to the time fixed for opening. Negligence on the part of the bidder in preparing the bid confers no right to the withdrawal of the bid after it has been opened.

**5. Publicity of Bids**

At the time fixed for the opening of bids, the contents of the bids will be made public for the information of bidders and others properly interested who may be present either in person or by representation.

**6. Receipt and Opening of Bids**

- a) Bids will be opened publicly at the time and place stated in the MS IFB. The officer whose duty it is to open them will decide when the specified time has arrived, and bids received thereafter will not be considered. No responsibility will be attached to any officer for the premature opening of a bid not properly addressed and identified.
- b) Telegraphic bids will not be considered, but modifications by telegraph of bids already submitted will be considered if received prior to time set for opening.

**7. Rejection of Bids**

The Owner reserves the right to reject any and all bids when such rejection is in the interest of the Owner and to reject the bid of a bidder who is not in a position to perform the contract.



**8. Award of Contract**

- a) The contract will be awarded as soon as possible to the lowest responsive and responsible bidder, provided it is in the interest of the Owner to accept his bid.
- b) The Owner reserves the right to waive any informality in bids received when such waiver is in the interest of the Owner. The Owner also reserves the right to accept any item in the bid and to reject any item in the bid unless otherwise specified by the Owner.

**9. Performance Bond and Labor and Material Payment Bond**

The successful bidder must deliver to the Owner an executed performance and payment bond (forms enclosed) in an amount at least equal to one hundred percent (100%) of the accepted bid as security for the faithful performance of the contract and security for the payment of all persons performing labor and furnishing materials in connection with this contract. The sureties of all bonds shall be such surety company or companies as are approved by the Owner and as are authorized to transact business in Guam. The bonds must be approved by the Owner prior to execution of the formal contract.

**10. Cancellation of Award**

The Owner reserves the right to cancel the award of any contract at any time before the execution of same.

**IV. DUTIES OF CONTRACTING OFFICER AND CONTRACTOR SAFETY MEASURES**

**1. Authority of Contracting Officer**

The Contracting Officer shall give all orders and directions contemplated under this contract and specifications relative to the execution of the work. The Contracting Officer shall determine the amount, quality, acceptability, and fitness of the several kinds of work and materials which are to be paid or under this contract and shall decide all questions which may arise in relation to paid work and the construction thereof. The Contracting Officer's estimates and decisions shall be final and conclusive, except as herein otherwise expressly provided. In case any question shall arise between the parties hereto relative to said contract or specifications, the determination or decision of the Contracting Officer shall be a condition precedent to the right of the Contractor to receive any money or payment for work under this contract affected in any manner or to any extent by such question.

The Contracting Officer shall decide the meaning and intent of any portion of the specifications and of any plans or drawings where the same may be found obscure or be in dispute.

Any difference or conflicts in regard to their work which may arise between the Contractor under this contract and other Contractors performing work for the Owner shall be adjusted and determined by the Contracting Officer.

**2. Contractor's Obligations**

The Contractor shall, in good workmanlike manner, do and perform all work and furnish all supplies and materials, machinery, equipment, facilities and means, except as herein otherwise expressly specified, necessary or proper to perform and complete all the work required by this contract within the time herein specified in accordance with the plans and drawings of the work covered by this contract and any and all supplemental plans and drawings, and in accordance with the directions of the Contracting Officer as given from time to time during the progress of the work. He alone shall be responsible for the safety, efficiency and adequacy of his plant, appliances and methods, and for any damage which may result from their failure or their improper construction, maintenance or operations. The Contractor shall observe, comply with and be subject to all terms, conditions, requirements, and limitations of the contract and specifications and shall do carry on and complete the entire work to the satisfaction of the Contracting Officer and the Owner.

**3. Superintendence by Contractor**

The Contractor shall give his personal superintendence to the work or have a competent foreman or superintendent, satisfactory to the Contracting Officer, on the work at all times during progress with authority to act for him.



#### **4. Subcontracts**

- a) Nothing contained in the specifications or drawings shall be construed as creating any contractual relationship between any subcontractor and the Owner. The diffusion or sections of the specifications are not intended to control the Contractor in dividing the work among subcontractors or to limit the work performed by any trade.
- b) The Contractor shall be as fully responsible to the Owner for the acts and omissions of subcontractors and of persons employed by them, as he is for the acts and omissions of persons directly employed by him.
- c) The Contractor shall be responsible for the coordination of the trades, subcontractors, and material-men engaged in his work
- d) The Contractor shall, without additional expense to the Owner, utilize the services of specialty subcontractors on those parts of the work which are specified to be performed by specialty subcontractors.
- e) The Owner will not undertake to settle any differences between the Contractor and his subcontractors or between subcontractors.
- f) The Contractor shall cause appropriate provisions to be inserted in all subcontracts relative to the work including waiver of mechanic's liens to bind subcontractors by the terms of the General Conditions and other contract documents insofar as applicable to the work of subcontractors and to give the Owner any exercise over the Contractor under any provisions of the contract documents.

#### **5. Subletting**

Subletting part of the work is permitted. However, bidder must note that subletting in excess of the following is not allowed:

- a) Where the subletting is for both labor and material, total cost of sublet work shall not exceed 50% of the contract amount.
- b) Where subletting is for labor only, sublet work cost shall not exceed 30% of the total labor contract amount. Information concerning subcontracts must form a part of the bid documents and shall be submitted on standard "Subcontract" information form.

#### **6. Assignments**

The Contractor shall not assign the whole or any part of this contract or any monies due or to become due hereunder without the written consent of the Owner and of all the sureties executing any bonds on behalf of the Contractor in connection with said contract. In case the Contractor assigns the whole or any part of said contract or assigns all or any part of any monies due or to become due under said contract, the instrument of assignment shall contain a clause substantially to the effect that it is agreed that the right of the assignee in and to any monies due or to become due the Contractor or otherwise shall be subject to all of the terms and conditions of said contract or supplemental thereto, the rights and remedies of the Owner thereunder or arising by operation of the law and to the liens of all persons, firms, and corporations for services rendered or materials supplied in connection with the performance of said contract.

#### **7. Equal Opportunity**

- a) The Contractor will not discriminate against any employee or applicant for employment because of race, religion, sex, color, age, economic status, or national origin. The Contractor will take affirmative action to ensure that qualified applicants are employed and that employees are treated during employment without regard to their race, religion, sex, color, age, economic status, or national origin. Such action shall include, but not be limited to, the following: Employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoffs or termination, rates of pay or other forms of compensation, and selection for training including apprenticeship. The Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Contracting Officer setting forth the provisions of this nondiscrimination clause.



- b) The Contractor will, in all solicitations or advertisements for employees placed by or on behalf of the Contractor, state that all qualified applicants will receive consideration for employment without regard to race, religion, sex, color, age, economic status, or national origin.
- c) The Contractor will send to each labor union or representative of workers with which he has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the Contracting Officer, advising the said labor union or workers' representative of the Contractor's commitments under Section 202 of Executive Order No. 11246 of September 24, 1965 and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

**8. Hiring of Apprentices**

The Contractor shall, except of good cause shown, hire for performance of work under this contract, to the extent possible, apprentices in each occupation to be employed in the performance of work under this contract in accordance with Executive Order No. 2000-10 dated April 11, 2000.

**9. Minimum Wage Rate**

All persons employed on this project shall be paid not less than minimum wage applicable to the corresponding skill or craft as determined by the Department of Labor, Government of Guam. Prevailing wage rates of Department of Labor, Government of Guam are attached herewith and shall be deemed a part of the contract documents. The successful Contractor must comply to the Davis Bacon Act-40 U.S.C. §§201.et. seq. Additional requirements may be found in the scope of work.

**10. Laws, Permits and Regulations**

- a) The DPW building, and federal permit that is required for the project shall be secured and paid for by the Contractor.
- b) The Contractor shall pay all fees and charges for connection to outside service and use of property other than the site of the work for storage of materials or other purposes.
- c) The Contractor shall comply with all laws, ordinances, regulations and building code requirements applicable to work hereunder unless in conflict with contract requirements. If the Contractor ascertains at any time that any requirement of this contract is a variance with applicable laws, ordinances, regulations, or building code requirements, he shall promptly notify the Contracting Officer and any necessary adjustment of the contract shall be made as specified under Changes in Work.

**11. Contractor's and Subcontractor's Insurance**

- a) Prior to commencing the work, Contractor shall obtain and thereafter maintain during the course of the work Insurance with companies acceptable to Owner. The Contractor shall not allow any subcontractor to commence work on his subcontract until all similar insurance required of the subcontractor has been so obtained and approved. The limits of insurance shall be as follows unless a higher limit is required by statute:
  - 1) Comprehensive General Liability including products, completed operations and contractual coverage for this Agreement in the amount of \$1,000,000 combined single limit. Owner shall be an additional insured.
  - 2) Auto Liability Insurance covering bodily injury and property damage in the amount of \$1,000,000 combined single limit. Owner shall be an additional insured.
  - 3) Excess Liability Policy with limits of \$1,000,000 or higher.
  - 4) Owner shall be an additional insured.
  - 5) Worker's Compensation and Employer's Liability- Statutory limits. Add Waiver of Subrogation endorsement in favor of Owner.
  - 6) Builder's Risk or Installation Floater, when applicable, is to be furnished by Contractor, which shall include Owner as named insured.



- b) Contractor shall furnish certificates of insurance and waiver of subrogation endorsement to Owner prior to commencement of work showing evidence of such coverage, including the statement to the effect that cancellation or termination of the insurance shall not be effective until at least ten (10) days after receipt of written notice to Owner. At all times Contractor's insurance shall be primary to any other insurance that may be carried by Owner. The statement of limits of insurance coverage shall not be construed as in any way limiting the Contractor's liability under this agreement. Owner shall be an additional insured on all liability coverage and certificates of insurance shall clearly indicate as such.

**12. Indemnity**

- a) Indemnity: The Contractor shall indemnify, defend and hold harmless Owner against all loss, damage, or expense (including reasonable attorney's fees incurred by Owner) arising out of the performance of the work, including injury or death to any person or persons resulting from the acts of omission of the Contractor or the Contractor's employees, servants, agents or subcontractors and from mechanics and material man's liens.

**13. Accident Prevention**

- a) Precaution shall be exercised at all times for the protection of persons (including employees) and property. The safety provisions of applicable laws, building and construction codes shall be observed. Machinery equipment and all hazards shall be guarded or eliminated in accordance with the safety provisions of the latest edition of the Manual of Accident Prevention in Construction published by the Associated General Contractors of America to the extent that such provisions are not in contravention of applicable laws.
- b) Should typhoon warnings be issued, the Contractor shall take every practicable precaution to minimize damage and/or danger to persons, to the work, and to the adjacent property. These precautions shall include closing all openings, removing all loose materials, tools and/or equipment from exposed locations, and removing or securing scaffolding and all other temporary work.

**14. Protection of Work and Property**

The Contractor shall at all times safely guard the Owner's property from injury or loss in connection with this contract. He shall at all times safely guard and protect his own work and that of adjacent property (as provided by law and the contract documents) from damage. All passageways, guard fences, lights and other facilities required for protection by laws and regulations and local conditions must be provided and maintained.

**15. Responsibility of Contractor to Act in Emergency**

In case of an emergency which threatens loss or injury of property and/or safety or life, the Contractor shall act, without previous instructions from the Owner or Contracting Officer, as the situation may warrant. He shall notify the Contracting Officer thereof immediately thereafter of any compensation claimed by the Contractor. Substantiating documents regarding expenses shall be submitted to the Owner through the Contracting Officer and the amount of compensation shall be determined by agreement or by the Contracting Officer subject to review procedures provided under Guam's Procurement Law and Claims Act.

**16. Mutual Responsibility of Contractors**

If the Contractor or any of his subcontractors or employees causes loss or damage to any separate contractor on the work, the Contractor agrees to settle with such separate contractor by agreement, if he will so settle. If such separate contractor sues the Owner on account of any loss so sustained, the Owner shall notify the Contractor who shall indemnify and save harmless the Owner against any expenses or judgments arising therefrom.

**17. Use of Premises and Removal of Debris:**

The Contractor expressly agrees to undertake at his own expense

- a) to take every precaution against injuries to persons or damages to property;



- b) to comply with the regulations governing the operation of premises which are occupied and to perform his contract in such a manner as not to interrupt or interfere with the operation of other facilities;
- c) to perform any work necessary to be performed after regular working hours or on Sundays or legal holidays without additional expense to the Owner;
- d) to store his apparatus, materials, supplies, and equipment in such orderly fashion at the site of the work as will not unduly interfere with the progress of his work or the work of any other contractors;
- e) to place upon the work or any part thereof only such loads as are consistent with the safety of that portion of the work;
- f) to frequently clean up all refuse, rubbish, scrap materials and debris caused by his operation so that at all times the site of the work shall present a neat, orderly and workmanlike appearance;
- g) to effect all cutting, fitting, or patching of his work required to make the same conform to the plans and specifications, and except with the consent of the Contracting Officer, not to cut or otherwise alter the work of any contractor;
- h) before final payment to remove all surplus materials, false work, temporary structures, including foundations thereof, plant of any description and debris of every nature resulting from his operations, to put the site in a neat, orderly condition and to thoroughly clean and leave reasonably dust free all furnished surfaces.

**18. Obstructions**

The Contractor shall at his own expense remove all obstructions, the removal of which shall be necessary for the proper reception, performance, construction, installation and completion of all work under this contract.

**19. Site of Contractor's Operations**

The Contractor shall confine all construction operations within the vicinity of the site and shall arrange his work so that all construction materials and equipment are placed in such manner and location that there may be a minimum of interference or inconvenience inflicted upon the public and employees of the Government.

**20. Barricades**

The Contractor shall erect, install and maintain all temporary public walks, warning signs, barricades or other protective means in and around the site as deemed necessary or as may be ordered by the Contracting Officer for the effective protection of the public from injury and shall be held strictly liable for their safety.

**21. Electrical Energy**

The Contractor shall make all necessary applications, pay all fees and charges, obtain necessary permits and provide and maintain his own electrical power and light as required and necessary in the progress of any branch of the work. He shall provide all temporary wiring necessary.

**22. Water**

The Contractor shall make all necessary applications, pay all fees and charges, and obtain necessary permits for construction of temporary water required for use on this project. The nearest available source of water tap shall be verified by the Contractor. The Contractor shall be responsible for all expenses required for conveying water to the site from the available nearest source.

**23. Signs**

The Contractor shall erect a sign at the project site at his own expense. The location of the sign shall be as directed by the Contracting Officer. Size of signs, lettering, and other pertinent data that should appear on the sign will be furnished by the Contracting Officer to the Contractor.



## **V. QUALITY OF WORK**

### **1. Engineering and Layout**

- a) The Contractor shall provide competent engineering services to execute the work in accordance with the contract requirements. He shall verify the figures shown on the survey and approach drawings before undertaking any construction work and shall be responsible for the accuracy of the finished work.
- b) The Owner has established or will establish such general reference points as will, in his judgment, enable the Contractor to proceed with the work. If the Contractor finds that any previously established reference points have been destroyed or displaced, he shall promptly notify the Owner.
- c) The Contractor shall protect and preserve the established benchmarks and monuments and shall make no changes in location without the written approval of the Owner. Any of them which may be lost or destroyed, or which require shifting because of necessary changes in grades or locations shall be subject to prior approval by the Owner, be replaced and accurately located by the Contractor.

### **2. Shop Drawings, Materials and Workmanship**

Unless otherwise specified, all materials and equipment incorporated in the work under the contract shall be new. All workmanship shall be first class and by persons qualified in the respective trades.

#### **Shop Drawings**

- a) The Contractor shall submit, for the approval of the Contracting Officer, shop and setting drawings and schedules required by the specifications or that may be requested by the Contracting Officer and no work shall be fabricated by the Contractor, save at his own risk, until such approval has been given.
- b) Drawings and schedules shall be submitted in quadruplicate (unless otherwise specified) accompanied by letter of transmittal which shall give a list of the numbers and dates of the drawings submitted. Drawings shall be complete in every respect and bound in sets.
- c) The Contractor shall submit all drawings and schedules sufficiently in advance of construction requirements to allow ample time for checking, correcting, resubmitting and rechecking.
- d) The drawings submitted shall be marked with the name of the project, numbered consecutively and bear the stamp of approval of the Contractor as evidence that the drawings have been checked by the Contractor. Any drawings submitted without this stamp of approval will not be considered and will be returned to the Contractor for resubmission. If the shop drawings show variations from the requirements of the contract because of standard shop practice or other reasons, the Contractor shall make specific mention of such variation in his letter of transmittal in order that if applicable, suitable action may be taken for proper adjustment. Otherwise, the Contractor will not be relieved of the responsibility for executing the work in accordance with the contract even though such shop drawings have been approved.
- e) If a drawing as submitted indicates a departure from the contract requirements which the Contracting Officer finds to be in the interest of the Owner and to be so minor as not to involve a change in the contract price or time for performance, he may approve the drawings.
- f) The approval of shop and setting drawings will be general and, except as otherwise provided in paragraph 2 (e), shall not be construed (1) as permitting any departure from the contract requirements; (2) as relieving the Contractor of the responsibility for any error in details, dimensions or otherwise that may exist; (3) as approving departures from additional details or instructions previously furnished by the Contracting Officer.

### **3. Standards**

- a) Any material specified by reference to the number, symbol or title of a specific standard, such as a commercial standard, a Federal specification, a trade association standard or other similar



standard, shall comply with the requirements in the latest revision thereto in effect on the date of MS IFB, except as limited to type, class or grade or modified in such reference.

- b) The standard referred to, except as modified in the specifications, shall have full force and effect as though printed in the specifications. These standards are not furnished to bidders for the reason that the manufacturers and trades involved are assumed to be familiar with their requirements. The Contracting Officer will furnish, upon request, information as to how copies of such standards may be obtained.
- c) Reference in the specifications to any article, device, product, material, fixture, form, or type of construction by name, make or catalog number shall be interpreted as establishing a standard of quality and shall not be construed as limiting competition; and the Contractor, in such cases, may at his option use any article, device, product, material, fixture, form of type of construction which in the judgment of the Contracting Officer expressed in writing is equal to that specified.

#### **4. Samples**

- a) The Contractor shall furnish for the approval of the Contracting Officer any samples required by the specifications or that may be required by the Contracting Officer of any and all materials or equipment he proposes to use and shall prepay all shipping charges on the samples.
- b) No samples are to be submitted with bids.
- c) No materials or equipment of which samples are required to be submitted for approval shall be used on the work until such approval has been given by the Contracting Officer, save only at the Contractor's risk and expense.
- d) Each sample shall have a label indicating the material represented, its place of origin and the names of the producer, the Contractor and the building or work for which the material is intended. Samples of finished materials shall be so marked as to indicate where the materials represented are required by the drawings or specifications.
- e) A letter in duplicate submitting each shipment of samples shall be mailed under separate cover by the Contractor and contain a list of the samples, the name of the building or work for which the materials are intended, and the brands of the materials and names of the manufacturers.
- f) The approval of any sample shall be only for characteristics or for the named in such approval and no other. No approval of a sample shall be taken in itself to change or modify any contract requirement. When a material has been approved, no additional sample of that material will be considered and no change in brand or make will be permitted. Approval of samples of hardware in good condition may be suitably marked for identification and used in the work.
- g) Failure of any material to pass the specified tests will be sufficient cause for refusal to consider under this contract any further samples of the same brand or make of that material.
- h) Test samples as the Contracting Officer may deem necessary will be procured from the various materials or equipment delivered by the Contractor for use in the work. If any of these test samples fail to meet the specifications requirement, any previous approvals will be withdrawn and such materials or equipment shall be subject to removal and replacement by the Contractor with materials or equipment meeting the specification requirements, or at the discretion of the Owner, the defective materials and equipment may be permitted to remain in place subject to a proper adjustment of the contract price. The cost of the tests will be borne by the Owner except where laboratory tests as hereinafter specified are required by the specifications.

#### **5. Laboratory Tests**

- a) Any specified laboratory tests of materials and finished articles to be incorporated in the work shall be made by bureaus, laboratories or agencies approved by the Contracting Officer, and the reports of such tests shall be submitted to the Contracting Officer. The cost of the testing shall be paid for by the Contractor.

#### **6. Methods**

The Contractor shall use proper and efficient methods and appliances for the performance of all the operations connected with work embraced under these specifications, drawings and contract to secure



a rate of progress which will secure completion of the work within the time specified. If, at any time before commencement of work, or during the progress thereof, such methods, equipment or appliances are inefficient or inappropriate for securing said quality of work or said rate of progress, the Contracting Officer may order the Contractor to increase their efficiency or to improve their character, and the Contractor must conform to such order. The failure of the Contracting Officer to demand such increases of efficiency or improvement shall not relieve the Contractor or his sureties from the obligations to secure such quality of work and said rate of progress and the completion of the work as required herein.

## **7. Labor and Materials**

The Contractor shall furnish all labor, materials and equipment for the execution of the work according to the drawings, specifications and contract, and where no specifications are contained therein for whatever may be necessary, shall do all that may be termed ordinary, customary or essential to a job to be well and reliably completed. This includes concealment of all pipes and other rough items of installation if not clearly so shown on the drawings in a manner acceptable to the Contracting Officer. Structural safety shall not be impaired by such concealment. Work not particularly detailed, marked or specified shall be of equal quality as similar parts that are detailed, marked or specified. All material finished for and used in the job shall be of kind and grade specified and where not specifically called for at least of customary standard grade. All work shall be executed in accordance with their trades. Full structural safety is essential, and the Contractor guarantees to accomplish same for the entire work.

## **8. Guarantee of Work**

- a) Except as otherwise specified all work shall be guaranteed by the Contractor against defects resulting from the use of inferior materials, equipment, or workmanship for one year from the date of final completion of the contract or from full occupancy of the building by the Owner, whichever is earlier.
- b) If within any guarantee period, repairs or changes are required in connection with guaranteed work which, in the opinion of the Contracting Officer, is rendered necessary as the result of the use of materials, equipment or workmanship which are inferior, defective or not in accordance with the terms of the contract, the Contractor shall promptly upon receipt of notice from the Owner and without expense to the Owner:
  - 1) Place in satisfactory condition in every particular all of such guaranteed work and correct all defects therein; and
  - 2) Make good all damages to the building or site or equipment or contents thereof which, in the opinion of the Contracting Officer, are the result of the use of materials, equipment or workmanship which are inferior, defective or not in accordance with the terms of the contract.
- c) In any case wherein fulfilling the requirements of the contract or of any guarantee embraced in or required thereby the Contractor disturbs any work guaranteed under another contract, he shall restore such disturbed work to a condition satisfactory to the Contracting Officer and guarantee such restored work to the same extent as it was guaranteed under such other contract.
- d) If the Contractor, after notice, fails to proceed promptly to comply with the terms of the guarantee, the Owner may have the defects corrected and the Contractor and his surety shall be liable for all expense incurred.
- e) All special guarantees applicable to definite parts of the work shall be stipulated in the specifications or other papers forming a part of the contract and shall be subject to the terms of this paragraph during the life of such special guarantee.

## **9. Defective Work**

No work or material which may be defective in construction or quality or deficient in any of the requirements of the drawings and specifications will be considered accepted as a consequence of the failure of the Contracting Officer or the inspectors to discover or to point out said defects or deficiencies during the construction; nor will the presence of inspectors on the work relieve the Contractor from the responsibility of securing the quality and progress of work as required by these specifications.



Any defective work that may be discovered before the completion of the work or within such time as required by the bond shall be replaced by work and materials that shall conform to the spirit and intent of the drawings, specifications and contract.

The fact that the Contracting Officer or his representatives may have overlooked defective work shall not constitute the acceptance of work.

**NO PAYMENT WHETHER PARTIAL OR FINAL SHALL BE CONSTRUED TO BE AN ACCEPTANCE OF DEFECTIVE WORK OR IMPROPER MATERIALS.**

The Contracting Officer may at any time by order given in writing stop any work not being done according to drawings and specifications and any order so given shall not in any way relieve the Contractor from completing his contract and shall not in any way terminate, cancel or abrogate the contract or any part thereof, and the Port Authority of Guam shall not in any way be responsible for the delay due to stopping the work as aforesaid.

## **VI. INSPECTION OF WORK**

### **1. Access to the Work**

The Contracting Officer and his representatives shall have access at all times to the work for inspection whatever it is in preparation or progress and the Contractor shall provide proper facilities for such access and inspection.

### **2. Inspectors**

Inspectors may be placed by the Contracting Officer to supervise each and every subdivision of the work or any parts or process thereof. The Contracting Officer and the inspectors shall have free access to all parts of the work at all times and shall be given every facility, information and means of thoroughly inspecting the work done and the materials used or to be used.

The inspectors shall at all times be free to perform their duties and any intimidation of any inspector by the Contractor or the employees thereof shall be sufficient reason, if the Owner shall so decide, to annul the contract.

### **3. As-Built Drawings**

A contract set of drawings shall be maintained at the site with all changes or deviations from the original drawings neatly marked thereon in brightly contrasting color. This shall be a separate set of drawings not used for construction purposes which shall be kept up to date as the job progresses and shall be made available for inspection by the Contracting Officer at all times. The Contractor shall submit a record copy of as-built drawings and an electronic file of as-built drawings within thirty (30) days of the substantial completion and/or final acceptance of the project. As-built drawings shall be marked "As-Built Drawing" with Contractor's signature and date. The electronic file of as-built drawings shall be drawn in Auto Cad Release 14 or later version as required by the Contracting Officer.

### **4. As-Built Record of Materials:**

Unless provided under the contract specifications, furnish within 10 calendar days of the beneficial occupancy date a record of materials used prior to completion of the contract. Submission of this data is a condition for final payment under the contract.

### **5. Inspection**

- a) All materials and workmanship (if not otherwise designated by the specifications) shall be subject to inspection, examination and testing by the Contracting Officer at any and all times during manufacture and/or construction and at any and all places where such manufacture and/or construction are carried on. The Contracting Officer shall have the right to reject defective material and workmanship or require its correction. Rejected workmanship shall be satisfactorily corrected and rejected materials shall be satisfactorily replaced with proper materials and the Contractor shall promptly segregate and remove the rejected materials from the premises. If the Contractor fails to proceed at once with the replacement of rejected materials and/or the



correction of defective workmanship, the Owner may, by contract or otherwise, replace such materials and/or correct such workmanship and charge the cost to the Contractor, or may terminate the right of the Contractor to proceed as provided in paragraph 5 of Section VII, Time for Performance, the Contractor and surety being liable for any damage to the same extent as provided in said paragraph 16 for termination thereunder.

- b) The Contractor shall furnish promptly, without additional charge, all reasonable facilities, labor and materials necessary for the safe and convenient inspection and tests that may be required by the Contracting Officer. All inspections and tests shall be performed in such manner as not to unnecessarily delay the work. Special, full- size and performance tests shall be as described in the specifications. The Contractor shall be charged with any cost of inspection when material and workmanship are not ready at the time inspection is requested by the Contractor.
- c) Should it be considered necessary or advisable by the Contracting Officer at any time before final acceptance of the entire work to make an examination of work already completed by removing or tearing out same, the Contractor shall on request promptly furnish all necessary facilities, labor and materials. If such work is found to be defective in any material respect due to the fault of the Contractor or his subcontractors, he shall defray all the expenses of such examination and of satisfactory reconstruction.

If, however, such work is found to meet the requirements involved in the examination and replacement, the cost of conducting the test plus 15 percent shall be allowed the Contractor and he shall in addition, if completion of the work has been delayed thereby, be granted a suitable extension of time on account of the additional work involved.

#### **6. Final Inspection**

When the work is substantially completed the Contractor shall notify the Owner, in writing, that the work will be ready for final inspection and test on a definite date which shall be stated in such notice. The notice shall be given at least ten (10) calendar days in advance of said date and shall be forwarded through the Contracting Officer who will attach his endorsement as to whether or not he concurs in the Contractor's statement that the work will be ready for final inspection or tests on the date given but such endorsement shall not relieve the Contractor of this responsibility in the matter.

### **VII. TIME FOR PERFORMANCE**

#### **1. Prosecution of the Work**

The Contractor agrees that said work shall be prosecuted regularly, diligently and without interruption at such rate of progress as will insure full completion thereof within the time specified. It is expressly understood and agreed by and between the Contractor and the Owner that the time for completion of the same takes into consideration the average climatic range and usual industrial conditions prevailing in the locality.

#### **2. Suspension of Work**

The Owner will furnish all land and rights-of-way necessary for the carrying out of this contract and the completion of the work herein contemplated. Should the Owner be prevented or enjoined from proceeding with the work or from authorizing its prosecution, either before or after the commencement by reason of any litigation, the Contractor shall not be entitled to make or assert any claim for damage by reason of said delay, or to withdraw from the contract except by consent of the Owner, but time for completion of the work will be extended to such time as the Contracting Officer determines will compensate for the time lost by such delay determination to be set forth in writing.

#### **3. Climatic Conditions**

- a) When so ordered by the Contracting Officer, the Contractor shall suspend any work that may be subject to damage by climatic conditions.
- b) Contract Completion Time. The allowable workdays for this contract were calculated after allowing for the following number of lost days in each month.

Time extension on account of inclement weather will be allowed only if the daily report of the Contracting Officer's inspector indicates lost days beyond the limits shown below. Time



extension on account of inclement weather on Saturday and Sunday shall be granted only if the Contractor confirms in writing at least seven (7) days in advance his intention to work on weekends.

**4. Progress Report**

The Contractor shall submit monthly progress report in triplicate to the Contracting Officer briefly setting forth work accomplished.

**5. Owner's Right to Stop Work or Terminate Contract, Delays, Damages**

- a) The Owner's shall have the Right to Stop Work or Terminate the Contract for delays if:
  - 1) The Contractor shall be adjudged bankrupt or make an assignment for the benefit of creditors;
  - 2) A receiver or liquidator shall be appointed for the Contractor or for any of his property and shall not be dismissed within 20 calendar days after such appointment, or the proceedings in connection therewith shall not be stayed on appeal within the said 20 calendar days;
  - 3) The Contractor shall refuse or fail, after Notice of Warning from the Contracting Officer, to supply enough properly skilled workmen or proper materials; or
  - 4) The Contractor shall refuse to prosecute the work or any part thereof with such diligence as will insure its completion within the period herein specified (or any duly authorized extension thereof) or shall fail to complete the work within said period, or;
  - 5) The Contractor shall fail to make payments as specified to persons supplying labor or materials for the work, or;
  - 6) The Contractor shall fail or refuse to regard laws, ordinances or the instructions of the Contracting Officer or otherwise be guilty of a substantial violation of any provision(s) of this contract, then, and in any such event, the Owner, upon the certificate of the Contracting Officer that sufficient cause exists to justify such action, and without prejudice to any other rights or remedy he may have may, with 10 calendar days' notice to the Contractor, terminate the employment of the Contractor and his right to proceed, either as to the entire work or (at the option of the Owner) as to any portion thereof as to which delay shall have occurred, and may take possession of the work and complete the work by contract or otherwise as the Owner may deem expedient. In such case the Contractor shall not be entitled to receive any further payment on that work until the work is finished. If the unpaid balance of the compensation to be paid the Contractor hereunder shall exceed the expense of so completing the work (including compensation for additional managerial, administrative, and inspection services and any liquidated damages for delay), such excess shall be paid to the Contractor. If such expense shall exceed such unpaid balance, the Contractor and his sureties shall be liable to the Owner for such excess. If the right of the Contractor to proceed with the work is so terminated, the Owner may take possession of and utilize in completing the work such materials, supplies, plant, and equipment as may be on the site of the work and necessary therefore. The expenses incurred through the Contractor's default shall be certified by the Contracting Officer.
- b) If the Owner does not terminate the right of the Contractor to proceed, the Contractor shall continue the work, in which event the Contractor shall pay to the Owner as fixed, agreed, and liquidated damages for each calendar day of the delay until work is completed or accepted the amount as set forth in the section of the specifications and the Contractor and his sureties shall be liable for the amount thereof.
- c) Provided that the right of the Contractor to proceed shall not be terminated, or the Contractor charged with liquidated damages because of any delays in the completion of the work due to unforeseeable cause beyond the control and without the fault or negligence of the Contractor including, but not restricted to, acts of God or of the public enemy, acts of the Owner, acts of another Contractor in the performance of a contract with the Owner, fires, floods, epidemics,



quarantine restrictions, strikes, freight embargoes, and unusually severe weather, or delays of subcontractors due to such cases, if the Contractor shall, within ten days from the beginning of any such delay (unless the Owner shall grant a further period of time prior to the date of final settlement of the contract) notify the Owner in writing of the causes of delay through the Contracting Officer, who shall ascertain the facts and the extent of the delay and extend the time for completing the work when in his judgment the findings of facts justify such an extension, and his findings of fact thereon shall be final and conclusive on the parties hereto subject only to review procedures provided under Guam's Procurement Law and Claims Act.

## **VIII. CLAIMS, PAYMENTS**

### **1. Contractor's Title to Materials**

No materials or supplies for the work shall be purchased by the Contractor or by any subcontractor subject to any chattel mortgage or under a conditional sale or other agreement by which an interest is retained by the seller. The Contractor warrants that he has good title to all materials and supplies for which he accepts partial payments.

### **2. Claims**

The Contractor agrees whenever required to do so by the Owner to furnish satisfactory evidence that all persons, firms or corporations who have done work or supplied materials under these specifications have been paid or have been duly notified of the completion of the work and have been secured to their satisfaction before the said Contractor shall be entitled to final payment.

In case such evidence is not furnished or in case any claim is filed with the Owner or any suit or action is instituted against the Owner as defendant or garnishee or against the Contractor in connection with the work performed or to be performed under the drawings, specifications or contract, the Owner may retain from the money due or to become due to the Contractor such sum or sums as in the judgment of the Contracting Officer will fully protect the Owner from loss, charge or expense by reason of such claim, suit or action. The Owner without prejudice to any other and further rights, may make any and all deductions for any loss, charge or expense sustained by it to which it would be entitled under the contract specifications or bond, or otherwise before paying over the balance of the sum or sums retained as aforesaid, if any, to the Contractor, his creditor, or any successful claimant against the Contractor.

No payment made or retained under this contract shall be held to relieve the Contractor and/or his sureties from his and/or their obligations under this bond to hold harmless and indemnify the Owner or its agents from any and all loss, charge or expense by reason of any unpaid claim whatsoever.

### **3. Waiver of Mechanics Liens**

Contractor waives any right that he now has or in the future may have to claim a mechanic's lien against the real property or improvements thereon which are the subject of this contract, to secure payment for labor and materials furnished or to be furnished by him under this contract.

### **4. Schedule of Values**

Within fourteen (14) days after receipt of notice to proceed, the Contractor shall submit for approval a schedule of the estimated values of the main branches of the work totaling the amount of the contract. The format to be used will be furnished by the Contracting Officer. These values will be used for determining partial payments and as a basis for changes in work as outlined in the General Conditions.

### **5. Taxes**

The Contractor shall, without additional expense to the Owner, pay all applicable taxes. The successful bidder will be required to comply with the applicable sections of Titles 11 and 21 of the Guam Code Annotated, as regards to licenses and taxes. In addition to the general contractor's liability, subcontractors are also subject to these provisions. Subcontractors are also required to possess Guam Service Licenses. The Contractor will be required to submit a list of his subcontractors and the monetary amount of each subcontract.



**6. Materials, Services and Facilities**

It is understood that except as otherwise specifically stated in the contract documents, the Contractor shall provide and pay for all materials, labor, tools, equipment, water, light, power, transportation, superintendence, temporary construction of every nature whatsoever necessary to execute, complete and deliver the work within the specified time.

**7. Patents**

The Contractor shall hold and save the Owner and his officers, agents, servants, and employees harmless from liability of any nature or kind, including cost and expenses, for or on account of any patented or unpatented invention, process, article or appliance manufactured or used in the performance of the contract including its use by the Owner, unless otherwise specifically stipulated in the contract documents.

**8. Payment by Contractor**

The Contractor shall pay:

- a) for all transportation and utility services not later than the 20th day of the calendar month following that in which such services are rendered;
- b) for all materials, tools, and other expendable equipment to the extent of 90 percent of the cost thereof, not later than the 20th day of the calendar month following that in which such materials, tools and equipment are delivered at the site of the project, and the balance of the cost thereof not later than the 30th day following the completion of that part of the work in or on which such materials, tools and equipment are incorporated or used;
- c) to each of his subcontractors, not later than the 5th day following each payment to the Contractor, the respective amounts allowed the Contractor on account of the work performed by his subcontractors, to the extent of such subcontractor's interest therein.

**9. Extras**

Except as otherwise herein provided, no charge for any extra work or materials will be allowed unless the same has been ordered in writing by the Owner and either the price is stated in such order or a definite acknowledgment is made that a change in price is involved subject to later determination.

**10. Changes in Work**

- a) The Owner may at any time, by a written order, and without notice to the sureties, make changes in the drawings and specifications of this contract and within the general scope thereof. However, no change will be made which increases the total contract price without notice to sureties. In making any change, the charge or credit for the change shall be determined by the following method:
  - 1) The actual cost of:
    - i. Labor, including foreman
    - ii. Materials entering permanently into the work
    - iii. Equipment rental cost during time used on extra work
    - iv. Power and consumable supplies
    - v. Insurance
    - vi. To the above cost there shall be added a fixed fee to be agreed upon, but not to exceed 15% of the net cost. This fee shall be compensation to cover the cost of supervision, overhead, bond, profit and other general expenses.
- b) The Contractor shall, when required by the Owner, furnish to the Owner an itemized breakdown of the quantities and prices used in computing the value of any change that might be ordered.
- c) In figuring changes, instructions for measurement of quantities set forth in the specifications shall be followed.



- d) If any part of the work as installed is at variance with the contract requirements, the Owner may, if he finds it to be in his interest, allow all or any part of such work to remain in place subject to a proper adjustment in the contract price.

## **11. Payment to Contractor**

- a) Unless otherwise provided in the specifications, the Owner will make partial payments to the Contractor after receipt and approval of the request for partial payment covering the work performed during the preceding calendar month. No payments for installed materials on the site will be made unless such request is accompanied by a receipt or certification showing that the Contractor has made payment in full for such work done. In preparing such estimates, preparatory work done shall not be considered for payment. Materials delivered to site shall be considered for payment subject to the following conditions:
  - 1) The material shall be kept in a safe and enclosed warehouse or area located on site with restricted access.
  - 2) The receipt and issue of material must be controlled by a stock card kept in the Warehouse "A"
  - 3) Insurance coverage required under Chapter IV Section 11 of the General Conditions shall include insurance of such material and shall include theft insurance.
  - 4) Request for payment must be accompanied with certification and receipts indicating the cost of material and showing that Contractor has made full payment for such material.
- b) In making such partial payments there shall be retained ten percent (10%) of the estimated amount until final completion and acceptance of all work covered by the contract. However, if the Contracting Officer, at any time after 50 percent of the work has been completed, finds that satisfactory progress is being made, he may authorize payment in full of each progress payment for work performed beyond the 50 percent stage of completion. Also, whenever the work is substantially complete, the Contracting Officer, if he considers the amount retained to be in excess of the amount adequate for the protection of the Government, at his discretion, may release to the Contractor all or a portion of such excess amount.
- c) All materials and work covered by partial payments made shall thereupon become the sole property of the Owner, but this provision shall not be construed as relieving the Contractor from the sole responsibility for all materials and work upon which payment have been made, or the restoration of any damaged work or as a waiver of the right of the Owner to require the fulfillment of all of the terms of the contract.
- d) Release of Claims - Neither the final payment or any part of the retained percentage shall become due until the Contractor shall deliver to the Owner through the Contracting Officer a complete release of all claims against the Owner arising under and by virtue of this contract, including claims of all subcontractors and suppliers of either materials or labor, other than such claims, if any, as may be specifically excepted by the Contractor.
- e) Certificate of Completion - Upon completion and acceptance of all work whatsoever required and the release of all claims against the Owner as specified, the Contracting Officer shall file a written certificate with the Owner and with the Contractor as to the entire amount of work performed and compensation earned by the Contractor, including extra work and compensation therefore.
- f) Final Payment - Within thirty (30) calendar days after the filing of such certificate of completion, the Owner shall pay to the Contractor the amount therein stated less all prior payments and advances whatsoever to or for the amount of the contract.
- g) All prior estimates and payments including those relating to extra work shall be subject to correction by this payment which is throughout this contract called Final Payment.
- h) Acceptance of Final Payment Constitutes Release - The acceptance by the Contractor of the final payment shall be and shall operate as a release to the Owner of all claims and of all liability to the Contractor for all things done or furnished in connection with this work and for every act



and neglect of the Owner and others relating to or arising out of this work, excepting the Contractor's claims for interest upon the final payments if this payment be improperly delayed. No payments, however, final or otherwise shall operate to release the Contractor or his sureties from any obligations under this contract or the performance and payment bonds.

## **IX. MISCELLANEOUS**

### **1. Prohibited Interests**

- a) No member or employee of the Guam Legislature or Delegate to Congress, shall be admitted to any share or part of this contract or to any benefit that may arise there from, but this provision shall not be construed to extend to this contract if made with a corporation for its general benefit.
- b) No official or employee of the Government of Guam who is authorized in such capacity and on behalf of the Government to negotiate, make, accept or approve, or to take part in negotiating, making, accepting or approving any architectural, engineering, inspection, construction or material supply contract or any subcontract in connection with the construction of the project, shall become directly or indirectly interested personally in this contract or in any part hereof. No officer, employee, architect, attorney, engineer, or inspector of or for the Government of Guam authorized to exercise any legislative executive supervisory or other similar functions in connection with the construction of the project, shall become directly or indirectly interested personally in this contract or in any part thereof, any material supply contract, subcontract, insurance contract, or any other contract pertaining to the project.

### **2. Disputes**

- a) Except as otherwise provided in this contract, any disputes arising under this contract shall be decided by the Contracting Officer, who shall reduce his decision to writing and mail or otherwise furnish a copy thereof to the Contractor. The decision of the Contracting Officer shall be final and conclusive. The provision shall not be pleaded in any suit involving a question of facts arising under this contract as limiting judicial review of any such decision to cases where fraud by such official or his representative is alleged. Provided, however, that any such decision shall be final and conclusive unless the same is fraudulent or capricious or arbitrary or so grossly erroneous as necessarily to imply bad faith or is not supported by substantial evidence.
- b) This "Disputes" clause does not preclude consideration of questions of law in connection with decisions provided for in paragraph (2) above. Nothing in this contract, however, shall be construed as making final the decision of any administrative official representative or board on a question of law.

**\* \* \* \* END OF GENERAL CONDITIONS \* \* \* \***



# **VOLUME 3**

## **REQUIRED FORMS AND AFFIDAVITS**





## SPECIAL REMINDER TO PROSPECTIVE BIDDERS

### MULTI-STEP INVITATION FOR BID (MS IFB)

**BID NO. IFB-PAG-CIP-021-001**

**PROJECT TITLE: DESIGN/DEMOLITION BID FOR DEMOLITION REMOVAL & PROPER DISPOSAL OF 5 PORT INOPERABLE CRANES AND OPTIONAL REMOVAL/PROPER DISPOSAL OF ONE BARGE YFN 816 ALONG WHARF F-6**

Bidders are reminded to read the Instructions to Bidders attached to the IFB to ascertain that all of the following requirements checked below are submitted in the bid envelope, **one (1) original, two (2) copies, one (1) CD or USB containing electronic file copy of all documents to be submitted**, at the date and time for it is due.

- ☐ [ X ] BID FORM and BID SCHEDULE
- ☐ [ X ] DOCUMENTS LISTED UNDER COMPETENCY OF BIDDERS
- ☐ [ X ] PROJECT METHODOLOGY AND CONCEPTUAL PLANS FOR PORT ASSETS
- ☐ [ X ] BID SECURITY (Bid Bond or Cashier's Check or Certified Check)
- ☐ [ X ] AFFIDAVIT DISCLOSING OWNERSHIP AND COMMISSIONS (**AG Form 002**)
- ☐ [ X ] AFFIDAVIT RE NON-COLLUSION (**AG Form 003**)
- ☐ [ X ] AFFIDAVIT RE NO GRATUITIES OR KICKBACKS (**AG Form 004**)
- ☐ [ X ] AFFIDAVIT RE ETHICAL STANDARDS (**AG Form 005**)
- ☐ [ X ] DECLARATION RE COMPLIANCE WITH U.S. DOL WAGE DETERMINATION (**AG Form 006**)
- ☐ [ X ] AFFIDAVIT RE CONTINGENT FEES (**AG Form 007**)
- ☐ [ X ] SPECIAL PROVISIONS: Restriction against Sex Offenders Employed by service providers to Government of Guam from working on Government Property.
- ☐ [ X ] OTHER REQUIREMENTS: (a) Valid Copy of Contractor's License/Business License applicable to this project.

This reminder must be signed and included in the BID envelope. **Failure to comply with the above requirements will mean a disqualification and rejection of the proposal.**

On this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, I, \_\_\_\_\_, authorized representative of \_\_\_\_\_ acknowledge receipt of this Special Reminder to Prospective Bidders for the above referenced IFB and hereby attest that I have read and understand its intent and implications.

\_\_\_\_\_  
Signature of Authorized Representative

**THIS REMINDER FORM MUST BE COMPLETED AND RETURNED IN THE ENVELOPE CONTAINING THE BID.**



## BID FORM

Date: \_\_\_\_\_  
To: General Manager  
Port Authority of Guam  
1026 Cabras Highway, Suite 201  
Piti, Guam 96925

Gentlemen:

The undersigned (hereafter called the Bidder), a \_\_\_\_\_  
\_\_\_\_\_*(Corporation, Partnership or Individual)*

organized and/or licensed to do business under the laws of \_\_\_\_\_, hereby proposes and agrees to furnish all the necessary labor, materials, equipment, tools and services necessary for the **MS IFB-PAG-CIP-021-002 Design/Demolition Bid For Demolition Removal & Proper Disposal Of 5 Port Inoperable Cranes And Optional Removal/Proper Disposal Of One Barge YFN 816 Along Wharf F-6** all in accordance with the drawings, specifications and other contract documents prepared by the Port Authority of Guam for the lump sum or unit price(s) set for below, plus any and all sums to be added and/or deducted resulting from all extra and/or omitted work in accordance with the unit and/or lump sum prices in the itemized bid for attached hereto.

Item No.	Description	Unit	Quantity	Unit Price	Extended Amount
1	Mobilization/Demolition				
2	Environmental Controls				
3	Demolition and Dismantling Plan				
4	Demolition of Gantry Crane #2				
5	Demolition of Gantry Crane #3				
6	Demolition of MH Crane				
7	Demolition of RTG Cranes				
8	Disposal of Materials				
	TOTAL BID AMOUNT				
1	Demolition and Disposal of Barge				

The undersigned has examined the location of the proposed work, the drawings, specifications and other contract documents and is familiar with the local conditions at the place where the work is to be performed.

The bid security attached, without endorsement, in the sum of not less than fifteen percent (15%) of the amount of the bid, is furnished to the Government as a guarantee that the contract will be executed and a performance and payment bond furnished within ten (10) working days after the acceptance of the bid of the undersigned. In the event that the undersigned bidder shall fail to execute the contract and furnish a satisfactory performance and payment bond under the conditions and within the time specified in this bid, the bid security shall be forfeited as liquidated damages for the delay and additional work and costs caused thereby in obtaining another bidder. The undersigned hereby agrees that the amount of the attached bid security is a reasonable forecast of potential damages and is not a penalty.

If written notice of the acceptance of this bid is mailed, telegraphed or delivered to the undersigned within sixty (60) calendar days after the opening thereof, the undersigned agrees to execute the form of agreement included as one of the contract documents, and to furnish a performance and payment bond in an amount equal to one hundred percent (100%) of the contract amount within ten (10) working days after receipt of such notice.



The undersigned hereby acknowledges receipt of the following addenda:

ADDENDUM NO.	DATED
_____	_____
_____	_____
_____	_____
_____	_____

If awarded the contract, the undersigned agrees to complete the work within the required contract period as defined in the bid documents. The undersigned understands that the Port Authority of Guam reserves the right to reject any or all bids or to waive any informality or technicality in any bids in the interest of the Government.

Attached hereto is an affidavit as proof that the undersigned has not engaged into any collusion with any person with respect to this bid or any other bid or the submitting of bids for the contract for which this bid is submitted.

RESPECTFULLY SUBMITTED BY:

\_\_\_\_\_  
(CONTRACTOR)

\_\_\_\_\_  
(BY)

\_\_\_\_\_  
(TITLE)

\_\_\_\_\_  
(BUSINESS ADDRESS)



## BID BOND

BOND NO. \_\_\_\_\_

KNOW ALL MEN BY THESE PRESENTS, that: \_\_\_\_\_  
\_\_\_\_\_  
*(Name of Contractor)*

as Principal, hereinafter called the Principal and \_\_\_\_\_  
\_\_\_\_\_  
*(Name of Surety)*

a duly admitted insurer under the laws of Guam, as Surety, hereinafter called the Surety, are held and firmly bound unto the Port Authority of Guam for the sum of \_\_\_\_\_ Dollars, (\$ \_\_\_\_\_), for payment of which sum will and truly to be made, the said Principal and the said Surety bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, the Principal has submitted a bid for \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
*(Title of Project and IFB number)*

NOW THEREFORE, if the Port Authority of Guam shall accept the bid of the Principal and the Principal shall not withdraw said bid within sixty (60) calendar days after the opening of bids, and shall within ten (10) working days after the prescribed forms are presented to him for signature, enter into a Contract with the Port Authority of Guam in accordance with the terms of such bid and give such bond or bonds as may be specified in the bidding or Contract Documents with good and sufficient surety for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof, or in the event of the failure of the Principal to enter into such Contract and give such bond or bonds, if the Principal shall pay to the Port Authority of Guam the difference, not to exceed the amount hereof, between the amounts specified in said bid and such larger amount for which the Port Authority of Guam may in good faith contract with another party to perform work covered by said bid or an appropriate liquidated amount as specified in the Invitation for Bids then this obligation shall be null and void, otherwise to remain in full force and effect.

Signed and sealed this \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
(PRINCIPAL)

\_\_\_\_\_  
(SEAL)

\_\_\_\_\_  
(WITNESS)

\_\_\_\_\_  
(TITLE)



\_\_\_\_\_  
(MAJOR OFFICER SURETY)

\_\_\_\_\_  
(MAJOR OFFICER SURETY)

\_\_\_\_\_  
(TITLE)

\_\_\_\_\_  
(TITLE)

\_\_\_\_\_  
(RESIDENT GENERAL AGENT)



## **AFFIDAVIT DISCLOSING OWNERSHIP AND COMMISSIONS**

CITY OF \_\_\_\_\_ )  
 ) **SS.**  
**ISLAND OF GUAM** )

A. I, the undersigned, being first duly sworn, depose and say that I am an authorized representative of the Offeror and that *[please check only one]*:

☐ The Offeror is an individual or sole proprietor and owns the entire (100%) interest in the offering business.

☐ The Offeror is a corporation, partnership, joint venture, or association known as \_\_\_\_\_ *[please state name of Offeror company]*, and the persons, companies, partners, or joint venture who have held more than 10% of the shares or interest in the offering business during the 365 days immediately preceding the submission date of the proposal are as follows *[if none, please so state]*:

<b>Name</b>	<b>Address</b>	<b>% of Interest</b>
_____	_____	_____
_____	_____	_____
_____	_____	_____

B. Further, I say that the persons who have received or are entitled to receive a commission, gratuity or other compensation for procuring or assisting in obtaining business related to the bid or proposal for which this affidavit is submitted are as follows *[if none, please so state]*:

<b>Name</b>	<b>Address</b>	<b>Compensation</b>
_____	_____	_____

C. If the ownership of the offering business should change between the time this affidavit is made and the time an award is made or a contract is entered into, then I promise personally to update the disclosure required by 5 GCA §5233 by delivering another affidavit to the government.

\_\_\_\_\_  
Signature of one of the following:

Offeror, if the Offeror is an individual;  
Partner, if the Offeror is a partnership;  
Officer, if the Offeror is a corporation.

Subscribed and sworn to before me this \_\_\_\_ day of 20\_\_\_\_

\_\_\_\_\_  
NOTARY PUBLIC  
My commission expires: \_\_\_\_\_

**AG Procurement Form 002 (Rev. Nov. 17, 2005)**

**THIS AFFIDAVIT MUST BE COMPLETED AND RETURNED IN THE ENVELOPE CONTAINING THE PROPOSAL.**



## **AFFIDAVIT RE NON-COLLUSION**

CITY OF \_\_\_\_\_ )  
 ) SS.  
ISLAND OF GUAM )

\_\_\_\_\_, [state name of affiant signing below], being first duly sworn, deposes and says that:

1. The name of the offering company or individual is *[state name of company]*

2. The proposal for the solicitation identified above is genuine and not collusive or a sham. The Offeror has not colluded, conspired, connived or agreed, directly or indirectly, with any other Offeror or person, to put in a sham proposal or to refrain from making an offer. The Offeror has not in any manner, directly or indirectly, sought by an agreement or collusion, or communication or conference, with any person to fix the proposal price of Offeror or of any other Offeror, or to fix any overhead, profit or cost element of said proposal price, or of that of any other Offeror, or to secure any advantage against the government of Guam or any other Offeror, or to secure any advantage against the government of Guam or any person interested in the proposed contract. All statements in this affidavit and in the proposal are true to the best of the knowledge of the undersigned. This statement is made pursuant to 2 GAR Division 4 § 3126(b).

3. I make this statement on behalf of myself as a representative of the Offeror, and on behalf of the Offeror's officers, representatives, agents, subcontractors, and employees.

Signature of one of the following:

Offeror, if the Offeror is an individual;  
Partner, if the Offeror is a partnership;  
Officer, if the Offeror is a corporation.

Subscribed and sworn to before me this \_\_\_\_ day of 20\_\_\_\_

NOTARY PUBLIC  
My commission expires: \_\_\_\_\_

AG Procurement Form 003 (Jul. 12,2010)

**THIS AFFIDAVIT MUST BE COMPLETED AND RETURNED IN THE ENVELOPE CONTAINING THE PROPOSAL.**



**AFFIDAVIT RE GRATUITIES OR KICKBACKS**

CITY OF \_\_\_\_\_ )  
ISLAND OF GUAM )SS.  
)

\_\_\_\_\_, [state name of affiant signing below], being first duly sworn, deposes and says that:

1. The name of the offering firm or individual is (state name of Offeror/Company) \_\_\_\_\_. Affiant is \_\_\_\_\_ (state on of the following: The Offeror, a partner of the Offeror, an officer of the Offeror) making the foregoing identified bid or proposal.
2. To the best of affiant's knowledge, neither affiant, nor any of the Offeror's officers, representatives, agents, subcontractors, or employees have violated, are violating the prohibition against gratuities and kickbacks set forth in 2 GAR Division 4 § 111 07(e). Further, affiant promises, on behalf of Offeror, not to violate the prohibition against gratuities and kickbacks as set forth in 2 GAR Division 4 § 11107(e).
3. To the best of affiant's knowledge, neither affiant, nor any of the Offeror's officers, representatives, agents, subcontractors, or employees have offered, given or agreed to give, any government of Guam employee or former government employee, any payment, gift, kickback, gratuity or offer of employment in connection with the Offeror's proposal.
4. I make these statements on behalf of myself as a representative of the Offeror, and on behalf of the Offeror's officers, representatives, agents, subcontractors, and employees.

\_\_\_\_\_  
Signature of one of the following:

Offeror, if the Offeror is an individual;  
Partner, if the Offeror is a partnership;  
Officer, if the Offeror is a corporation.

Subscribed and sworn to before me this \_\_\_\_ day of 20\_\_\_\_

\_\_\_\_\_  
NOTARY PUBLIC  
My commission expires: \_\_\_\_\_

**AG Procurement Form 004 (Jul. 12, 2010)**

**THIS AFFIDAVIT MUST BE COMPLETED AND RETURNED IN THE ENVELOPE CONTAINING THE PROPOSAL.**



CITY OF \_\_\_\_\_ )  
 )SS.  
ISLAND OF GUAM )

The affiant is *[state one of the following: The Offeror, a partner of the Offeror, an officer of the Offeror]* making the foregoing identified bid or proposal. To the best of affiant's knowledge, neither affiant nor any officers, representatives, agents, subcontractors or employees of Offeror have knowingly influenced any government of Guam employee to breach any of the ethical standards set forth in 5 GCA Chapter 5, Article 11. Further, affiant promises that neither he or she, nor any officer, representative, agent, subcontractor, or employee of Offeror will knowingly influence any government of Guam employee to breach any ethical standards set forth in 5 GCA Chapter 5, Article 11. These statements are made pursuant to 2 GAR Division 4 § 11103(b).

Offeror, if the Offeror is an individual;  
Partner, if the Offeror is a partnership;  
Officer, if the Offeror is a corporation.

NOTARY PUBLIC  
My commission expires: \_\_\_\_\_

**THIS AFFIDAVIT MUST BE COMPLETED AND RETURNED IN THE ENVELOPE CONTAINING THE PROPOSAL.**



CITY OF \_\_\_\_\_ )  
 )SS.  
ISLAND OF GUAM )

Name of Offeror Company: \_\_\_\_\_

(1) That I am \_\_\_\_\_ [please select one: The Offeror, a partner of the Offeror, an officer of the Offeror] making the bid or proposal in the foregoing identified procurement;

§ 5801. Wage Determination Established.

The Wage Determination most recently issued by the U.S. Department of Labor at the time a contract is awarded to a contractor by the government of Guam shall be used to determine wages, which shall be paid to employees pursuant to this Article. Should any contract contain a renewal clause, then at the time of renewal adjustments, there shall be made stipulations contained in that contract for applying the Wage Determination, as required by this Article, so that the Wage Determination promulgated by the U.S. Department of Labor on a date most recent to the renewal date shall apply.

In addition to the Wage Determination detailed in this Article, any contract to which this Article applies shall also contain provisions mandating health and similar benefits for employees covered by this Article, such benefits having a minimum value as detailed in the Wage Determination issued and promulgated by the U.S. Department of Labor, and shall contain provisions guaranteeing a minimum of ten (10) paid holidays per annum per employee.

(4) That I have attached the most recent wage determination applicable to Guam issued by the U.S. Department of Labor. *[INSTRUCTIONS - Please attach!]*

AG Procurement Form 006 (Feb. 16, 2010)

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**"REGISTER OF WAGE DETERMINATIONS UNDER | U.S. DEPARTMENT OF LABOR THE SERVICE CONTRACT ACT  
EMPLOYMENT STANDARDS ADMINISTRATION**  
By direction of the Secretary of Labor

**WAGE AND HOUR DIVISION  
WASHINGTON D.C. 20210**

**Daniel W. Simms                      Division of  
Director                      Wage Determinations**

**Wage Determination No.: 2015-5694  
Revision No.: 12  
Date Of Last Revision: 07/24/2020**

Note: Under Executive Order (EO) 13658 an hourly minimum wage of \$10.80 for calendar year 2020 applies to all contracts subject to the Service Contract Act for which the contract is awarded (and any solicitation was issued) on or after January 1 2015. If this contract is covered by the EO the contractor must pay all workers in any classification listed on this wage determination at least \$10.80 per hour (or the applicable wage rate listed on this wage determination if it is higher) for all hours spent performing on the contract in calendar year 2020. The EO minimum wage rate will be adjusted annually. Additional information on contractor requirements and worker protections under the EO is available at [www.dol.gov/whd/govcontracts](http://www.dol.gov/whd/govcontracts).

States: Guam Northern Marianas Wake Island  
Area: Guam Statewide  
Northern Marianas Statewide  
Wake Island Statewide

**\*\*Fringe Benefits Required Follow the Occupational Listing\*\***

OCCUPATION CODE - TITLE	FOOTNOTE	RATE
01000 - Administrative Support And Clerical Occupations		
01011 - Accounting Clerk I		13.57
01012 - Accounting Clerk II		15.23
01013 - Accounting Clerk III		17.04
01020 - Administrative Assistant		21.43
01035 - Court Reporter		17.40
01041 - Customer Service Representative I		11.51
01042 - Customer Service Representative II		12.94
01043 - Customer Service Representative III		14.12
01051 - Data Entry Operator I		12.15
01052 - Data Entry Operator II		13.25
01060 - Dispatcher Motor Vehicle		15.81
01070 - Document Preparation Clerk		13.85
01090 - Duplicating Machine Operator		13.85
01111 - General Clerk I		10.35
01112 - General Clerk II		11.29
01113 - General Clerk III		12.68
01120 - Housing Referral Assistant		19.39
01141 - Messenger Courier		11.37
01191 - Order Clerk I		12.57
01192 - Order Clerk II		13.71
01261 - Personnel Assistant (Employment) I		15.95
01262 - Personnel Assistant (Employment) II		17.85
01263 - Personnel Assistant (Employment) III		19.89
01270 - Production Control Clerk		21.78
01290 - Rental Clerk		11.10
01300 - Scheduler Maintenance		15.55
01311 - Secretary I		15.55
01312 - Secretary II		17.40
01313 - Secretary III		19.39
01320 - Service Order Dispatcher		14.00
01410 - Supply Technician		21.43
01420 - Survey Worker		16.79
01460 - Switchboard Operator/Receptionist		9.67
01531 - Travel Clerk I		13.01
01532 - Travel Clerk II		14.12
01533 - Travel Clerk III		15.09
01611 - Word Processor I		14.53
01612 - Word Processor II		16.31
01613 - Word Processor III		18.26
05000 - Automotive Service Occupations		
05005 - Automobile Body Repairer Fiberglass		14.82
05010 - Automotive Electrician		13.92
05040 - Automotive Glass Installer		13.02
05070 - Automotive Worker		13.02
05110 - Mobile Equipment Servicer		11.16
05130 - Motor Equipment Metal Mechanic		14.82
05160 - Motor Equipment Metal Worker		13.02



05190 - Motor Vehicle Mechanic	14.82
05220 - Motor Vehicle Mechanic Helper	10.22
05250 - Motor Vehicle Upholstery Worker	12.11
05280 - Motor Vehicle Wrecker	13.02
05310 - Painter Automotive	13.92
05340 - Radiator Repair Specialist	13.02
05370 - Tire Repairer	12.34
05400 - Transmission Repair Specialist	14.82
07000 - Food Preparation And Service Occupations	
07010 - Baker	10.47
07041 - Cook I	12.05
07042 - Cook II	14.05
07070 - Dishwasher	9.28
07130 - Food Service Worker	9.34
07210 - Meat Cutter	11.86
07260 - Waiter/Waitress	9.23
09000 - Furniture Maintenance And Repair Occupations	
09010 - Electrostatic Spray Painter	18.04
09040 - Furniture Handler	10.95
09080 - Furniture Refinisher	18.04
09090 - Furniture Refinisher Helper	13.27
09110 - Furniture Repairer Minor	15.70
09130 - Upholsterer	18.04
11000 - General Services And Support Occupations	
11030 - Cleaner Vehicles	9.35
11060 - Elevator Operator	9.35
11090 - Gardener	13.00
11122 - Housekeeping Aide	9.44
11150 - Janitor	9.44
11210 - Laborer Grounds Maintenance	9.82
11240 - Maid or Houseman	9.26
11260 - Pruner	8.79
11270 - Tractor Operator	11.90
11330 - Trail Maintenance Worker	9.82
11360 - Window Cleaner	10.54
12000 - Health Occupations	
12010 - Ambulance Driver	17.77
12011 - Breath Alcohol Technician	17.77
12012 - Certified Occupational Therapist Assistant	24.38
12015 - Certified Physical Therapist Assistant	24.38
12020 - Dental Assistant	15.02
12025 - Dental Hygienist	32.84
12030 - EKG Technician	25.99
12035 - Electroneurodiagnostic Technologist	25.99
12040 - Emergency Medical Technician	17.77
12071 - Licensed Practical Nurse I	15.88
12072 - Licensed Practical Nurse II	17.77
12073 - Licensed Practical Nurse III	19.81
12100 - Medical Assistant	12.26
12130 - Medical Laboratory Technician	18.82
12160 - Medical Record Clerk	13.61
12190 - Medical Record Technician	17.77
12195 - Medical Transcriptionist	15.88
12210 - Nuclear Medicine Technologist	39.04
12221 - Nursing Assistant I	11.34
12222 - Nursing Assistant II	12.75
12223 - Nursing Assistant III	13.91
12224 - Nursing Assistant IV	15.61
12235 - Optical Dispenser	17.77
12236 - Optical Technician	15.88
12250 - Pharmacy Technician	15.49
12280 - Phlebotomist	15.33
12305 - Radiologic Technologist	23.03
12311 - Registered Nurse I	22.53
12312 - Registered Nurse II	27.56
12313 - Registered Nurse II Specialist	27.56
12314 - Registered Nurse III	33.34
12315 - Registered Nurse III Anesthetist	33.34
12316 - Registered Nurse IV	39.96
12317 - Scheduler (Drug and Alcohol Testing)	22.01
12320 - Substance Abuse Treatment Counselor	22.01
13000 - Information And Arts Occupations	
13011 - Exhibits Specialist I	20.35



13012 - Exhibits Specialist II	25.20
13013 - Exhibits Specialist III	30.83
13041 - Illustrator I	20.35
13042 - Illustrator II	25.20
13043 - Illustrator III	30.83
13047 - Librarian	27.91
13050 - Library Aide/Clerk	16.20
13054 - Library Information Technology Systems Administrator	25.20
13058 - Library Technician	16.64
13061 - Media Specialist I	18.18
13062 - Media Specialist II	20.35
13063 - Media Specialist III	22.68
13071 - Photographer I	18.18
13072 - Photographer II	20.35
13073 - Photographer III	25.20
13074 - Photographer IV	30.83
13075 - Photographer V	37.30
13090 - Technical Order Library Clerk	20.35
13110 - Video Teleconference Technician	17.38
14000 - Information Technology Occupations	
14041 - Computer Operator I	15.71
14042 - Computer Operator II	17.22
14043 - Computer Operator III	19.19
14044 - Computer Operator IV	21.33
14045 - Computer Operator V	23.62
14071 - Computer Programmer I	(see 1) 15.73
14072 - Computer Programmer II	(see 1) 19.50
14073 - Computer Programmer III	(see 1) 23.84
14074 - Computer Programmer IV	(see 1)
14101 - Computer Systems Analyst I	(see 1) 24.23
14102 - Computer Systems Analyst II	(see 1)
14103 - Computer Systems Analyst III	(see 1)
14150 - Peripheral Equipment Operator	15.71
14160 - Personal Computer Support Technician	21.33
14170 - System Support Specialist	21.24
15000 - Instructional Occupations	
15010 - Aircrew Training Devices Instructor (Non-Rated)	24.23
15020 - Aircrew Training Devices Instructor (Rated)	29.32
15030 - Air Crew Training Devices Instructor (Pilot)	34.91
15050 - Computer Based Training Specialist / Instructor	24.23
15060 - Educational Technologist	27.61
15070 - Flight Instructor (Pilot)	34.91
15080 - Graphic Artist	20.47
15085 - Maintenance Test Pilot Fixed Jet/Prop	34.91
15086 - Maintenance Test Pilot Rotary Wing	34.91
15088 - Non-Maintenance Test/Co-Pilot	34.91
15090 - Technical Instructor	17.67
15095 - Technical Instructor/Course Developer	21.62
15110 - Test Proctor	14.27
15120 - Tutor	14.27
16000 - Laundry Dry-Cleaning Pressing And Related Occupations	
16010 - Assembler	9.88
16030 - Counter Attendant	9.88
16040 - Dry Cleaner	11.30
16070 - Finisher Flatwork Machine	9.88
16090 - Presser Hand	9.88
16110 - Presser Machine Drycleaning	9.88
16130 - Presser Machine Shirts	9.88
16160 - Presser Machine Wearing Apparel Laundry	9.88
16190 - Sewing Machine Operator	11.94
16220 - Tailor	12.44
16250 - Washer Machine	10.36
19000 - Machine Tool Operation And Repair Occupations	
19010 - Machine-Tool Operator (Tool Room)	18.04
19040 - Tool And Die Maker	22.67
21000 - Materials Handling And Packing Occupations	
21020 - Forklift Operator	13.96
21030 - Material Coordinator	21.78
21040 - Material Expediter	21.78
21050 - Material Handling Laborer	11.37
21071 - Order Filler	9.66
21080 - Production Line Worker (Food Processing)	13.96



21110 - Shipping Packer	15.92
21130 - Shipping/Receiving Clerk	15.92
21140 - Store Worker I	14.76
21150 - Stock Clerk	20.75
21210 - Tools And Parts Attendant	13.96
21410 - Warehouse Specialist	13.96
23000 - Mechanics And Maintenance And Repair Occupations	
23010 - Aerospace Structural Welder	22.76
23019 - Aircraft Logs and Records Technician	17.70
23021 - Aircraft Mechanic I	21.67
23022 - Aircraft Mechanic II	22.76
23023 - Aircraft Mechanic III	23.91
23040 - Aircraft Mechanic Helper	15.07
23050 - Aircraft Painter	20.35
23060 - Aircraft Servicer	17.70
23070 - Aircraft Survival Flight Equipment Technician	20.35
23080 - Aircraft Worker	19.12
23091 - Aircrew Life Support Equipment (ALSE) Mechanic I	19.12
23092 - Aircrew Life Support Equipment (ALSE) Mechanic II	21.67
23110 - Appliance Mechanic	18.04
23120 - Bicycle Repairer	14.49
23125 - Cable Splicer	19.59
23130 - Carpenter Maintenance	16.07
23140 - Carpet Layer	16.86
23160 - Electrician Maintenance	18.05
23181 - Electronics Technician Maintenance I	16.86
23182 - Electronics Technician Maintenance II	18.04
23183 - Electronics Technician Maintenance III	19.55
23260 - Fabric Worker	15.70
23290 - Fire Alarm System Mechanic	15.43
23310 - Fire Extinguisher Repairer	14.49
23311 - Fuel Distribution System Mechanic	19.21
23312 - Fuel Distribution System Operator	14.49
23370 - General Maintenance Worker	11.96
23380 - Ground Support Equipment Mechanic	21.67
23381 - Ground Support Equipment Servicer	17.70
23382 - Ground Support Equipment Worker	19.12
23391 - Gunsmith I	14.49
23392 - Gunsmith II	16.86
23393 - Gunsmith III	19.21
23410 - Heating Ventilation And Air-Conditioning Mechanic	17.16
23411 - Heating Ventilation And Air Conditioning Mechanic (Research Facility)	18.25
23430 - Heavy Equipment Mechanic	18.35
23440 - Heavy Equipment Operator	17.12
23460 - Instrument Mechanic	19.21
23465 - Laboratory/Shelter Mechanic	18.04
23470 - Laborer	11.37
23510 - Locksmith	18.04
23530 - Machinery Maintenance Mechanic	23.13
23550 - Machinist Maintenance	19.21
23580 - Maintenance Trades Helper	10.67
23591 - Metrology Technician I	19.21
23592 - Metrology Technician II	20.42
23593 - Metrology Technician III	21.63
23640 - Millwright	19.21
23710 - Office Appliance Repairer	18.04
23760 - Painter Maintenance	13.95
23790 - Pipefitter Maintenance	18.39
23810 - Plumber Maintenance	17.27
23820 - Pneudraulic Systems Mechanic	19.21
23850 - Rigger	19.21
23870 - Scale Mechanic	16.86
23890 - Sheet-Metal Worker Maintenance	16.09
23910 - Small Engine Mechanic	16.86
23931 - Telecommunications Mechanic I	19.01
23932 - Telecommunications Mechanic II	19.91
23950 - Telephone Lineman	18.24
23960 - Welder Combination Maintenance	17.95
23965 - Well Driller	19.21



23970 - Woodcraft Worker	19.21
23980 - Woodworker	14.49
24000 - Personal Needs Occupations	
24550 - Case Manager	14.72
24570 - Child Care Attendant	10.09
24580 - Child Care Center Clerk	13.25
24610 - Chore Aide	11.62
24620 - Family Readiness And Support Services Coordinator	14.72
24630 - Homemaker	16.12
25000 - Plant And System Operations Occupations	
25010 - Boiler Tender	19.21
25040 - Sewage Plant Operator	21.59
25070 - Stationary Engineer	19.21
25190 - Ventilation Equipment Tender	13.27
25210 - Water Treatment Plant Operator	21.59
27000 - Protective Service Occupations	
27004 - Alarm Monitor	10.90
27007 - Baggage Inspector	9.40
27008 - Corrections Officer	12.05
27010 - Court Security Officer	12.05
27030 - Detection Dog Handler	10.90
27040 - Detention Officer	12.05
27070 - Firefighter	12.05
27101 - Guard I	9.40
27102 - Guard II	10.90
27131 - Police Officer I	12.05
27132 - Police Officer II	13.40
28000 - Recreation Occupations	
28041 - Carnival Equipment Operator	12.79
28042 - Carnival Equipment Repairer	13.97
28043 - Carnival Worker	9.45
28210 - Gate Attendant/Gate Tender	13.18
28310 - Lifeguard	11.01
28350 - Park Attendant (Aide)	14.74
28510 - Recreation Aide/Health Facility Attendant	11.84
28515 - Recreation Specialist	18.26
28630 - Sports Official	11.74
28690 - Swimming Pool Operator	17.71
29000 - Stevedoring/Longshoremen Occupational Services	
29010 - Blocker And Bracer	23.62
29020 - Hatch Tender	23.62
29030 - Line Handler	23.62
29041 - Stevedore I	21.98
29042 - Stevedore II	25.26
30000 - Technical Occupations	
30010 - Air Traffic Control Specialist Center (HFO) (see 2)	39.89
30011 - Air Traffic Control Specialist Station (HFO) (see 2)	27.50
30012 - Air Traffic Control Specialist Terminal (HFO) (see 2)	30.29
30021 - Archeological Technician I	17.49
30022 - Archeological Technician II	19.56
30023 - Archeological Technician III	24.21
30030 - Cartographic Technician	23.18
30040 - Civil Engineering Technician	23.08
30051 - Cryogenic Technician I	25.57
30052 - Cryogenic Technician II	28.24
30061 - Drafter/CAD Operator I	17.49
30062 - Drafter/CAD Operator II	19.56
30063 - Drafter/CAD Operator III	20.77
30064 - Drafter/CAD Operator IV	25.57
30081 - Engineering Technician I	14.84
30082 - Engineering Technician II	16.66
30083 - Engineering Technician III	18.64
30084 - Engineering Technician IV	23.08
30085 - Engineering Technician V	28.24
30086 - Engineering Technician VI	34.16
30090 - Environmental Technician	23.08
30095 - Evidence Control Specialist	23.08
30210 - Laboratory Technician	20.77
30221 - Latent Fingerprint Technician I	25.57
30222 - Latent Fingerprint Technician II	28.24
30240 - Mathematical Technician	23.34
30361 - Paralegal/Legal Assistant I	19.44



30362 - Paralegal/Legal Assistant II	23.94
30363 - Paralegal/Legal Assistant III	29.29
30364 - Paralegal/Legal Assistant IV	35.44
30375 - Petroleum Supply Specialist	28.24
30390 - Photo-Optics Technician	21.93
30395 - Radiation Control Technician	28.24
30461 - Technical Writer I	23.08
30462 - Technical Writer II	28.24
30463 - Technical Writer III	34.16
30491 - Unexploded Ordnance (UXO) Technician I	25.35
30492 - Unexploded Ordnance (UXO) Technician II	30.67
30493 - Unexploded Ordnance (UXO) Technician III	36.76
30494 - Unexploded (UXO) Safety Escort	25.35
30495 - Unexploded (UXO) Sweep Personnel	25.35
30501 - Weather Forecaster I	25.57
30502 - Weather Forecaster II	31.09
30620 - Weather Observer Combined Upper Air Or (see 2) Surface Programs	20.77
30621 - Weather Observer Senior (see 2)	23.08
31000 - Transportation/Mobile Equipment Operation Occupations	
31010 - Airplane Pilot	30.67
31020 - Bus Aide	8.15
31030 - Bus Driver	9.69
31043 - Driver Courier	9.69
31260 - Parking and Lot Attendant	9.91
31290 - Shuttle Bus Driver	10.59
31310 - Taxi Driver	10.37
31361 - Truckdriver Light	10.59
31362 - Truckdriver Medium	11.61
31363 - Truckdriver Heavy	13.92
31364 - Truckdriver Tractor-Trailer	13.92
99000 - Miscellaneous Occupations	
99020 - Cabin Safety Specialist	14.95
99030 - Cashier	9.48
99050 - Desk Clerk	9.70
99095 - Embalmer	25.35
99130 - Flight Follower	25.35
99251 - Laboratory Animal Caretaker I	22.67
99252 - Laboratory Animal Caretaker II	24.77
99260 - Marketing Analyst	21.54
99310 - Mortician	25.35
99410 - Pest Controller	14.61
99510 - Photofinishing Worker	13.32
99710 - Recycling Laborer	15.75
99711 - Recycling Specialist	21.66
99730 - Refuse Collector	14.91
99810 - Sales Clerk	9.66
99820 - School Crossing Guard	16.75
99830 - Survey Party Chief	22.02
99831 - Surveying Aide	12.52
99832 - Surveying Technician	16.27
99840 - Vending Machine Attendant	22.67
99841 - Vending Machine Repairer	28.88
99842 - Vending Machine Repairer Helper	22.67

Note: Executive Order (EO) 13706 Establishing Paid Sick Leave for Federal Contractors applies to all contracts subject to the Service Contract Act for which the contract is awarded (and any solicitation was issued) on or after January 1 2017. If this contract is covered by the EO the contractor must provide employees with 1 hour of paid sick leave for every 30 hours they work up to 56 hours of paid sick leave each year. Employees must be permitted to use paid sick leave for their own illness injury or other health-related needs including preventive care; to assist a family member (or person who is like family to the employee) who is ill injured or has other health-related needs including preventive care; or for reasons resulting from or to assist a family member (or person who is like family to the employee) who is the victim of domestic violence sexual assault or stalking. Additional information on contractor requirements and worker protections under the EO is available at [www.dol.gov/whd/govcontracts](http://www.dol.gov/whd/govcontracts).

**ALL OCCUPATIONS LISTED ABOVE RECEIVE THE FOLLOWING BENEFITS:**

**HEALTH & WELFARE:** Life accident and health insurance plans sick leave pension plans civic and personal leave severance pay and savings and thrift plans. Minimum employer contributions costing an average of \$4.54 per hour computed on the basis of all hours worked by service employees employed on the contract.

**HEALTH & WELFARE EO 13706:** Minimum employer contributions costing an average of \$4.22 per hour computed on the basis of all hours worked by service employees employed on the covered contracts. \*



\*This rate is to be used only when compensating employees for performance on an SCA-covered contract also covered by EO 13706 Establishing Paid Sick Leave for Federal Contractors. A contractor may not receive credit toward its SCA obligations for any paid sick leave provided pursuant to EO 13706.

VACATION: 2 weeks paid vacation after 1 year of service with a contractor or successor; and 4 weeks after 3 years. Length of service includes the whole span of continuous service with the present contractor or successor wherever employed and with the predecessor contractors in the performance of similar work at the same Federal facility. (Reg. 29 CFR 4.173)

HOLIDAYS: A minimum of ten paid holidays per year: New Year's Day Martin Luther King Jr.'s Birthday Washington's Birthday Memorial Day Independence Day Labor Day Columbus Day Veterans' Day Thanksgiving Day and Christmas Day. (A contractor may substitute for any of the named holidays another day off with pay in accordance with a plan communicated to the employees involved.) (See 29 CFR 4.174)

**THE OCCUPATIONS WHICH HAVE NUMBERED FOOTNOTES IN PARENTHESES RECEIVE THE FOLLOWING:**

1)COMPUTER EMPLOYEES: Under the SCA at section 8(b) this wage determination does not apply to any employee who individually qualifies as a bona fide executive administrative or professional employee as defined in 29 C.F.R. Part 541. Because most Computer System Analysts and Computer Programmers who are compensated at a rate not less than \$27.63 (or on a salary or fee basis at a rate not less than \$455 per week) an hour would likely qualify as exempt computer professionals (29 C.F.R. 541.400) wage rates may not be listed on this wage determination for all occupations within those job families. In addition, because this wage determination may not list a wage rate for some or all occupations within those job families if the survey data indicates that the prevailing wage rate for the occupation equals or exceeds \$27.63 per hour conformances may be necessary for certain nonexempt employees. For example, if an individual employee is nonexempt but nevertheless performs duties within the scope of one of the Computer Systems Analyst or Computer Programmer occupations for which this wage determination does not specify an SCA wage rate then the wage rate for that employee must be conformed in accordance with the conformance procedures described in the conformance note included on this wage determination.

Additionally, because job titles vary widely and change quickly in the computer industry job titles are not determinative of the application of the computer professional exemption. Therefore, the exemption applies only to computer employees who satisfy the compensation requirements and whose primary duty consists of:

(1) The application of systems analysis techniques and procedures including consulting with users to determine hardware software or system functional specifications;

(2) The design development documentation analysis creation testing or modification of computer systems or programs including prototypes based on and related to user or system design specifications;

(3) The design documentation testing creation or modification of computer programs related to machine operating systems; or

(4) A combination of the aforementioned duties the performance of which requires the same level of skills. (29 C.F.R. 541.400).

2) AIR TRAFFIC CONTROLLERS AND WEATHER OBSERVERS - NIGHT PAY & SUNDAY PAY: If you work at night as part of a regular tour of duty you will earn a night differential and receive an additional 10% of basic pay for any hours worked between 6pm and 6am. If you are a full-time employed (40 hours a week) and Sunday is part of your regularly scheduled workweek you are paid at your rate of basic pay plus a Sunday premium of 25% of your basic rate for each hour of Sunday work which is not overtime (i.e. occasional work on Sunday outside the normal tour of duty is considered overtime work).

**\*\* HAZARDOUS PAY DIFFERENTIAL \*\***

An 8 percent differential is applicable to employees employed in a position that represents a high degree of hazard when working with or in close proximity to ordnance explosives and incendiary materials. This includes work such as screening blending drying mixing and pressing of sensitive ordnance explosives and pyrotechnic compositions such as lead azide black powder and photoflash powder. All dry-house activities involving propellants or explosives. Demilitarization modification renovation demolition and maintenance operations on sensitive ordnance explosives and incendiary materials. All operations involving re-grading and cleaning of artillery ranges.

A 4 percent differential is applicable to employees employed in a position that represents a low degree of hazard when working with or in close proximity to ordnance (or employees possibly adjacent to) explosives and incendiary materials which involves potential injury such as laceration of hands face or arms of the employee engaged in the operation irritation of the skin minor burns and the like; minimal damage to immediate or adjacent work area or equipment being used. All operations involving unloading storage and hauling of ordnance explosive and incendiary ordnance material other than small arms ammunition. These differentials are only applicable to work that has been specifically designated by the agency for ordnance explosives and incendiary material differential pay.

**\*\* UNIFORM ALLOWANCE \*\***

If employees are required to wear uniforms in the performance of this contract (either by the terms of the Government contract by the employer by the state or local law etc.) the cost of furnishing such uniforms and maintaining (by laundering or dry cleaning) such uniforms is an expense that may not be borne by an employee where such cost reduces the hourly rate below that required by the wage determination. The Department of Labor will accept payment in accordance with the following standards as compliance:

The contractor or subcontractor is required to furnish all employees with an adequate number of uniforms without cost or to reimburse employees for the actual cost of the uniforms. In addition, where uniform cleaning and maintenance is made the responsibility of the employee all contractors and subcontractors subject to this wage determination shall (in the absence of a bona fide collective bargaining agreement providing for a different amount or the furnishing of contrary affirmative proof as to the actual cost) reimburse all employees for such cleaning and maintenance at a rate of \$3.35 per week (or \$.67 cents per day). However, in those instances where the uniforms furnished are made of "wash and wear" materials may be routinely washed and dried with other personal



garments and do not require any special treatment such as dry cleaning daily washing or commercial laundering in order to meet the cleanliness or appearance standards set by the terms of the Government contract by the contractor by law or by the nature of the work there is no requirement that employees be reimbursed for uniform maintenance costs.

**\*\* SERVICE CONTRACT ACT DIRECTORY OF OCCUPATIONS \*\***

The duties of employees under job titles listed are those described in the ""Service Contract Act Directory of Occupations"" Fifth Edition (Revision 1) dated September 2015 unless otherwise indicated.

**\*\* REQUEST FOR AUTHORIZATION OF ADDITIONAL CLASSIFICATION AND WAGE RATE Standard Form 1444 (SF-1444) \*\***  
**Conformance Process:**

The contracting officer shall require that any class of service employee which is not listed herein and which is to be employed under the contract (i.e. the work to be performed is not performed by any classification listed in the wage determination) be classified by the contractor so as to provide a reasonable relationship (i.e. appropriate level of skill comparison) between such unlisted classifications and the classifications listed in the wage determination (See 29 CFR 4.6(b)(2)(i)). Such conforming procedures shall be initiated by the contractor prior to the performance of contract work by such unlisted class(es) of employees (See 29 CFR 4.6(b)(2)(ii)). The Wage and Hour Division shall make a final determination of conformed classification wage rate and/or fringe benefits which shall be paid to all employees performing in the classification from the first day of work on which contract work is performed by them in the classification. Failure to pay such unlisted employees the compensation agreed upon by the interested parties and/or fully determined by the Wage and Hour Division retroactive to the date such class of employees commenced contract work shall be a violation of the Act and this contract. (See 29 CFR 4.6(b)(2)(v)). When multiple wage determinations are included in a contract a separate SF-1444 should be prepared for each wage determination to which a class(es) is to be confirmed.

The process for preparing a conformance request is as follows:

- 1) When preparing the Bid, the contractor identifies the need for a conformed occupation(s) and computes a proposed rate(s).
- 2) After contract award the contractor prepares a written report listing in order the proposed classification title(s) a Federal grade equivalency (FGE) for each proposed classification(s) job description(s) and rationale for proposed wage rate(s) including information regarding the agreement or disagreement of the authorized representative of the employees involved or where there is no authorized representative the employees themselves. This report should be submitted to the contracting officer no later than 30 days after such unlisted class(es) of employees performs any contract work.
- 3) The contracting officer reviews the proposed action and promptly submits a report of the action together with the agency's recommendations and pertinent information including the position of the contractor and the employees to the U.S. Department of Labor Wage and Hour Division for review (See 29 CFR 4.6(b)(2)(ii)).
- 4) Within 30 days of receipt the Wage and Hour Division approves modifies or disapproves the action via transmittal to the agency contracting officer or notifies the contracting officer that additional time will be required to process the request.
- 5) The contracting officer transmits the Wage and Hour Division's decision to the contractor.
- 6) Each affected employee shall be furnished by the contractor with a written copy of such determination or it shall be posted as a part of the wage determination (See 29 CFR 4.6(b)(2)(iii)).

Information required by the Regulations must be submitted on SF-1444 or bond paper.

When preparing a conformance request the ""Service Contract Act Directory of Occupations"" should be used to compare job definitions to ensure that duties requested are not performed by a classification already listed in the wage determination. Remember it is not the job title but the required tasks that determine whether a class is included in an established wage determination. Conformances may not be used to artificially split combine or subdivide classifications listed in the wage determination (See 29 CFR 4.152(c)(1))."



## AFFIDAVIT RE CONTINGENT FEES

CITY OF \_\_\_\_\_ )  
 )SS.  
ISLAND OF GUAM )

\_\_\_\_\_, [state name of affiant signing below], being first duly sworn, deposes and says that:

1. The name of the offering company or individual is [state name of company]
2. As a part of the offering company's bid or proposal, to the best of my knowledge, the offering company has not retained any person or agency on a percentage, commission, or other contingent arrangement to secure this contract. This statement -is made pursuant to 2 GAR Division 4 **111** 08(f).
3. As a part of the offering company's bid or proposal, to the best of my knowledge, the offering company has not retained a person to solicit or secure a contract with the government of Guam upon an agreement or understanding for a commission, percentage, brokerage, or contingent fee, except for retention of bona fide employees or bona fide established commercial selling agencies for the purpose of securing business. This statement is made pursuant to 2 GAR Division 4 **111** 08(h).
4. I make these statements on behalf of myself as a representative of the Offeror, and on behalf of the Offeror's officers, representatives, agents, subcontractors, and employees.

\_\_\_\_\_  
Signature of one of the following:

Offeror, if the Offeror is an individual;  
Partner, if the Offeror is a partnership;  
Officer, if the Offeror is a corporation.

Subscribed and sworn to before me this \_\_\_\_ day of ,20\_\_\_\_

\_\_\_\_\_  
NOTARY PUBLIC

My commission expires: \_\_\_\_\_

**AG Procurement Form 007 (July 15, 2010)**

**THIS AFFIDAVIT MUST BE COMPLETED AND RETURNED IN THE ENVELOPE CONTAINING THE PROPOSAL.**



## **SPECIAL PROVISIONS**

### **Restriction against Sex Offenders Employed by service providers to Government of Guam from working on Government Property**

If a contract for services is awarded to the bidder or Offeror, then the service provider must warranty that no person in its employment who has been convicted of a sex offense under the provisions of Chapter 25: Title 9 of Guam Code Annotated, or of an offense defined in Article 2, Chapter 28 of Title 9 of the Guam Code Annotated, or who has been convicted in any other jurisdiction of an offense with the same elements as heretofore defined, or who is listed in the Sex Offender Registry, shall provide services on behalf of the service provider while on Government of Guam property, with the exception of public highways. If any employee of a service provider is providing services on Government property and is convicted subsequent to an award of a contract, then the service provider warrants that it will notify the Government of the conviction within twenty-four (24) hours of the conviction, and will immediately remove such convicted person from providing services on Government property. If the service provider is found to be in violation of any of the provisions of this paragraph, then the Government will give notice to the service provider to take corrective action. The service provider shall take corrective action within twenty-four (24) hours of notice from the Government, and the service provider shall notify the Government when action has been taken. If the service providers fail to take corrective steps within twenty-four (24) hours of notice from the Government, then the Government in its sole discretion may suspend temporarily and contract for services until corrective action has been taken.

\_\_\_\_\_  
Signature of Bidder/Offeror

- Proposer, if an individual;
- Partner, if a partnership;
- Officer, if a corporation.

\_\_\_\_\_  
Date

Subscribed and sworn before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Notary Public



**VOLUME 4**  
**SAMPLE CONSTRUCTION AGREEMENT &**  
**PERFORMANCE AND PAYMENT BOND FORM**



**AGREEMENT BETWEEN**  
**JOSE D. LEON GUERRERO COMMERCIAL PORT AND**  
**CONTRACTOR**

THIS AGREEMENT (this "Agreement") is entered into by and between the JOSE D. LEON GUERRERO COMMERCIAL PORT, also known as the PORT AUTHORITY OF GUAM, a public corporation and autonomous instrumentality of the government of Guam, whose address is 1026 Cabras Highway, Suite 201, Piti, Guam 96925 (the "Port"), and (Construction Company) a Guam corporation authorized and licensed to do business in Guam, whose address is P.O. Box xxxx, \_\_\_\_\_, GU 969xx also known as ("Contractor"), with reference to the following facts:

**RECITALS:**

A. The Port previously issued an Invitation for Bid seeking construction/demolition work for the DESIGN/DEMOLITION BID FOR DEMOLITION REMOVAL & PROPER DISPOSAL OF 5 PORT INOPERABLE CRANES AND OPTIONAL REMOVAL/PROPER DISPOSAL OF ONE BARGE YFN 816 ALONG WHARF F-6 under the Invitation for Bid IFB-PAG-CIP-021-002, a copy of which is attached to this Agreement as EXHIBIT 1 and incorporated herein by this reference (the "MS IFB").

B. Pursuant to the MS IFB, the Port solicited sealed bids from qualified bidders for the Demolition and Dismantling of two (2) Gantry Cranes, (1) MH crane one, two (2) RTG cranes and one barge (optional bid item) including transportation and disposal of all materials off site.

C. Contractor responded to the MS IFB by submitting a bid to provide the services described in the MS IFB, a copy of which is attached to this Agreement as EXHIBIT 2 and incorporated herein by this reference (the "Bid"), and was selected by the Port as the lowest and most responsible and responsive qualified bidder.

D. The Port and Contractor have agreed to execute this Agreement in order to memorialize the terms and conditions on which Contractor shall provide the demolition and dismantling services to the Port.

NOW, THEREFORE, the parties hereto, intending to be legally bound, do hereby agree as follows:

**1. SERVICES TO BE PERFORMED**

**1.1. Scope of Work.** Contractor shall provide the services identified in the MS IFB and incorporated by reference as if fully set forth therein; and Contractor shall provide status reports on the services performed and required under this Agreement upon request by the Port. Contractor acknowledges and agrees that failure to promptly and satisfactorily perform all the services required under this Agreement constitutes a material breach of this Agreement.

**1.2. Contractor Provisions of Resources.** Contractor agrees to furnish all qualified personnel, facilities, tools, equipment, materials and transportation to perform the services and work provided for in this Agreement. Contractor represents and warrants that it and its employees possess the professional and technical expertise and knowledge, resources and experience to perform the services described herein in a professional, skillful and diligent manner. The Port may, in its sole discretion, provide staff assistance to Contractor in furtherance of this Agreement. Contractor acknowledges and agrees that its employees, agents and all other personnel engaged to provide the services hereunder shall be informed of all relevant provisions of this Agreement.

**1.3. Location of Services.** Except as otherwise approved by the Port, the site for services rendered under this Agreement shall be the Port Authority of Guam, Cabras Hwy., Piti, Guam and the Port's property in the jurisdiction of Piti at the Port Authority of Guam Compound and Administrative Bldg.

**1.4. Site Condition Contractor's Responsibility.** Contractor accepts the conditions at the construction site as they eventually may be found to exist and warrants and represents that the services



under this Agreement can and shall be performed under such conditions, and that all materials, equipment, labor and other facilities required because of any unforeseen conditions (physical or otherwise) shall be solely at Contractor's own cost and expense, anything in this Agreement to the contrary notwithstanding.

## 2. TERM OF AGREEMENT

**2.1. Completion of Services.** This Agreement shall be effective on the last signature date set forth on the signature page below, and shall continue until Contractor completes all services required hereunder unless earlier terminated in accordance with the terms of this Agreement. Contractor shall commence the performance of services required hereunder upon its receipt of a Notice to Proceed issued by the Port, and Contractor shall complete all required services under this Agreement within **Three Hundred Sixty-Five (365) calendar days or one year and Forty-Five (45) days for the Optional Bid Item from the issuance of a Notice to Proceed by the Port.**

**2.2. Liquidated Damages.** Contractor acknowledges and agrees that any delays in the completion of the services required hereunder shall subject Contractor to liquidated damages. For each day beyond the expiration of the **Three Hundred Sixty-Five (365) days** period after the issuance of the Notice to Proceed, Contractor agrees to pay, not as a penalty but as liquidated damages, **One Thousand Dollars and Zero Cents (\$1,000.00)** per day to the Port. The parties agree that the foregoing amount is a reasonable amount for liquidated damages under the circumstances existing at the time this Agreement is entered into and constitutes a reasonable estimate of damages to the Port for any delays in the completion of services.

## 3. COMPENSATION

**3.1. Compensation.** In consideration for the services performed under this Agreement, the Port shall pay to Contractor an aggregate amount equal to (Dollars, \$XXX,XXX.XX) in accordance with the terms and conditions set forth in this Agreement (the "Compensation"). The Compensation shall include any applicable Gross Receipts Tax.

### 3.2. Payment Terms

a) **MS IFB.** The Port shall pay the Compensation to Contractor in accordance with the terms set forth in the MS IFB, and more specifically, the General Conditions section of the MS IFB.

b) **Final Payment.** Final payment shall be made upon satisfactory performance of all services required to be performed by Contractor under this Agreement. Prior to the final payment due Contractor, and as a condition precedent thereto, Contractor shall execute and deliver to the Port a release in a form approved by the Port of claims against the Port arising under this Agreement. Contractor agrees to expressly waive the provision of section 82602 of Title 18, Guam Code Annotated, which states:

*A general release does not extend to claims which the creditor does not know or suspect to exist in his favor at the time of executing the release, which if known by him must have materially affected his settlement with the debtor*

**3.3. Expenses.** Contractor shall be solely responsible for all expenses incurred in the performance of services under this Agreement.

**3.4. No Compensation Prior to Approval of Agreement.** Contractor hereby waives any and all claims for any services performed by Contractor prior to (i) the full execution of this Agreement by all parties, and (ii) Contractor's receipt of a Notice to Proceed issued by the Port.

**3.5. United States Currency.** The Compensation payable to Contractor shall be in the currency of the United States.

## 4. TERMINATION OF AGREEMENT

### 4.1. By the Port - Termination for Convenience



a) Termination. The Port may, when the interests of this territory so require, terminate this Agreement in whole or in part, for the convenience of the territory. The Port shall give written notice of the termination to Contractor specifying the part of this Agreement terminated and when termination becomes effective.

b) Contractor's Obligations. Contractor shall incur no further obligations in connection with the terminated services and on the date set in the notice of termination Contractor shall stop services to the extent specified. Contractor shall also terminate outstanding orders and subcontracts as they relate to the terminated services. Contractor shall settle the liabilities and claims arising out of the termination of subcontracts and orders connected with the terminated services. The Port may direct Contractor to assign Contractor's right, title, and interest under terminated orders or subcontracts to the Port. Contractor must still complete the services not terminated by the notice of termination and may incur obligations as necessary to do so.

c) Right to Construction and Supplies. The Port may require Contractor to transfer title and deliver to the Port in the manner and to the extent directed by the Port:

- i) any completed construction; and
- ii) such partially completed construction, supplies, materials, parts, tools, dies, jigs, fixtures, plans, drawing, information, and agreement rights (hereinafter called "construction material") as Contractor has specifically produced or specially acquired for the performance of the terminated part of this Agreement. Contractor shall protect and preserve property in the possession of Contractor in which the Port has an interest. If the Port does not exercise its rights under this Section 4.1(c), Contractor shall use its best efforts to sell such construction, supplies, and construction materials in accordance with the standards set forth in 13 G.C.A. §2706. Contractor acknowledges and agrees that the exercise by the Port of its rights under this Section 4.1 shall not be deemed to be a breach of this Agreement.

**d) Compensation**

i) Contractor shall submit a termination claim specifying the amounts due because of the termination for convenience together with cost or pricing data, submitted to the extent required by section 3118 (Cost or Pricing Data) of the Guam Procurement Regulations, bearing on such claim. If Contractor fails to file a termination claim within one year from the effective date of termination, the Port may pay Contractor, if at all, an amount set in accordance with Section 4.1(d)(iii), below.

ii) The Port and Contractor may agree to a settlement provided the Contractor has filed a termination claim supported by cost or pricing data submitted as required by §3118 (Cost or Pricing Data) of the Guam Procurement Regulations and that the settlement does not exceed (x) the Compensation under this Agreement, plus reasonable settlement costs, less (y) any payments previously made by the Port, the proceeds of any sales of construction, supplies, and construction materials under Section 4.1(c), above, and the portion of Compensation remaining for services not terminated.

iii) Absent complete agreement under Section 4.1(d)(ii), above, the Port shall pay Contractor the following amounts with respect to all services performed prior to the effective date of the notice of termination, provided that payments shall not be duplicated for any items set forth below pursuant to any other provision of this Agreement:

A) the cost of such services plus a fair and reasonable profit on such portion of the services (such profit shall not include anticipatory profit or consequential damages) less amounts paid or to be paid for completed portions of such services; provided, however, that if it appears that Contractor would have sustained a loss if the services would have been completed under this Agreement, no profit shall be allowed or included and the amount of compensation shall be reduced to reflect the anticipated rate of loss;

B) the cost of settling and paying claims arising out of the termination of subcontracts or orders pursuant to Section 4.1(b), above. These costs must not include costs paid in accordance with Section 4.1(d)(iii)(A), above.



C) the reasonable settlement costs of Contractor including accounting, legal, clerical, and other expenses reasonably necessary for the preparation of settlement claims and supporting data with respect to the terminated portion of this Agreement and for the termination and settlement of subcontracts thereunder, together with reasonable storage, transportation, and other costs incurred in connection with the protection or disposition of property allocable to the terminated portion of this Agreement. The total sum to be paid to Contractor under this Section 4.l(d)(iii) shall not exceed (x) the Compensation under this Agreement, plus settlement costs, *less* (y) any payments previously made by the Port, the proceeds of any sales of construction, supplies, and construction materials under Section 4.l(c). above, and the portion of Compensation remaining for services not terminated.

iv) Cost claimed, agreed to, or established under Section 4.l(d)(ii) and

v) (iii) shall be in accordance with Chapter 7 (Cost Principles) of the Guam Procurement Regulations.

#### **4.2. By the Port - Termination for Default**

a) Default. If Contractor refuses or fails to perform the services, or any separable part thereof, with such diligence as will assure its completion within the time specified in this Agreement, or any extension thereof, or fails to complete the services within such time, or commits any other substantial breach of this Agreement, and further fails within fourteen (14) days after receipt of written notice from the Port to cure such default or to commence and continue correction of such refusal within such other time provided by the Port in writing, the Port may, by written notice to Contractor, declare Contractor in breach and terminate this Agreement or any portion thereof. In such event the Port may take over the responsibility of performing the services and prosecute the same to completion, by contract or otherwise, and may take possession of, and utilize in completing the services, such materials, appliances, and plant as may be on the site of the services and necessary therefor. Whether or not Contractor's right to proceed with the services is terminated, Contractor and Contractor's sureties shall be liable for any damage to the Port resulting from Contractor's refusal or failure to complete the services within the specified time.

b) Liquidated Damages upon Termination. If fixed and agreed liquidated damages are provided in this Agreement, and if the Port terminates Contractor's right to proceed, the resulting damage shall consist of such liquidated damages for such reasonable time as may be required for final completion of the services required hereunder.

c) Liquidated Damages in Absence of Termination. If fixed and agreed liquidated damages are provided in this Agreement, and if the Port does not terminate Contractor's right to proceed, the resulting damage will consist of such liquidated damages until the services required hereunder are completed.

d) Time Extension. Contractor's right to proceed shall not be so terminated nor Contractor charged with resulting damage if:

i) the delay in the completion of the services arises from causes such as: acts of God; acts of the public enemy; acts of the territory, and any other territorial entity in either a sovereign or contractual capacity; acts of another contractor in the performance of a contract with the Port; fires; floods; epidemics; quarantine restrictions; strikes or other labor disputes; freight embargoes; unusually severe weather; delays of subcontractors due to causes similar to those set forth above; or shortage of materials; provided, however, that no extension of time will be granted for a delay caused by a shortage of materials, unless Contractor furnished to Port proof that Contractor has diligently made every effort to obtain such materials from all known sources within reasonable reach, and further proof that the inability to obtain such materials when originally planned did in fact cause a delay in final completion of the entire services which could not be compensated for by revising the sequence of Contractor's operations; and

ii) Contractor, within ten (10) days from the beginning of any such delay (unless the Port grants a further period of time before the date of final payment under this Agreement), notifies the Port in writing of the causes of delay. The Port shall ascertain the facts and the extent of the



delay and extend the time for completing the services when, in the judgment of the Port, the findings of fact justify such an extension.

e) Erroneous Termination for Default. If, after notice of termination of the Contractor's right to proceed under the provisions of this Section 4.2, it is determined for any reason that Contractor was not in default under the provisions of this Section 4.2, or that the delay was excusable under the provisions of this Section 4.2, the rights and obligations of the parties shall be the same as if the notice of termination had been issued pursuant to the Port's exercise of a termination for convenience under Section 4.1 above.

f) Additional Rights and Remedies. The rights and remedies of the Port provided in this Section 4.2 shall be in addition to any other rights and remedies provided by law or under this Agreement.

**4.3. Termination /Modification for Lack of Funds.** The Port may terminate or modify this Agreement based upon a lack of funding. In such an event, the Port shall promptly provide notice to Contractor and within twenty (20) days of the notice, the parties shall renegotiate the terms of this Agreement in good faith. If the parties are unable to reach an agreement on the renegotiation, then either Party may terminate this Agreement pursuant to other provisions of this Section 4, as applicable.

**4.4. By Contractor - Termination for Cause.** Contractor may elect to terminate this Agreement at any time for Cause, effective upon delivery of written notice of termination. For purposes of this Section 4.4, "Cause" shall mean the Port's failing to perform the duties and obligations imposed upon the Port hereunder and failing to cure such breach within twenty (20) days following delivery to the Port of written notice specifying the failures to perform, or, if such default cannot reasonably be remedied within such 20-day period, the Port fails to commence and diligently pursue remedial action within such 20-day period or fails to cure such default within sixty (60) days following delivery to the Port of written notice specifying the failures to perform. Upon the termination of this Agreement in accordance with this Section 4.4, the Port shall be obligated to pay Contractor for the portion of Compensation accrued and payable with respect to the satisfactory performance of services for the period ending on the effective date of termination.

**4.5. Preservation of Property.** Notwithstanding any termination of this Agreement, and subject to any directions from the Port, Contractor shall take timely and reasonable and necessary action to protect and preserve the property in the possession of Contractor in which the Port has an interest.

**4.6. Additional Provisions.** The termination of this Agreement by any party pursuant to the provisions of this Section 4 shall not constitute, or be deemed to constitute, the waiver or release by such party of any rights or claims such party may have against the other party by reason of actions or omissions occurring on or before the effective date of termination. The parties acknowledge and agree that in the event of termination, the Port may issue a new Invitation for Bids with respect to such terminated services.

## **5. CONTACT PERSON**

Contractor agrees that, during the term of this Agreement, it shall identify a primary contact person who is familiar with the services being performed hereunder and who shall be responsible for responding to the questions and direction of the Port. The contact person must be identified in writing within five (5) days after full execution of this Agreement by all parties. The Port reserves the right to request replacement of the contact person designated by Contractor under this Agreement.

## **6. CONFIDENTIALITY**

**6.1. Confidential Information.** Contractor hereby warrants that it shall not disclose any documents, materials or information, whether verbal, written, recorded magnetic media or otherwise (collectively, the "Confidential Information"), made available or acquired for the purpose of carrying out this Agreement. Only authorized persons shall use and have access to the Confidential Information, and then only for the period such access is required to perform services under this Agreement. All necessary steps shall be taken by Contractor to safeguard the confidentiality of the Confidential Information in



conformance with the terms of this Agreement and any applicable federal and local laws, statutes and regulations.

a) The obligations under this Section 6 shall survive termination of this Agreement. Upon termination of this Agreement, all Confidential Information shall be returned promptly to the Port and all copies or derivations of the Confidential Information shall be physically and/or electronically destroyed. Contractor shall include a letter attesting to the return of Confidential Information and documenting the destruction of copies and derivations with the returned Confidential Information.

b) Contractor shall not enter into any agreements or discussions with a third party concerning the Confidential Information without the prior written consent of the Port, and then only if Contractor requires the third party to agree to the terms of this Section 6 and the Confidential Information is provided to such third party only for purposes of enabling Contractor to discharge its responsibilities under this Agreement.

c) The confidentiality obligations set forth in this Section 6 shall not apply (i) to the extent required by applicable law, (ii) to the extent that any Confidential Information is now or hereafter becomes part of the public domain, but only to the limited extent that such Confidential Information, or any portion thereof, is in the public domain not as a result of any breach or violation of this Agreement, or (iii) to the extent that a party is directed otherwise under the terms of a valid and effective order issued by a court of competent jurisdiction.

**6.2. Equitable Relief.** Contractor (a) acknowledges that any violation of the provisions of this Section 6 may cause to the Port immediate and irreparable damage for which the Port cannot be adequately compensated by monetary damages, (b) therefore agrees that in the event of any such breach, the Port shall be entitled to such preliminary or other injunctive relief, an order for specific performance, and any other equitable relief as a court may determine to be appropriate, (c) hereby waives any requirement that the Port post, as a condition or other requirement of obtaining any such equitable relief, a bond or other collateral, and (d) further agrees that such equitable relief shall be in addition to any damages or other remedies provided by law and otherwise available to the Port by reason of Contractor's breach.

## **7. CONFLICTS OF INTERESTS; ETHICS**

**7.1.** Contractor warrants and covenants that it has not violated and will not violate Guam's procurement law or regulations pertaining to ethics in public contracting.

**7.2.** Notwithstanding any other provision in this Agreement, Contractor acknowledges and agrees that any breach by Contractor of the covenants or warranties in this Section 7 shall be deemed a material breach of this Agreement and shall entitle the Port to immediately terminate this Agreement without liability.

## **8. COMPLIANCE WITH LAWS**

**8.1. General.** Contractor shall comply with all applicable federal and local laws, statutes, regulations and ordinances with respect to this Agreement. Contractor represents and warrants that it is fully licensed to do business in Guam to render the services to be provided herein.

**8.2. Non-Discrimination in Employment.** Contractor agrees (i) not to unlawfully discriminate in any manner against an employee or applicant for employment because of race, color, religion, creed, age, sex, marital status, national origin, ancestry, or physical or mental handicap, and (ii) to post and to cause any subcontractor to post in a conspicuous place available to employees and applicants for employment, a notice setting forth the substance of clause (i), above.

**8.3. Davis Bacon Requirements**

**8.3.1. Minimum Wages**



**8.3.1.1.** All laborers and mechanics employed or working upon the site of the work (or under the United States Housing Act of 1937 or under the Housing Act of 1949 in the construction or development of the project), will be paid unconditionally and not less often than once a week, and without subsequent deduction or rebate on any account (except such payroll deductions as are permitted by regulations issued by the Secretary of Labor under the Copeland Act (29 CFR part 3)), the full amount of wages and bona fide fringe benefits (or cash equivalents thereof) due at time of payment computed at rates not less than those contained in the wage determination of the Secretary of Labor which is attached hereto and made a part hereof, regardless of any contractual relationship which may be alleged to exist between the contractor and such laborers and mechanics.

Contributions made or costs reasonably anticipated for bona fide fringe benefits under section 1(b)(2) of the Davis-Bacon Act on behalf of laborers or mechanics are considered wages paid to such laborers or mechanics, subject to the provisions of paragraph (a)(1)(iv) of this section; also, regular contributions made or costs incurred for more than a weekly period (but not less often than quarterly) under plans, funds, or programs which cover the particular weekly period, are deemed to be constructively made or incurred during such weekly period. Such laborers and mechanics shall be paid the appropriate wage rate and fringe benefits on the wage determination for the classification of work actually performed, without regard to skill, except as provided in Sec. 5.S(a)(4). Laborers or mechanics performing work in more than one classification may be compensated at the rate specified for each classification for the time actually worked therein: Provided that the employer's payroll records accurately set forth the time spent in each classification in which work is performed. The wage determination (including any additional classification and wage rates conformed under paragraph (a)(1)(ii) of this section) and the Davis-Bacon poster (WH-1321) shall be posted at all times by the contractor and its subcontractors at the site of the work in a prominent and accessible place where it can be easily seen by the workers.

**8.3.1.2. (A)** The Port shall require that any class of laborers or mechanics, including helpers, which is not listed in the wage determination and which is to be employed under the contract shall be classified in conformance with the wage determination. The Port shall approve an additional classification and wage rate and fringe benefits therefore only when the following criteria have been met:

- 1) The work to be performed by the classification requested is not performed by a classification in the wage determination; and
- 2) The classification is utilized in the area by the construction industry; and
- 3) The proposed wage rate, including any bona fide fringe benefits, bears a reasonable relationship to the wage rates contained in the wage determination.

**8.3.1.2 (B)** If the contractor and the laborers and mechanics to be employed in the classification (if known), or their representatives, and the Port agree on the classification and wage rate (including the amount designated for fringe benefits where appropriate), a report of the action taken shall be sent by the Port to the Administrator of the Wage and Hour Division, Employment Standards Administration, U.S. Department of Labor, Washington, DC 20210. The Administrator, or an authorized representative, will approve, modify, or disapprove every additional classification action within 30 days of receipt and so advise the Port or will notify the Port within the 30-day period that additional time is necessary.

**8.3.1.2 (C)** In the event the contractor, the laborers or mechanics to be employed in the classification or their representatives, and the Port do not agree on the proposed classification and wage rate (including the amount designated for fringe benefits, where appropriate), the Port shall refer the questions, including the views of all interested parties and the recommendation of the Port, to the Administrator for determination. The Administrator, or an authorized representative, will issue a determination within 30 days of receipt and so advise the Port or will notify the Port within the 30-day period that additional time is necessary.



**8.3.1.2 (D)** The wage rate (including fringe benefits where appropriate) determined pursuant to paragraphs (a)(I)(ii) (B) or (C) of this section, shall be paid to all workers performing work in the classification under this contract from the first day on which work is performed in the classification.

**8.3.1.3.** Whenever the minimum wage rate prescribed in the contract for a class of laborers or mechanics includes a fringe benefit which is not expressed as an hourly rate, the contractor shall either pay the benefit as stated in the wage determination or shall pay another bona fide fringe benefit or an hourly cash equivalent thereof.

**8.3.1.4.** If the contractor does not make payments to a trustee or other third person, the contractor may consider as part of the wages of any laborer or mechanic the amount of any costs reasonably anticipated in providing bona fide fringe benefits under a plan or program, Provided, That the Secretary of Labor has found, upon the written request of the contractor, that the applicable standards of the Davis-Bacon Act have been met. The Secretary of Labor may require the contractor to set aside in a separate account asset for the meeting of obligations under the plan or program.

**8.3.2. Withholding.** The Port shall upon its own action or upon written request of an authorized representative of the Department of Labor withhold or cause to be withheld from the contractor under this contract or any other Federal contract with the same prime contractor, or any other federally-assisted contract subject to Davis-Bacon prevailing wage requirements, which is held by the same prime contractor, so much of the accrued payments or advances as may be considered necessary to pay laborers and mechanics, including apprentices, trainees, and helpers, employed by the contractor or any subcontractor the full amount of wages required by the contract. In the event of failure to pay any laborer or mechanic, including any apprentice, trainee, or helper, employed or working on the site of the work (or under the United States Housing Act of 1937 or under the Housing Act of 1949 in the construction or development of the project), all or part of the wages required by the contract, the Port may, after written notice to the contractor, sponsor, applicant, or owner, take such action as may be necessary to cause the suspension of any further payment, advance, or guarantee of funds until such violations have ceased.

**8.3.3. Payrolls and Basic Records.**

**8.3.3.1.** Payrolls and basic records relating thereto shall be maintained by the contractor during the course of the work and preserved for a period of three years thereafter for all laborers and mechanics working at the site of the work (or under the United States Housing Act of 1937 or under the Housing Act of 1949 in the construction or development of the project). Such records shall contain the name, address, and social security number of each such worker, his or her correct classification, hourly rates of wages paid (including rates of contributions or costs anticipated for bona fide fringe benefits or cash equivalents thereof of the types described in section 1(b)(2)(B) of the Davis-Bacon Act), daily and weekly number of hours worked, deductions made and actual wages paid. Whenever the Secretary of Labor has found under 29 CFR 5.S(a)(1)(iv) that the wages of any laborer or mechanic include the amount of any costs reasonably anticipated in providing benefits under a plan or program described in section 1(b)(2)(B) of the Davis-Bacon Act, the contractor shall maintain records which show that the commitment to provide such benefits is enforceable, that the plan or program is financially responsible, and that the plan or program has been communicated in writing to the laborers or mechanics affected, and records which show the costs anticipated or the actual cost incurred in providing such benefits. Contractors employing apprentices or trainees under approved programs shall maintain written evidence of the registration of apprenticeship programs and certification of trainee programs, the registration of the apprentices and trainees, and the ratios and wage rates prescribed in the applicable programs.

**8.3.3.2.(A)** The contractor shall submit weekly for each week in which any contract work is performed a copy of all payrolls to the Port if the agency is a party to the contract, but if the agency is not such a party, the contractor will submit the payrolls to the applicant, sponsor, or owner, as the case may be, for transmission to the Port. The payrolls submitted shall set out accurately and completely all of the information required to be maintained under 29 CFR 5.S(a)(3)(i), except that full social security numbers and home addresses shall not be included on weekly transmittals. Instead the payrolls shall only need to include an individually identifying number for each employee (e.g.,



the last four digits of the employee's social security number). The required weekly payroll information may be submitted in any form desired. Optional Form WH-347 is available for this purpose from the Wage and Hour Division Web site at <http://www.dol.Eov/esa/whd/forms/wh347instr.htm> or its successor site.

The prime contractor is responsible for the submission of copies of payrolls by all subcontractors. Contractors and subcontractors shall maintain the full social security number and current address of each covered worker, and shall provide them upon request to the Port if the agency is a party to the contract, but if the agency is not such a party, the contractor will submit them to the applicant, sponsor, or owner, as the case may be, for transmission to the Port, the contractor, or the Wage and Hour Division of the Department of Labor for purposes of an investigation or audit of compliance with prevailing wage requirements. It is not a violation of this section for a prime contractor to require a subcontractor to provide addresses and social security numbers to the prime contractor for its own records, without weekly submission to the sponsoring government agency (or the applicant, sponsor, or owner).

**8.3.3.2 (B)** Each payroll submitted shall be accompanied by a "Statement of Compliance," signed by the contractor or subcontractor or his or her agent who pays or supervises the payment of the persons employed under the contract and shall certify the following:

**8.3.3.2 (B).1** That the payroll for the payroll period contains the information required to be provided under Sec. 5.5 (a) (3)(ii) of Regulations, 29 CFR part 5, the appropriate information is being maintained under Sec. 5.5 (a)(3)(i) of Regulations, 29 CFR part 5, and that such information is correct and complete;

**8.3.3.2 (B).2** That each laborer or mechanic (including each helper, apprentice, and trainee) employed on the contract during the payroll period has been paid the full weekly wages earned, without rebate, either directly or indirectly, and that no deductions have been made either directly or indirectly from the full wages earned, other than permissible deductions as set forth in Regulations, 29 CFR part 3;

**8.3.3.2 (B).3** That each laborer or mechanic has been paid not less than the applicable wage rates and fringe benefits or cash equivalents for the classification of work performed, as specified in the applicable wage determination incorporated into the contract.

**8.3.3.2 (C)** The weekly submission of a properly executed certification set forth on the reverse side of Optional Form WH-347 shall satisfy the requirement for submission of the "Statement of Compliance" required by paragraph 8.3.3.2(B) of this section.

**8.3.3.2 (D)** The falsification of any of the above certifications may subject the contractor or subcontractor to civil or criminal prosecution under section 1001 of title 18 and section 231 of title 31 of the United States Code.

**8.3.3.3.** The contractor or subcontractor shall make the records required under paragraph 8.3.3 of this section available for inspection, copying, or transcription by authorized representatives of the Port or the Department of Labor, and shall permit such representatives to interview employees during working hours on the job. If the contractor or subcontractor fails to submit the required records or to make them available, the Federal agency may, after written notice to the contractor, sponsor, applicant, or owner, take such action as may be necessary to cause the suspension of any further payment, advance, or guarantee of funds. Furthermore, failure to submit the required records upon request or to make such records available may be grounds for debarment action pursuant to 29 CFR 5.12.

#### **8.3.4. Apprentices and trainees**

**8.3.4.1.** Apprentices. Apprentices will be permitted to work at less than the predetermined rate for the work they performed when they are employed pursuant to and individually registered in a bona fide apprenticeship program registered with the U.S. Department of Labor, Employment and Training Administration, Office of Apprenticeship Training, Employer and Labor Services, or with a State Apprenticeship Agency recognized by the Office, or if a person is



employed in his or her first 90 days of probationary employment as an apprentice in such an apprenticeship program, who is not individually registered in the program, but who has been certified by the Office of Apprenticeship Training, Employer and Labor Services or a State Apprenticeship Agency (where appropriate) to be eligible for probationary employment as an apprentice. The allowable ratio of apprentices to journeymen on the job site in any craft classification shall not be greater than the ratio permitted to the contractor as to the entire work force under the registered program. Any worker listed on a payroll at an apprentice wage rate, who is not registered or otherwise employed as stated above, shall be paid not less than the applicable wage rate on the wage determination for the classification of work actually performed. In addition, any apprentice performing work on the job site in excess of the ratio permitted under the registered program shall be paid not less than the applicable wage rate on the wage determination for the work actually performed. Where a contractor is performing construction on a project in a locality other than that in which its program is registered, the ratios and wage rates (expressed in percentages of the journeyman's hourly rate) specified in the contractor's or subcontractor's registered program shall be observed. Every apprentice must be paid at not less than the rate specified in the registered program for the apprentice's level of progress, expressed as a percentage of the journeymen hourly rate specified in the applicable wage determination. Apprentices shall be paid fringe benefits in accordance with the provisions of the apprenticeship program. If the apprenticeship program does not specify fringe benefits, apprentices must be paid the full amount of fringe benefits listed on the wage determination for the applicable classification. If the Administrator determines that a different practice prevails for the applicable apprentice classification, fringes shall be paid in accordance with that determination. In the event the Office of Apprenticeship Training, Employer and Labor Services, or a State Apprenticeship Agency recognized by the Office, withdraws approval of an apprenticeship program, the contractor will no longer be permitted to utilize apprentices at less than the applicable predetermined rate for the work performed until an acceptable program is approved.

**8.3.4.2. Trainees.** Except as provided in 29 CFR 5.16, trainees will not be permitted to work at less than the predetermined rate for the work performed unless they are employed pursuant to and individually registered in a program which has received prior approval, evidenced by formal certification by the U.S. Department of Labor, Employment and Training Administration. The ratio of trainees to journeymen on the job site shall not be greater than permitted under the plan approved by the Employment and Training Administration. Every trainee must be paid at not less than the rate specified in the approved program for the trainee's level of progress, expressed as a percentage of the journeyman hourly rate specified in the applicable wage determination. Trainees shall be paid fringe benefits in accordance with the provisions of the trainee program. If the trainee program does not mention fringe benefits, trainees shall be paid the full amount of fringe benefits listed on the wage determination unless the Administrator of the Wage and Hour Division determines that there is an apprenticeship program associated with the corresponding journeyman wage rate on the wage determination which provides for less than full fringe benefits for apprentices. Any employee listed on the payroll at a trainee rate who is not registered and participating in a training plan approved by the Employment and Training Administration shall be paid not less than the applicable wage rate on the wage determination for the classification of work actually performed. In addition, any trainee performing work on the job site in excess of the ratio permitted under the registered program shall be paid not less than the applicable wage rate on the wage determination for the work actually performed. In the event the Employment and Training Administration withdraws approval of a training program, the contractor will no longer be permitted to utilize trainees at less than the applicable predetermined rate for the work performed until an acceptable program is approved.

**8.3.4.3. Equal Employment Opportunity.** The utilization of apprentices, trainees and journeymen under this part shall be in conformity with the equal employment opportunity requirements of Executive Order 11246, as amended, and 29 CFR part 30.

**8.3.4.4. Compliance With Copeland Act Requirements.** The contractor shall comply with the requirements of 29 CFR Part 3, which are incorporated by reference in this contract.

**8.3.4.5. Subcontracts.** The contractor or subcontractor shall insert in any subcontracts the clauses contained in 29 CFR Part S.S(a)(I) through (10) and such other clauses as the **Port** may by



appropriate instructions require, and also a clause requiring the subcontractors to include these clauses in any lower tier subcontracts. The prime contractor shall be responsible for the compliance by any subcontractor or lower tier subcontractor with all the contract clauses in 29 CFR Part S.S.

**8.3.4.6. Contract Termination: Debarment.** A breach of the contract clauses in paragraph 1 through 10 of this section may be grounds for termination of the contract, and for debarment as a contractor and a subcontractor as provided in 29 CFR 5.12.

**8.3.4.7. Compliance With Davis-Bacon and Related Act Requirements.** All rulings and interpretations of the Davis-Bacon and Related Acts contained in 29 CFR Parts 1, 3, and 5 are herein incorporated by reference in this contract.

**8.3.4.8. Disputes Concerning Labor Standards.** Disputes arising out of the labor standards provisions of this contract shall not be subject to the general disputes clause of this contract. Such disputes shall be resolved in accordance with the procedures of the Department of Labor set forth in 29 CFR Parts 5, 6 and 7. Disputes within the meaning of this clause include disputes between the contractor (or any of its subcontractors) and the contracting agency, the U.S. Department of Labor, or the employees or their representatives.

**8.3.5. Certification of Eligibility.**

**8.3.5.1.** By entering into this contract, the contractor certifies that neither it (nor he or she) nor any person or firm who has an interest in the contractor's firm is a person or firm ineligible to be awarded Government contracts by virtue of section 3(a) of the Davis-Bacon Act or 29 CFR 5.12(a)(1).

**8.3.5.2.** No part of this contract shall be subcontracted to any person or firm ineligible for award of a Government contract by virtue of section 3(a) of the Davis-Bacon Act or 29 CFR S.12(a)(1).

**8.3.5.3.** The penalty for making false statements is prescribed in the U.S. Criminal Code, 18 U.S.C. 1001.

**9. Prohibition Against Gratuities and Kickbacks**

A. Gratuities. It shall be a breach of ethical standards for any person to offer, give, or agree to give any employee or former employee, or for any employee or former employee, to solicit, demand, accept, or agree to accept from another person, a gratuity or an offer of employment in connection with any decision, approval, disapproval, recommendation, preparation of any part of a program requirement or a purchase request, influencing the content of any specification or procurement standard, rendering of advice, investigation, auditing, or in any other advisory capacity in any proceeding or application, request for ruling, determination, claim or controversy or other particular matter, pertaining to any program requirement or a contract or subcontract, or to any solicitation or proposal therefor.

B. Kickbacks. It shall be a breach of ethical standards for any payment, gratuity, or offer of employment to be made by or on behalf of a subcontractor under a contract to the prime contractor or higher tier subcontractor or any person associated therewith, as an inducement of the award of a subcontract or order.

**10. RETENTION AND ACCESS TO RECORDS AND OTHER REVIEW.** Contractor, including subcontractors, if any, shall maintain all books, documents, papers, accounting records and other evidence pertaining to the services performed and costs incurred, and shall make such materials available at its respective offices at all reasonable times for inspection by the Port for the period ending six (6) years following the expiration or termination of this Agreement. The Port agrees to comply with Contractor's reasonable requests for access to all documents and Port property reasonably necessary to the performance of Contractor's services under this Agreement.



## **11. INDEMNIFICATION**

**11.1. Indemnification.** Contractor shall indemnify and hold the Port and each of its officers, agents, Board members and employees, harmless from and against all claims, losses, expenses, injuries, damages, actions, lawsuits, judgments, and all other liabilities, including reasonable attorneys' fees for the defense thereof, arising from or relating to (i) Contractor's breach or failure to perform any of its obligations under this Agreement, (ii) the inaccuracy of any representation or warranty of Contractor under this Agreement, (iii) any violation of or noncompliance with any federal or local law or regulation by Contractor, or (iv) any act or omission of Contractor or its employees, officers, directors, contractors, agents, representatives, successors, or assigns, in the performance or nonperformance of services under this Agreement.

**11.2. No Liability.** The Port assumes no liability for any accident, loss, claim, judgment, action or injury that may occur with respect to Contractor, Contractor's officers, directors, agents, servants, subcontractors or employees, or to the personal property of any such person or entity, arising out of the performance of services under this Agreement except to the extent caused by the willful misconduct of the Port. No Board member, officer, agent, or employee of the Port shall be personally liable to Contractor under or by reason of this Agreement or any of its provisions.

## **12. SUSPENSION OF WORK**

**12.1. Suspension for Convenience.** The Port may order Contractor in writing to suspend, delay, or interrupt all or any part of the work for such period of time as the Port may determine to be appropriate for the convenience of the territory.

**12.2. Adjustment of Cost.** If the performance of all or any part of the work is, for an unreasonable period of time, suspended, delayed, or interrupted by an act of Port in the administration of this Agreement, or by the failure of the Port to act within the time specified in this Agreement (or if no time is specified, within reasonable time), an adjustment shall be made for any increase in the cost of performance of this Agreement necessarily caused by such unreasonable suspension, delay, or interruption and this Agreement modified in writing accordingly. However, no adjustment shall be made under this clause for any suspension, delay, or interruption to the extent:

a) that performance would have been so suspended, delayed, or interrupted by any other cause, including the fault or negligence of Contractor; or

b) such adjustment is provided for or excluded under any other provision of this Agreement.

**12.3. Time Restriction on Claim.** No claim under this Section 11 shall be allowed:

a) for any costs incurred more than twenty (20) days before Contractor shall have notified the Port in writing of the act or failure to act involved (but this requirement shall not apply as to a claim resulting from a suspension order); and

b) unless the claim is asserted in writing as soon as practicable after the termination of such suspension, delay, or interruption, but not later than the date of final payment under the contract.

**12.4. Adjustments of Price.** Any adjustment in the Compensation payable under this Agreement made pursuant to this Section 11 shall be determined in accordance with Section 12, below.

## **13. PRICE ADJUSTMENT**

**13.1. Price Adjustment Methods.** Any adjustment pursuant to the terms of this Agreement in the Compensation payable under this Agreement, shall be made in one or more of the following ways:



- a) by agreement on a fixed price adjustment before commencement of the pertinent performance or as soon thereafter as practicable;
- b) by unit prices specified in this Agreement or subsequently agreed upon;
- c) by the costs attributable to the event or situation covered by the applicable clause or provision, plus appropriate profit or fee, all as specified in this Agreement or subsequently agreed upon;
- d) in such other manner as the parties may mutually agree; or
- e) in the absence of an agreement between the parties, by a unilateral determination by the Port of costs attributable to the event or situation covered by the clause or provision, plus appropriate profit or fee, all as computed by the Port in accordance with generally accepted accounting principles and applicable provisions under Chapter 7 (Cost Principles) of the Guam Procurement Regulations and subject to the provisions of Article 5, Chapter 5 of 5 G.C.A. (Legal and Contractual Remedies) of the Guam Procurement Act.

**13.2. Submission of Cost or Pricing Data.** Contractor shall submit cost or pricing data for any price adjustments subject to the provisions of §3118 (Cost or Pricing Data) of the Guam Procurement Regulations.

## **14. DISPUTES**

**14.1.** All controversies between the Port and Contractor which arise under, or are by virtue of, this Agreement and which are not resolved by mutual agreement, shall be decided by the Procurement Officer in writing, within 60 days after written request by Contractor for a final decision concerning the controversy; provided, however, that if the Procurement Officer does not issue a written decision, within 60 days after written request for a final decision, or within such longer period as may be agreed upon by the Parties, then Contractor may proceed as if a decision adverse to the Port had been received.

**14.2.** The Procurement Officer shall immediately furnish a copy of the decision to Contractor, by certified mail, return receipt requested, or by any other method that provides evidence of receipt.

**14.3.** Any such decision shall be final and conclusive, unless fraudulent, or Contractor brings an action appealing the decision to the Office of Public Auditor. Either party shall have the right to appeal an adverse decision by the Public Auditor to the Superior Court of Guam as provided in 5 GCA Section 5707.

**14.4.** Contractor shall comply with any decision of the Procurement Officer and proceed diligently with performance of this Agreement pending final resolution by the Superior Court of Guam of any controversy arising under, or by virtue of, this Agreement, except where there has been a material breach of the contract by the Port; provided, however, that in any event Contractor shall proceed diligently with the performance of the contract where the Chief Procurement Officer, the Director of Public Works, or the head of a Purchasing Agency has made a written determination that continuation of work under this Agreement is essential to the public health and safety.

## **15. CLAIMS BASED ON PORT ACTIONS OR OMISSIONS**

**15.1. Notice of Claim.** If any action or omission on the part of the Port requiring performance changes within the scope of this Agreement constitutes the basis for a claim by Contractor for additional compensation, damages, or an extension of time for completion, Contractor shall continue with performance of this Agreement in compliance with the directions or orders of the Port, but by so doing, Contractor shall not be deemed to have prejudiced any claim for additional compensation, damages, or an extension of time for completion; provided:

- a) **Contractor shall have given written notice to the Port:**
  - i) prior to the commencement of the services involved, if at that time the contractor knows of the occurrence of such action or omission;



ii) within 30 days after Contractor knows of the occurrence of such action or omission, if Contractor did not have such knowledge prior to the commencement of the services; or

iii) within such further time as may be allowed by the Port in writing. The notice shall state that Contractor regards the act or omission as a reason which may entitle Contractor to additional compensation, damages, or an extension of time. The Port, upon receipt of such notice, may rescind such action, remedy such omission, or take such other steps as may be deemed advisable in the discretion of the Port.

b) The notice required by Section 13.1(a) above, describes as clearly as practicable at the time the reasons why Contractor believes that additional compensation, damages, or an extension of time may be remedies to which Contractor is entitled; and

c) Contractor maintains and, upon request, makes available to the Port within a reasonable time, detailed records to the extent practicable, of the claimed additional costs or basis for an extension of time in connection with such changes.

**15.2. Limitations of Clause.** Nothing in this Section 13 however, shall excuse Contractor from compliance with any rules of law precluding any territorial officers and any contractors from acting in collusion or bad faith in issuing or performing change orders which are clearly not within the scope of this Agreement.

**15.3. Adjustments of Price.** Any adjustment in the Compensation payable under this Agreement made pursuant to this Section 13 shall be determined in accordance with Section 12 above.

**16. MODIFICATIONS INCLUDING THOSE DUE TO PUBLIC WELFARE, CHANGE IN LAW OR CHANGE IN MARKETING CONDITIONS.** The Port shall have the unilateral power to modify this Agreement at any time subject to the written agreement of Contractor. The Port shall have the power to make changes in this Agreement and to impose new rules and regulations on Contractor under this Agreement relative to the scope and methods of providing services as shall from time- to-time be necessary and desirable for the public welfare or due to a change in law. The Port shall give Contractor notice of any proposed change in this Agreement and an opportunity to be heard concerning those matters. The scope and method of providing services as referenced herein shall also be liberally construed to include, but is not limited to, the manner, procedures, operations and obligations, financial or otherwise, of Contractor. In the event the Port materially alters the obligations of Contractor, or the benefits to the Port, then this Agreement shall be amended consistent therewith. Should these amendments materially alter the obligations of Contractor, then Contractor or the Port shall be entitled to an adjustment in the rates and charges established under this Agreement. Contractor shall be entitled to terminate this Agreement rather than accept modified terms. Nothing contained in this Agreement shall require any party to perform any act or function contrary to law. The Port and Contractor agree to enter into good faith negotiations regarding modifications to this Agreement, which may be required in order to implement changes in the interest of the public welfare or due to changes in law. When such modifications are made to this Agreement, the Port and Contractor shall negotiate in good faith a reasonable and appropriate adjustment for any changes in services or other obligations required of Contractor directly and demonstrably due to any modification in this Agreement under this Section 14.

**17. INDEPENDENT CONTRACTOR AND ITS EMPLOYEES**

**17.1. Status.** Contractor acknowledges that in performing services pursuant to this Agreement, Contractor (a) shall be an independent contractor and not an employee of the Port, (b) shall not be entitled to participate in any fringe benefit programs established by the Port for the benefit of its employees, and (c) shall be solely responsible for paying prior to delinquency, and shall indemnify, defend, and hold the Port free and harmless from and against, all income taxes, self-employment taxes, and other taxes (including any interest and penalties with respect thereto) imposed on the fees and compensation paid by the Port to Contractor pursuant to this Agreement.

**17.2. Limitation on Authority.** Contractor (a) shall not be an agent of the Port and shall have no authority to bind the Port or incur any liabilities in the name of the Port, and (b) shall indemnify, defend,



and hold the Port free and harmless from and against all claims, costs, damages, and expenses arising from or related to a breach by Contractor of the limitation set forth in this Section 15.2.

**17.3. Port Security Guidelines.** In accordance with applicable local and federal rules and regulations, Contractor and its employees or agents must pre-arrange their visits to Port property with a minimum of twenty-four (24) hours advance notice. Such notice shall include Contractor's employee's or agent's names, Social Security or Driver's license numbers, and the time, date, and nature of the anticipated visit. Contractor shall not have access to restricted areas without Port Police clearance or an authorized escort when required. If required, Contractor shall comply with all applicable policies regarding issuance of Port visitor or identification cards. If required, Contractor shall obtain Transportation Workers Identification Credential (TWIC). If Contractor shall operate any vehicles on Port property, Contractor shall comply with all applicable policies regarding maintenance of insurance for vehicles, including submission of vehicle registration and proof of insurance for the vehicles.

**18. DISCLOSURE.** Contractor hereby represents that it has disclosed to the Port all matters regarding Contractor which if not disclosed to the Port would materially affect the Port's decision to enter into this Agreement with Contractor.

**19. DISPOSITION OF PROPERTY AND MATERIALS; INTELLECTUAL PROPERTY RIGHTS**

**19.1.** All plans, outlines, briefs, memoranda, studies, reports, analyses and all other work product and materials incidental or otherwise ("Work Product") which are produced by reason of this Agreement shall be and remain the property of the Port, regardless of whether Contractor is in possession of such Work Product, and may be used by the Port without permission from Contractor and without any additional costs to the Port.

**19.2.** All Work Products, including any and all intellectual property rights in said Work Product, arising out of this Agreement shall be the sole and exclusive property of the Port. Contractor explicitly acknowledges that the Port possesses exclusive rights to the Work Product arising out of this Agreement. Contractor shall not use or permit others to use in any way or form the Work Product without the express written consent of the Port.

**20. EMPLOYMENT OF PERSONS CONVICTED OF A SEX OFFENSE.**

Contractor warrants that no person in its employment who has been convicted of a sex offense under the provisions of Chapter 25 of Title 9 of the Guam Code Annotated, or of an offense defined in Article 2 of Chapter 28 of Title 9 of the Guam Code Annotated, or who has been convicted of an offense with the same elements as heretofore defined in any other jurisdiction, or who is listed on the Sex Offender Registry, shall provide services on behalf of the Port while on the Port or Government of Guam property, with the exception of public highways. If any employee or agent of Contractor is providing services on government or Port property and is convicted subsequent to the effective date of this Agreement, then Contractor warrants that it will notify the Port of the conviction within twenty-four (24) hours of the conviction, and will immediately remove and prohibit such convicted person from providing services on government or Port property. If Contractor is found to be in violation of any of the provisions of this Section 18, then Contractor shall take corrective action within twenty-four (24) hours of the notice from the Port, and Contractor shall notify the Port when corrective action has been taken. If Contractor fails to take corrective steps within twenty-four (24) hours of the notice from the Port, then the Port in its sole discretion may suspend the performance of services until corrective action has been taken.

**21. MISCELLANEOUS**

**21.1. Waiver.** No waiver by any party of any right on any occasion shall be construed as a bar to or waiver of any right or remedy on any future occasion.

**21.2. Severability.** If any provision of this Agreement shall be held or deemed by a court of competent jurisdiction to be invalid, inoperative or unenforceable, the remaining provisions herein contained shall nonetheless continue to be valid, operative and enforceable as though the invalid, inoperative or unenforceable provision had not been included in this Agreement.



**21.3. Survival of Warranties.** All representations, warranties, agreements, covenants and obligations in this Agreement shall be deemed to have been relied upon by the other party, and shall survive the completion of this Agreement and shall not merge in the performance of any obligation by any party hereto.

**21.4. Fees and Expenses.** Each of the parties shall bear its own expenses in connection with the negotiation and consummation of the transactions contemplated by this Agreement.

**21.5. Notices.** All invoices, reports, correspondence, notices, requests, demands and other communications hereunder shall be in the English language, in writing. All notices required to be given under this Agreement by either party to the other may be effected by personal delivery, or by mail (registered or certified, postage, prepaid with return receipt requested). Notices delivered personally shall be deemed communicated as of actual receipt. Mailed notices shall be deemed communicated as of the day of receipt or the fifth (5th) day after mailing, which occurs first. Notices shall be addressed and delivered to the parties as follows, provided that each party may change the address by giving the other party written notice in accordance with this Section 19.5:

TO THE PORT: JOSE D. LEON GUERRERO COMMERCIAL PORT  
Attention: Rory J. Respicio  
1026 Cabras Highway, Suite 201  
Piti, Guam 96925

With a copy to the Port's Legal Counsel of Record.

TO CONTRACTOR: CONTRACTOR Construction  
Attention: Name/ Title Address:

**21.6. Assignment /Subcontractors.** It is expressly acknowledged that Contractor is solely responsible for the fulfillment of its duties and obligations under this Agreement, regardless of whether or not Contractor utilizes one or more subcontractors for such purpose. All rights and interest of Contractor under this Agreement (including, but not limited to, Contractor's right to or interest in any part of or all payments under this Agreement) may not be assigned, transferred or subcontracted to any other person, firm, corporation or other entity, whether by agreement, merger, operation of law or otherwise, without the prior, express written consent of the Port. In the event of a permissive subcontract or assignment of this Agreement by Contractor, Contractor agrees that any subcontractors retained by Contractor or assignees shall be subject to all provisions of this Agreement. Contractor agrees that with respect to any agreement entered into by Contractor with a subcontractor to perform any services required hereunder, such agreement shall specifically include the covenants, warranties, prohibitions and requirements set forth in Sections 7, 8, and 9, above.

**21.7. Successors and Assigns.** This Agreement shall be binding upon, and inure to the benefit of the parties hereto and their respective successors, assigns and transferees, except as otherwise provided for under the terms of this Agreement.

**21.8. Entire Agreement: Amendments.** This Agreement, the MS IFB, and the Bid (a) represent the entire understanding of the parties regarding the subject matter hereof, and supersede and replace all prior and contemporaneous understandings regarding the subject matter hereof, whether oral or written, and (b) except as otherwise expressly set forth in this Agreement, may not be modified or amended, except by a written instrument executed by the parties after the effective date of this Agreement.

**21.9. Conflicting Terms.** In the event of a conflict between the provisions of this Agreement, the MS IFB, and the Bid, the contradiction shall be resolved by giving precedence in the following order: first, to the provisions of this Agreement (as it may be amended from time to time); second, to the provisions of the MS IFB; and third, to the provisions of the Bid.

**21.10. Effect of Headings.** The subject headings of the sections and subsections of this Agreement are included for purposes of convenience only and should not affect construction or interpretation of any of its provisions.



**21.11. Counterparts.** This Agreement may be executed in multiple counterparts, each of which shall be deemed to be an original and all of which, taken together, shall be deemed to be a single agreement.

**21.12. Governing Law: Jurisdiction and Venue.** This Agreement shall be governed by and construed in accordance with the laws of Guam. Each party consents to the jurisdiction of the courts of Guam for the purpose of construing or enforcing the rights and obligations created under this Agreement. The exclusive venue for all disputes that arise under this Agreement shall be the Superior Court in and for Guam.

**21.13. Computation of Time.** Whenever this Agreement provides for a time period of ten (10) days or less, weekends and Government of Guam holidays shall not be included in the computation. When this Agreement provides for a time period exceeding ten (10) days, weekends and Government of Guam holidays shall be included in the computation.

**21.14. Remedies.** Any dispute arising out of or under this Agreement shall be subject to the provisions of Chapter 9 (Legal and Contractual Remedies) of the Guam Procurement Regulations

*\* \* \*Approval Signatures will appear on following page \* \* \**



WITNESS WHEREOF, the parties have executed this Agreement on the date set forth below their respective signatures.

JOSE D. LEON GUERRERO  
COMMERCIAL PORT

CONTRACTOR/CONSULTANT

\_\_\_\_\_  
RORY J. RESPICIO  
General Manager

\_\_\_\_\_  
NAME  
Title

Date: \_\_\_\_\_

Date: \_\_\_\_\_

APPROVED AS TO FORM:

CERTIFICATION OF AVAILABILITY OF FUNDS:

\_\_\_\_\_  
Port Legal Counsel

\_\_\_\_\_  
JOSE B. GUEVARA  
FINANCIAL AFFAIRS CONTROLLER  
Jose D. Leon Guerrero Commercial Port

Date: \_\_\_\_\_

Date: \_\_\_\_\_



**LABOR AND MATERIAL PAYMENT BOND NO. \_\_\_\_\_**

KNOW ALL MEN BY THESE PRESENTS that \_\_\_\_\_

as Principal, hereinafter called the "Principal" and \_\_\_\_\_  
(BONDING COMPANY)

a corporation duly organized under the laws of the Territory of Guam, as Surety, hereinafter called "Surety", are held and firmly bound unto the **Port Authority of Guam, Jose D. Leon Guerrero Commercial Port** as Obligee, hereinafter called "Authority" for use and benefit of claimant as herein below defined, in the amount of \_\_\_\_\_ Dollars (\$ for payment whereof the Principal and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, the Principal has by written Agreement dated \_\_\_\_\_ 20\_\_\_\_,

Entered into a Contract with the Authority for the Project Titled:

**IFB-PAG-CIP-021-002 DESIGN / DEMOLITION BID FOR DEMOLITION REMOVAL & PROPER DISPOSAL OF 5 PORT INOPERABLE CRANES AND OPTIONAL REMOVAL/PROPER DISPOSAL OF ONE BARGE YFN 816 ALONG WHARF F-6** in accordance with drawings and specifications prepared by the Authority, which contract is by reference made a part hereof, and is hereinafter referred to as the Contract.

NOW, THEREFORE, THE CONDITION OF THIS OBLIGATION is such that if the Principal shall promptly make payment to all claimants as hereinafter defined, for all labor and material used or reasonably required for use in the performance of the Contract, then this obligation shall be void; otherwise it shall remain in full force and effect, subject, however, to the following conditions:

1. A claimant is defined as one having a direct Contract with the Principal or with a subcontractor of the Principal for labor, material, or both, used or reasonably required for use in the performance of the contract, labor and material being construed to include that part of water, gas, power, light, heat, oil, gasoline, telephone service or rental of equipment directly applicable to the Contract.
2. The above-mentioned Principal and Surety hereby jointly and severally agree with the Authority that every claimant as herein defined, who has not been paid in full before the expiration of a period of ninety (90) days after the date on which the last of such claimant, may sue this Bond for the use of such claimant, prosecute the suit to final judgment for such sum or sums as may be justly due claimant, and have execute thereon. The Authority shall not be liable for the payment of any costs or expenses of any such suit.
3. No suit or action shall commence hereunder by any claimants:
  - A. Unless claimant, other than one having a direct Contract with the Principal, shall have given written notice to any two of the following: The Principal, the Authority, or the Surety above named, within ninety (90) days after such claimant did or performed the last of the work or labor, or furnished the last of the materials for which said claim is made, starting with substantial accuracy the amount claimed and the name of the party to whom the materials were furnished, or for whom the work or labor was done or performed. Such notice shall be served by mailing the same by registered mail or certified mail, postage prepaid, in an envelope addressed to the Principal, Authority or Surety, at any place where an office is regularly maintained for the transaction of business, or serves in any manner in which legal process may be served in Guam in which the aforesaid project is located, save such service need not be made by public officer.



- B. After the expiration of one (1) year following the date on which the last of the labor was performed or material was supplied by the party bringing suit.
- C. Other than in court of competent jurisdiction for the county or district in which the construction contract was to be performed.

4. The amount of this bond shall be reduced by and to the extent of any payment or payments made in good faith hereunder, inclusive of the payment by Surety of mechanics' liens which may be filed of record against said improvement, whether or not claim for the amount of such lien be presented under and against this bond.

SIGNED AND SEALED this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
(WITNESS)

\_\_\_\_\_  
(PRINCIPAL)

\_\_\_\_\_  
(TITLE)

\_\_\_\_\_  
(WITNESS)

\_\_\_\_\_  
(BONDING COMPANY)

(SEAL)

\_\_\_\_\_  
(TITLE)

BY:  
\_\_\_\_\_  
(ATTORNEY-IN-FACT)



## PERFORMANCE BOND

BOND NO. \_\_\_\_\_

KNOW ALL MEN BY THESE PRESENTS that \_\_\_\_\_  
(Insert full name and address or legal title of Contractor)

as Principal, hereinafter called Contractor and \_\_\_\_\_  
(Bonding Company)

a corporation duly organized under the laws of the Territory of Guam hereinafter called Surety, are held and firmly bound unto the **Port Authority of Guam, Jose D. Leon Guerrero Commercial Port** as Obligee, herein after called the "Authority" for use and benefit of claimants as herein below defined, in the amount of \_\_\_\_\_ Dollars (\$ \_\_\_\_\_), for the payment whereof Contractor and Surety bind themselves, their heirs, executors, administrators; successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, the Contractor has by written Agreement dated \_\_\_\_\_, 20\_\_\_\_ entered into a Contract with the Authority for the Project Titled:

**IFB-PAG-CIP-021-002 DESIGN / DEMOLITION BID FOR DEMOLITION REMOVAL & PROPER DISPOSAL OF 5 PORT INOPERABLE CRANES AND OPTIONAL REMOVAL/PROPER DISPOSAL OF ONE BARGE YFN 816 ALONG WHARF F-6** in accordance with drawings and specifications prepared by the Authority which contract is by reference made a part hereof, and is hereinafter referred to as the Contract.

**NOW, THEREFORE, THE CONDITION OF THIS OBLIGATION** is such that, if the Contractor shall promptly and faithfully perform said contract then this obligation shall be null and void; otherwise it shall remain in full force and effect. The Surety hereby waives notice of any alteration or extension provided the same is within the scope of the contract. Whenever Contractor shall be and is declared by the Authority to be in default under the Contract, the Authority having performed territorial obligations thereunder, the Surety may promptly remedy the defaults or shall promptly;

1. Complete the Contract in accordance with its terms and conditions; or
2. Obtain a bid or bids for completing the Contract in accordance with its terms and conditions, and upon determination by the Authority and the Surety jointly of the lowest responsive, responsible Bidder, arrange for a Contract between such Bidder and the Authority, and make available as work progresses (even though there should be a default or a succession of defaults under the Contract or Contracts of completion arranged under this paragraph) sufficient funds to pay the cost of completion less the balance of the Contract Price; but not exceeding, including other costs and damages for which the Surety may be liable hereunder, the amount set forth in the first paragraph hereof. The term "balance of the contract price", as used in this paragraph shall mean the total amount payable by the Authority to Contractor under the Contract and any amendments thereto, less the amount properly paid by the Authority to Contractor. No right of action shall accrue on this bond to or for the use of any person or corporation other than the Authority or successors of the Authority.

SIGNED AND SEALED this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_



\_\_\_\_\_  
(WITNESS)

\_\_\_\_\_  
(PRINCIPAL)

\_\_\_\_\_  
(TITLE)

\_\_\_\_\_  
(WITNESS)

\_\_\_\_\_  
(BONDING COMPANY)

(SEAL)

\_\_\_\_\_  
(TITLE)

BY: \_\_\_\_\_  
(ATTORNEY-IN-FACT)





## Demolition, Dismantling and Disposal of Cranes Technical Specification

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Submitted to:  
**Port Authority of Guam**  
1026 Cabras Highway, Suite 201  
Piti, Guam 96915

Submitted by:  
**WSP USA INC.**

**Final Submittal**  
**December 2020**



## SECTION 01110 SUMMARY OF WORK

### PART 1 - GENERAL

#### 1.01 INTRODUCTION

The intent of this project is to safely dismantle two (2) each ship-to-shore (STS) gantry cranes, one (1) each mobile harbor (MH) crane, two (2) each rubber tired gantry (RTG) cranes, and one partially sunken barge (optional bid item) by disassembling and/or cutting into manageable pieces and transporting offsite to an approved salvage or disposal facility.

#### 1.02 PROJECT DESCRIPTION AND PRIORITY OF DISMANTLING

- A. Gantry Crane 2 is currently located on dockside wharf of F-4. It is next to Gantry Crane 3 to the east. The crane is not currently operational. It is a Paceco 852, rail mounted which was installed on the dock in 1979 with a lifting capacity of 40 long tons on a 50-foot rail gauge. The asset's outreach is 140 feet from center line of the waterside rail. The boom of the crane is in an upright stowed position and cannot be boomed down.
- B. Gantry Crane 3 is currently located on the dockside wharf of F-4. It is flanked by Gantry Crane 2 to the west and operational Gantry Crane 4 to the east. This crane is not operational at this time. It is a Hitachi Crane 83NO43052, railed mounted which was installed on the dock in 1994, with a lifting capacity of 40 long tons on a 50-foot rail gauge. The asset's outreach is 145 feet from center line of the waterside rail. The boom of the crane is in an upright stowed position and cannot be boomed down.
- C. The MH crane is located between the CFS building and Port Police building. The crane is not operational. The MH crane is a Liebherr model LHM 400, 104 Ton capacity, built in 2004. The boom has already been removed from this *MH* crane.
- D. The two (2) RTGs are currently located at Area P in the Port terminal yard. The assets are not operational. Both RTGs are Mitsui Paceco 45ST, each weighing approximately 90,000 pounds.
- E. Optional Bid Item: Barge YFN-816 is currently partially sunk at the east end of Wharf F-6.

#### 1.03 SCOPE OF PROPOSAL

Dismantling Methodology: The bidder shall submit with its proposal a methodology for dismantling and removing the gantry cranes 2 and 3, mobile harbor crane, rubber-tired gantry cranes (RTGs) and optional barge YFN 816 located near wharf F6.

- A. Refer to the Drawings for a site plan and photos of Gantry Cranes 2 and 3. The scope of work shall include, but not limited to the following:
  - 1. Remove Boom Assembly including Forestays, walkways, sheave assemblies and wire ropes.
  - 2. Remove the Diesel Generator House and Fuel Tank.
  - 3. Remove Machinery House including platforms and equipment for Main Hoist, Trolley Drive, Boom Hoist and other appurtenances.
  - 4. Remove Trolley, Cab and Lifting Hoist Block.
  - 5. Remove Trolley Girders with trolley rail including cross bracing, walkways, rear sheaves and access platforms.
  - 6. Remove Upper A-Frame Cross Tie with Boom Hoist Sheaves and the upper portion of the gantry legs above the Trolley Girder Support Beams.
  - 7. Remove Trolley Girder Support Beams, Gantry Legs and Diagonal Braces above the lower Portal Frame.
  - 8. Remove Portal Frame Beams (2 each) and Legs (4 each).
  - 9. Remove Lower Portal Frame Cross Tie Beams (2 each)
  - 10. Removal of all incidental items not detailed above



- B. Refer to the Drawings for a site plan and photos of the existing RTG cranes. The scope of work shall include, but not limited to, the following:
1. Remove spreader including wire rope (approximate weight 12,100 lbs.).
  2. Remove stairs, ladders, walkways, conduits and conductors (approximate weight 97,000 lbs.).
  3. Remove operator cab (approximate weight 500 lbs.).
  4. Remove trolley housing and platform to include trolley drive, wire rope, wire drums, and conductors (approximate weight 14,600 lbs.).
  5. Remove generator housing, platform, and conductors (approximate weight 19,400 lbs.).
  6. Remove trolley beam with trolley rail cutting just above horizontal ties – 2 each (approximate weight 50,000 lbs. each).
  7. Remove gantry legs just above the temporary bracing – 4 each (approximate weight 26,800 lbs. each).
  8. Remove cross beams with 2 wheel assemblies – 2 each (approximate weight (14,600 lbs. each).
  9. Removal of all incidental items not detailed above
- C. Refer to the Drawings for a site plan and photos of the existing MH crane. The scope of work shall include, but not limited to the following:
1. Removal of the tower and tower extension
  2. Removal of the cab
  3. Removal of machinery house, diesel engine, fuel tank, hoist drums, motors, reducers, brakes, and other such machinery components
  4. Removal of the rubber-tired undercarriage and outriggers
  5. Removal of all incidental items not detailed above
  6. Approximate dimensions and weights of MH crane:

Component/Description	Dimensions (m)
Length of undercarriage	23.1
Height of crane with erected tower	32.7
Outrigger support area (without propping plates)	12 x 12
Component/Description	Weight (mt)
Undercarriage	99.1
Slewing platform	44.3
Cabin slewing platform	0.9
Tower	51.0
Tower cabin	2.2
Counterweight complete	131.0
Jib	22.3
Winch frame complete	1.1
Propping plates	10.4
Additional equipment (cable reel, jib head)	1.1



Rotator	4.0
Total weight of crane (fully rigged with rotator)	Approx. 418

#### Diesel Engine

Type: OM 444 la  
Model Designation: Mercedes  
Number of cylinders: 12  
Power Output: 605 kW at 1900 rpm according IFN ISO 3046  
Fuel Consumption: 210 – 230 g/k Wh

#### Generator

Type: DSG 43 L2-4  
Model Designation: AVK  
Output: 200 kVA

#### Ropes

Type: Q 812 F  
QS 816 V  
PC – Turboplast  
Rotating, galvanized  
Min creaking load: 1869 kN  
Diameter: 48 mm  
Length: 230.8 m

- D. Refer to the Drawings for location of the existing partially sunken barge. The scope of work shall include safe removal and disposal of the barge.
- E. The CONTRACTOR shall investigate and inspect the project sites and subject cranes prior to submitting Bid Proposals, verify existing conditions, actual measurements and approximate component weights. Failure to do so shall not be cause for additional claims against PAG.
- F. CONTRACTOR to submit a Demolition and Dismantling Plan, Safety Plan, Loadout and Transportation plan for review and approval by the Port Dismantling Committee. Refer to Sections 01545 and 02060 for submittal requirements. Therefore, services of a professional environmental engineer shall be required to certify the above plans.
- G. CONTRACTOR, in support of the Demolition and Dismantling Plan, shall engage the services of a licensed structural engineer to determine demolition component weights, component centers of gravity, lift pick points and method of connection, design lifting bridles as necessary and determine overall crane stability during disassembly that may require secondary bracing and/or the use of other stabilizing supports such as stiff legs or secondary erection crane stabilization.
- H. CONTRACTOR shall engage the services from an Environmental Hygienist to conduct a hazardous materials survey for each crane. However, should the hazardous materials survey identify any hazardous materials and wastes, CONTRACTOR is not relieved of responsibility to comply with applicable environmental regulations. If hazardous materials and wastes are determined to be present, submit abatement plan to GEPA and PAG Safety for review and approval. Upon approval, CONTRACTOR shall submit a proposal for the additional abatement services required.
- I. CONTRACTOR shall ensure that void tanks, tubular lacings, girders and trusses are "Gas Free" before any cutting operations begin.
- J. CONTRACTOR shall provide labor, materials and equipment for the Safe Dismantling, Disposal and Transporting of disassembled structural members and/or components for each of the cranes to an approved salvage or disposal facility.
- K. CONTRACTOR shall remove all fuels, fluids, and other loose elements and equipment prior to beginning major component disassembly work;



- L. CONTRACTOR is responsible for any fluid spills that may occur and must adhere to all United States Coast Guard and Guam EPA regulations. CONTRACTOR shall keep a spill kit on site at all times and be responsible for all clean-up and disposal of spills that may occur during project.
- M. CONTRACTOR must request daily Hot Work Permits from PAG Safety Division as required by U.S. Coast Guard.
- N. CONTRACTOR to coordinate all works with CIP Division, Equipment Maintenance Division, Safety Division, Operation's Divisions and Port Police in transporting disassembled sections from the Port.
- O. CONTRACTOR will be responsible for the daily clean-up and disposal of all disassembled crane component and structural members from the Port. All materials must be removed from the Port daily unless otherwise approved in writing by the PAG.
- P. PAG General Manager will issue an official Notice to Proceed for successful CONTRACTOR to start on the project based on the determination by the PAG of the most responsive Bid proposal.
- Q. CONTRACTOR has Three Hundred Sixty-Five (365) calendar days or one year and Forty-Five (45) days for the Optional Bid Item from the issuance of a Notice to Proceed by the Port.

#### 1.04 GENERAL REQUIREMENTS

- A. CONTRACTOR's personnel assigned to this Project are required to have a Transportation Worker Identification Credential (TWIC) card and a mandatory attendance for a MARSEC Level briefing. Each TWIC card holder can escort five workers. Inquire with Port Police for these requirements.
- B. CONTRACTOR shall abide with OSHA regulations and provide temporary barriers with safety warning signs around the work area for the safety of personnel inside Port premises. CONTRACTOR shall provide a safety plan for PAG Safety Division for approval prior to starting the work.
- C. CONTRACTOR shall be responsible for daily clean-up of project vicinity. Construction/demolition debris shall be disposed of at an approved disposal facility.
- D. Request in writing for final inspection to PAG Safety and Operation Division.
- E. Upon completion of the project, CONTRACTOR shall submit the final billing with the Purchase Order, Certificate of Completion and Release of Liabilities to PAG associated with this project.

#### 1.05 RELATED SECTIONS

- A. Section 01290 "Measurement and Payment"
- B. Section 01330 "Submittal Procedures"
- C. Section 01500 "Temporary Facilities and Controls"
- D. Section 01540 "Site Security"
- E. Section 01545 "Worksite and Safety Requirements"
- F. Section 01570 "Environmental Control"
- G. Section 01740 "Site Cleanup"
- H. Section 01770 "Closeout Procedures"
- I. Section 02060 "Demolition and Removal"

#### 1.06 SERVICES PROVIDED BY OTHERS

- A. The PAG may provide its own inspection and construction management services as may be required.
- B. The CONTRACTOR may work with GPA and GWA, as needed, to perform utility locates and obtain temporary utility connections necessary to support construction/demolition.
- C. The PAG may provide security and emergency response assistance from Port Police in the event of accident, natural disaster, or civil disturbance.



- D. The Government and Military will collaborate to establish threat conditions and places of safe haven in the event of extraordinary weather events or terrorist attack.

#### 1.07 CONTRACTOR USE OF SITE

- A. Land access to the project shall be provided through the Main Gate or Gate #5 via Route 11, as shown on the drawings, unless otherwise approved.
- B. Water access to the project shall be via Apra Harbor.
- C. Construction/demolition operations shall be limited to that portion of the roadways and Harbor and the immediate project area, that is necessary to effect safe and efficient construction/demolition. Floating equipment, land-based equipment and materials staging shall be proximate to the work site and limited to areas that minimize disruption to the normal use of the harbor, Route 11, and adjacent properties. Any work performed outside this minimally necessary area shall be requested by the CONTRACTOR in writing and approved in writing by the PAG if found acceptable after consulting with appropriate authorities.
- D. CONTRACTOR shall provide necessary access roadway traffic control for the construction/demolition and to maintain access to all properties.

#### 1.08 COORDINATION WITH OTHER PROJECTS AND IMPACTED PARTIES

- A. CONTRACTOR shall familiarize himself with the ongoing and potentially conflicting activities of other parties at the time of Contract Execution. This may involve other Port contractors, tenants of Cabras Island, the General Public, Military, and other Governmental Agencies utilizing Route 11 anywhere west and east of the project site or in Apra Harbor.
- B. It is anticipated that vehicular traffic and/or traffic congestion from Truck Queuing could increase on Route 11 as a result of continuing Port Modernization projects or increasing cargo flow at the Commercial Port.
- C. Coordination with adjacent landowners, tenants and operators is required for all work. Work adjacent to properties occupied by the PAG, the Government of Guam, or tenants thereof, shall be part of construction/demolition coordination. Work in the vicinity of said parties shall be coordinated in advance of work with notifications no later than seven (7) days prior to start of work

#### 1.09 Work Sequence

- A. CONTRACTOR shall determine the means and methods and work sequence necessary to accomplish demolition safely and minimize adverse impact to the environment, users of the access roadway, and other adjacent construction/demolition as may be applicable.
- B. Refer to Section 02060 for demolition and dismantling plan submittal requirements
- C. There shall be no night time work.

#### 1.10 PERMITTING REQUIREMENTS

- A. The CONTRACTOR must demonstrate its due diligence to the Port whatever effort it is undertaking within Ninety (90) days from the Notice of Award, to obtain all applicable local and federal construction/demolition permits including those associated with demolition, hauling, off-site disposal, hot-work, and special inspections.

### **PART 2 - SALVAGED MATERIALS**

#### 2.01 Gantry 3

- A. Gantry Crane 3 is a sister crane to Gantry Cranes 4, 5 and 6. As such, there are interchangeable parts and components from Gantry 3 that are desirable to the Port as spare parts. The following items shall be removed without damage and be delivered to the Port Maintenance Division Head:
  - 1. Main hoist gear box;
  - 2. Main trolley gear box, frame and wheels;
  - 3. Gantry enclosed gear (x10) and external gantry gear sets (x10) – 2 each;
  - 4. Trim/List system components.



**PART 3 - PRODUCTS**

(Not Applicable)

**PART 4 - EXECUTION**

(Not Applicable)

**PART 5 - MEASUREMENT AND PAYMENT**

(Not Applicable)

\*\*\*\*\* END OF SECTION \*\*\*\*\*



**SECTION 01290  
MEASUREMENT AND PAYMENT**

**PART 1 - GENERAL**

**1.01 SUMMARY**

This section summarizes the measurement and payment criteria applicable to this project.

- A. Payment is to be made on the basis of documented progress against the approved Schedule of Values and approved Project Schedule after contract award. Measurement will be based on percent complete, verified contract compliance, and other specific field measurements that may be indicated in individual specification sections. Percent complete may be a combination of financial percentage and physical percentage as measured against a resource loaded Project Schedule.
- B. Line item pricing on the Bid Form is inclusive of General and Special Conditions/Provisions, labor, equipment, products, services, licensing, permits, materials, general and administrative expense, profit, and taxes. The Sum Total of all line items on the Bid Form is inclusive of all elements that support the Contractor's ability to perform the work and make up the Contract Value (equal to bid price) at time of award. The Sum Total of the items identified in the Schedule of Values will also match this Contract Value.
- C. The Schedule of Values must include all Lump Sum line items broken down to measurable subcomponents for which reimbursement will be requested on a monthly progress basis.
- D. Documented progress must be relevant to a current Project Schedule which should be updated monthly. PAG verification of progress will consider field inspection logs, quality control reports, project meeting minutes, currency with payments to subcontractors, and concurrence with the updated Project Schedule.

**1.02 AUTHORITY AND VERIFICATION FOR MEASUREMENT**

- A. The Contractor shall evaluate progress of project activities and, where applicable, take all measurements and compute quantities for unit priced line items. Evaluation shall include measurement against an updated Project Schedule and Quality Assurance verification of contract compliance.
- B. The PAG or designated representative shall verify progress and general contract compliance to be used as basis for payment to the Contractor.

**PART 2 - PRODUCTS**

(Not Applicable)

**PART 2 - EXECUTION**

(Not Applicable)

**PART 4 - MEASUREMENT AND PAYMENT**

(As Described Herein)

**\*\*\*\* END OF SECTION \*\*\*\***



## **SECTION 01330 SUBMITTAL PROCEDURES**

### **PART 1 - GENERAL**

#### **1.01 SUMMARY**

- A. This section describes the submittal procedures to be followed by CONTRACTOR.

#### **1.02 RELATED DOCUMENTS**

- A. Contract Drawings and General Conditions of the contract, including Special Provisions, apply to this section.

#### **1.03 SUMMARY**

- A. This section includes administrative and procedural requirements for submitting Shop Drawings, Product Data, Samples, and other miscellaneous submittals required by the contract.
  - 1. Action submittals
  - 2. Informational submittals
- B. Related sections include the following:
  - 1. Section 01110 "Summary of Work"
  - 2. Section 01290 "Measurement and Payment"
  - 3. Applicable submittal requirements specified in other sections of specifications

#### **1.04 DEFINITIONS**

- A. Action Submittals are written and graphic information that require PAG's responsive action. Action submittals are all requested submittals unless identified to be "Informational Submittals" as described in Part 2 or otherwise directed to "submit for information."
- B. Informational Submittals are written information that do not require PAG's responsive action. Information Submittals may be rejected for related work considered non-conforming for not complying with requirements.

#### **1.05 SUBMITTAL PROCEDURES**

- A. Submittals Schedule: CONTRACTOR shall submit a Submittal Schedule for PAG's approval.
- B. Processing Time: CONTRACTOR shall allow enough time for submittal review, including time for re-submittals, as follows. Time for review shall commence on PAG's receipt of submittal.
  - 1. Initial Review: CONTRACTOR shall allow fourteen (14) days for initial review of each submittal, and allow additional time if processing must be delayed to permit coordination with subsequent submittals. PAG shall advise CONTRACTOR when a submittal being processed must be delayed for coordination.
  - 2. Concurrent Review: Where concurrent review of submittals by PAG's consultants, PAG, or other parties is required, CONTRACTOR shall allow twenty-one (21) days for initial review of each submittal.
  - 3. If intermediate submittal is necessary, CONTRACTOR shall process it in same manner as initial submittal.
  - 4. CONTRACTOR shall allow fourteen (14) days for processing each re-submittal.
  - 5. No extension of the Contract Time will be authorized because of failure to transmit submittals enough in advance of the work to permit processing.
  - 6. Earlier processing of occasional submittals may occur. Such occurrence shall not set an expectation of expedited processing of other submittals.



- C. Identification: CONTRACTOR shall place a permanent label or title block on each submittal for identification.
  - 1. CONTRACTOR shall indicate name of firm or entity that prepared each submittal on label or title block.
  - 2. CONTRACTOR shall provide a space approximately 4 by 5 inches (100 by 125 mm) on a label or beside the title block to record CONTRACTOR's review and approval markings and review action taken by PAG.
  - 3. CONTRACTOR shall include the following information on a label for processing and recording the action taken:
    - a. Project name and contract title and number
    - b. Date of preparation and, if any, revision date(s)
    - c. Name and address of PAG
    - d. Name and address of CONTRACTOR
    - e. Name and address of the subcontractor, if applicable
    - f. Number and title of appropriate specification section
    - g. Drawing number and detail references, as appropriate
    - h. Other necessary identification
- D. Additional Copies: Unless additional copies are required for final submittal, and unless PAG observes noncompliance with provisions of the contract, initial submittal may serve as final submittal.
  - 1. CONTRACTOR shall submit one (1) copy of submittal to concurrent reviewer in addition to specified number of copies to PAG.
  - 2. Additional copies submitted for maintenance manuals shall be marked with the action taken and shall be returned.
- E. Transmittal: CONTRACTOR shall package each submittal individually and appropriately for transmittal and handling. PAG will, without review, return submittals received from sources other than CONTRACTOR.
  - 1. On an attached separate sheet, prepared on CONTRACTOR's letterhead, CONTRACTOR shall record relevant information, requests for data, revisions other than those requested by PAG on previous submittals, and deviations from requirements of the contract, including minor variations and limitations. CONTRACTOR shall include the same label information as the related submittal.
  - 2. CONTRACTOR shall include its certification stating that information submitted complies with requirements of the contract.
  - 3. Transmittal Form: CONTRACTOR shall propose a form for use and PAG approval. Form shall make provision for all required content herein described. Once approved, that form shall be utilized for all submittals.

## **PART 2 - PRODUCTS**

(Not Applicable)

## **PART 3 - EXECUTION**

### **3.01 CONTRACTOR'S REVIEW**

- A. CONTRACTOR shall review each action and informational submittal and check for compliance with the contract and note any corrections and field dimensions. CONTRACTOR shall mark each action and informational submittal with the approval stamp before submitting to PAG.
  - 1. CONTRACTOR shall obtain a review by CONTRACTOR's professional engineer, where applicable for delegated design.



- B. **CONTRACTOR's Approval Stamp:** CONTRACTOR shall stamp each submittal with a uniform, approval stamp, which shall include the project name, contract number and location, submittal number, specification section title and number, name of reviewer, date of CONTRACTOR's approval, and CONTRACTOR's certification statement. CONTRACTOR shall certify that the submittal has been reviewed, checked, and approved for compliance with the contract and that any deviations from the contract have been noted on the material or listed in the transmittal letter.

### 3.02 PAG'S ACTION

- A. **General:** PAG shall not review submittals that do not bear CONTRACTOR's approval stamp and shall return them without action.
- B. **Action Submittals:** PAG shall review each submittal, make remarks to indicate corrections or modifications required, and return it.
1. Upon receipt of submittals from CONTRACTOR, PAG shall review CONTRACTOR's submittals for compliance with contract, procedures and requirements, coordination with related work of subcontracts and with the work of the project.
  2. After the PAG's review of CONTRACTOR submittals, a stamp shall be affixed to each submittal with initial or signatures of reviewer(s), date of review, and indicating action taken, as follows:
    - a. **"NO EXCEPTION TAKEN"**  
Means accepted subject to its compatibility with future submittals and additional partial submittals for portion of the work not covered in this submittal. Does not constitute approval or deletion of specified or required items not shown in the partial submittal.
    - b. **"MAKE CORRECTIONS NOTED"**  
Same as Item a, except that minor corrections as noted shall be made by the CONTRACTOR or Manufacturer.
    - c. **"REVIEWED"**  
Submittal has been reviewed by PAG, does not constitute approval, and the Contractor is responsible for requirements in the submittal.
    - d. **"REVIEWED AS NOTED"**  
Submittal has been reviewed by the Port with comments as noted.
    - e. **"REVISE AND RESUBMIT"**  
Means, rejected because of major inconsistencies or errors. Resolve or correct before next submittal.
    - f. **"REJECTED"**  
Means, submittal material does not conform to the Contract Documents in a major respect (e.g. wrong material, size, capacity, model, etc.).
  3. Review of submittals may include engineering calculations but only to the extent deemed by PAG as necessary to ascertain that competent personnel have prepared CONTRACTOR's calculations. Engineering calculations performed by PAG's consultant(s) and furnished to CONTRACTOR may be representative of many similar conditions and shall not be construed by CONTRACTOR as applying to one detail or one condition only. PAG shall not be responsible for the accuracy or the completeness of CONTRACTOR's engineering calculations.
- C. **Informational Submittals:** PAG shall review each submittal and shall not return it, or shall reject and return it if it does not comply with requirements. PAG shall forward each submittal to appropriate party(s).
- D. Submittals not required by the Contract shall not be reviewed and shall be discarded.



### 3.03 ELECTRONIC MEDIA

A. Electronic submissions are strongly encouraged for action and informational submittals. Electronic submissions shall be made in accordance with the requirements of this article.

#### B. General

1. Acceptable media generally include CDs, DVDs, and e-mail and uploaded to project website or ftp site. Media that will not be accepted unless specifically requested by the ENGINEER shall include but is not limited to audio tapes, video tapes, cassette tapes, zip drives and other external drives, diskettes, and thumb drives.
  - a. CONTRACTOR shall limit e-mail submissions to 5 MB
  - b. CONTRACTOR shall limit upload submissions to 250 MB
  - c. CONTRACTOR shall use CD/DVDs for all submissions greater than 250 MB.
2. CONTRACTOR shall include a paper copy of the cover letter for each CD/DVD set.
3. CONTRACTOR shall include the cover letter file on each CD/DVD, each e-mail or upload and identify:
  - a. The party or parties making the submission
  - b. A description of the submission and the information being submitted, including a list of paper volumes (if applicable) and a list of the CDs/DVDs
  - c. A statement that the entire submission is contained in the CDs/DVDs
  - d. The name, address, telephone number, and email address of the person(s) responsible for the submission
  - e. Any other information required to be included
4. CDs/DVDs sent via the U.S. Postal Service are occasionally damaged or unreadable. Use of express or courier delivery services to submit CDs/DVDs is recommended.
5. Files and Folders
  - a. Files submitted shall generally not exceed 10 MB. Large documents shall be separated into multiple files, and separate files shall be used to accommodate the 10 MB limit. If zip files are submitted, each unzipped file shall be less than 10 MB. In cases where it is not possible or practical to comply with the 10 MB limit (e.g., video, Operation and Maintenance Manuals, etc), files shall not exceed 50 MB.
  - b. File names shall be limited to 60 characters, including the period, spaces, and special characters. The file name shall contain only one period immediately before the suffix for the file format (e.g., .pdf, .doc, .jpg, .tif, etc.).
  - c. Folder, sub-folder and file names shall correlate as much as possible to the logical organization of the document. All large format pages for which the original is larger than 8½ x 11 inches (including drawings, aerial photography, and items on legal or ledger sized paper) shall be segregated into separate folders. The folder name shall end with "Large Format" and shall contain only oversized materials. Folder names and file names shall be descriptive. The cover letter applicable to the submission shall be in the root directory.
6. The acceptable file formats are listed below. Other file formats are not permitted. File formats that are not permitted include, but are not limited to, executable (.exe) files, auto-run files, and any viewer software (such as the Adobe Acrobat viewer). Self-executing macros or hidden security codes or passwords that prevent access, downloading, or printing of any file shall not be included. Note that certain file types must be accompanied by a detailed description of the content of the file and instructions for the public on how to obtain resources to view it. Certain other file types shall be accompanied by a written transcript and a detailed description of the content of the file.
7. Although there are two types of Portable Document Format (.pdf) documents –electronically converted and scanned – only electronically converted .pdf documents shall be submitted unless the only available source



for an included file is a paper document. PDF documents that indicate more than one size, model, options, etc. shall be marked electronically to indicate the selection for the project.

8. CD/DVD Labels: Each CD/DVD must have an external label that identifies the party making the submission, the project, and a brief description of the content of the CD/DVD. If the submission includes more than one (1) original CD/DVD, each original CD/DVD in the set shall be labeled "Original" and numbered (for example, 1 of "x"). CDs and DVDs that are copies of the original must be labeled "Copy" and similarly numbered.
- C. Delegated-Design Submittals, Shop Drawings, Product Data, Product Schedule or List, Qualification Data, Certificates and Certifications, Test and Inspection Reports, Research/Evaluation Reports, and Manufacturer's Instructions/Field Reports.
1. CONTRACTOR shall submit three (3) CD/DVD sets or via e-mail or upload. Paper copies are not required if submitted electronically.
  2. File Type: Adobe Portable Document Format (Acrobat 4.x or higher) (.pdf). Brochures, Catalogue Cuts, and like submittals shall be in color; if scanned. Original must also be submitted.
- D. Schedule of Values and payment applications.
1. CONTRACTOR shall submit three (3) CD/DVD sets or via e-mail or upload. Paper copies are not required if submitted electronically.
  2. File Type: Microsoft Excel (.xls)
- E. Construction/demolition Photographs.
1. CONTRACTOR shall submit three (3) CD/DVD sets or via e-mail or upload. Prints of photographs shall also be submitted.
  2. File Type: Joint Photographic Experts Group (.jpg). File name shall include photo number and title shall be descriptive of each photo. Use of raw file name (e.g., DSC000563.jpg) directly from the digital camera is unacceptable.
- F. Construction/demolition Video.
1. CONTRACTOR shall submit two (2) CD/DVD sets or via e-mail or upload.
  2. File Type: Motion Picture Experts Group (.mpeg)

#### **PART 4 - MEASUREMENT AND PAYMENT**

##### **4.01 MEASUREMENT**

- A. There is no specific measurement associated with the work of this section. Measurement shall be based on a pro-rata share assignable to applicable individual bid items.

##### **4.02 PAYMENT**

- A. There is no specific payment for the work of this section. Payment shall be based on a pro-rata share assignable to and included in individual bid items. Progress payments will therefore be per Section 01290 "Measurement and Payment and linked to the progress against individual bid items as further delineated by the mutually agreeable Schedule of Values and measured progress against the Project Schedule and individual activities.

**\* \* \* \* \* END OF SECTION \* \* \* \* \***



**SECTION 01500**  
**TEMPORARY FACILITIES AND CONTROLS**

**PART 1 - GENERAL**

**1.01 SUMMARY**

- A. This section defines the requirements for furnishing, installing, and maintaining temporary facilities and controls and related items where shown on the Contract Documents, as specified herein, and as needed for a complete and proper execution.
- B. This section includes:
  - 1. Temporary Utilities - electricity, cooling, lighting, telephone service, Internet Service water, and sanitary facilities.
  - 2. Temporary Controls - barriers, fencing, silt curtains, and protection and operation of installed work.
  - 3. Construction Facilities - access roads, parking, docking, and temporary buildings including office, conference room, housing, and dining facilities.
  - 4. Diesel Fuel and Other Petroleum Products.
  - 5. Removal of Temporary Utilities, Temporary Controls, and Construction Facilities.
- C. Related sections include the following:
  - 1. Section 01110 "Summary of Work"
  - 2. Section 01330 "Submittal Procedures"
  - 3. Section 02060 "Demolition and Removal"

**1.02 COORDINATION**

- A. CONTRACTOR shall coordinate all temporary facilities and controls with PAG and/or other Contractors working at the site.
- B. Use adequate numbers of skilled workmen who are thoroughly trained and experienced in the necessary crafts and who are completely familiar with the specified requirements and the methods needed for proper performance of the work of this section.

**1.03 SUBMITTALS**

- A. Comply with pertinent provisions of Section 01330 "Submittal Procedures".
- B. Drawings
  - 1. CONTRACTOR shall submit for PAG approval drawings illustrating location, size, and layout for all proposed CONTRACTOR-furnished temporary facilities.

**1.04 PRODUCT HANDLING**

- A. Comply with pertinent provisions of Division 01 of these Specifications.
- B. Maintain CONTRACTOR-furnished temporary facilities and controls in proper and safe condition throughout progress of the work.

**PART 2 - PRODUCTS**

**2.01 TEMPORARY UTILITIES**

- A. Temporary Electric
  - 1. CONTRACTOR shall make provision for proper and safe power service to all its temporary facilities.
  - 2. CONTRACTOR shall complement existing power service capacity and characteristics as required.



3. CONTRACTOR shall be responsible for all power outlets for construction operations, with branch wiring and distribution boxes appropriate configured and located as required.
  4. CONTRACTOR shall be responsible for establishing, maintaining and costs for electrical power throughout the duration of the project
- B. Temporary Lighting for Work Area
1. CONTRACTOR shall provide and maintain lighting for construction operations.
  2. Provide branch wiring from power source to distribution boxes with lighting conductors, pigtails, and lamps as required.
  3. Maintain lighting and provide routine repairs.
  4. Temporary lighting shall be provided at no additional cost to the PAG and shall be subject to PAG's approval.
- C. Temporary Cooling
1. Provide, install, maintain, and operate cooling devices as needed to maintain specified conditions for all construction operations at no additional cost to the PAG.
- D. Temporary Water Service
1. PAG will make provision to provide potable water as required for all construction personnel, unless otherwise specified.
  2. CONTRACTOR shall provide and maintain suitable quality water required for all construction activities at no additional cost to PAG.
- E. Temporary Sanitary Facilities
1. CONTRACTOR shall provide and maintain required sanitary facilities and enclosures to support all personnel working at the site.
- F. Temporary Telephone, Fax, and Internet Service
1. CONTRACTOR is responsible for establishing, maintaining, and cost incurred for all telephone, fax, internet service he requires to perform the work described in Contract Documents.
  2. PAG will not be held responsible for maintaining or costs associated with any of CONTRACTOR's communication services.

## 2.02 TEMPORARY CONTROLS

- A. Barriers
1. Provide barriers and chain link fence to prevent unauthorized entry to construction areas and to protect existing facilities and adjacent work areas from damage from construction operations and demolition.
  2. Protect non-owned stored materials, site, and structures from damage.
  3. No staging of materials or construction may take place within ten (10) feet of the secure perimeter, fence line, without prior approval of the PAG.
- B. Fencing
1. Provide fencing and gates as required at no additional cost to PAG.
- C. Protection and Operation of Installed Work
1. Protect installed work and provide special protection where specified in individual sections of the Specification.
  2. Provide temporary and removable protection for installed products. Control activity in immediate work area to prevent damage.
  3. Operate and maintain constructed work until acceptance by the PAG. Repair or refurbish systems as required prior to PAG's acceptance.



## 2.03 CONSTRUCTION FACILITIES

### A. Access Roads

1. Designated on-site access route through the container yard shall be used for all construction traffic. CONTRACTOR shall avoid spreading construction and demolition materials blocking access to, or creating unsafe conditions on designated routing.

### B. Temporary Buildings

1. CONTRACTOR shall provide temporary office, conference room, housing, and dining facilities for his employees required to complete the work according to the accepted Construction Schedule at no additional cost to PAG.
2. All temporary facilities and structures shall meet or exceed the applicable Guam Codes.

### C. Lay-down Areas

1. When site space is not adequate, submit a request to PAG's Operations Manager to provide additional lay-down area.

### D. Construction/Demolition Cranes and Equipment

1. CONTRACTOR shall be responsible for providing all construction/demolition cranes and equipment, locating and/or positioning this equipment on the site in accordance with the demolition site plan. Mobilizing, demobilizing and/or repositioning of this equipment within the site shall be coordinated with the PAG's Operations Manager.

## 2.04 DIESEL FUEL AND OTHER PETROLEUM PRODUCTS

- A. CONTRACTOR, subcontractors, and equipment/material suppliers and maintenance service providers are not allowed to transport and store any petroleum products on PAG's premises unless specifically permitted by PAG's Safety Officer in writing.

## PART 3 - EXECUTION

### 3.03 INSTALLATION AND REMOVAL OF TEMPORARY UTILITIES, TEMPORARY CONTROLS, AND CONSTRUCTION FACILITIES

- A. Comply with all permits, PAG constraints, and requirements of Utility Service Providers before installing any temporary utilities and controls.
- B. Monitor temporary utilities and facilities usage to assure continued compliance with requirements.
- C. Remove temporary utilities, equipment, and facilities installed by CONTRACTOR and all excess materials prior to Project Closeout.
- D. Clean and repair damage caused by installation or use of temporary work.
- E. Restore existing and permanent facilities used during construction to original condition prior to completing work or allowing partial occupancy.

## PART 4 - MEASUREMENT AND PAYMENT

### 4.01 MEASUREMENT

- A. There is no specific measurement associated with the work of this section. Measurement shall be based on a pro-rata share assignable to applicable individual bid items.

### 4.02 PAYMENT

- A. There is no specific payment for the work of this section. Payment shall be based on a pro-rata share assignable to and included in individual bid items. Progress payments will therefore be per Section 01290 "Measurement and Payment and linked to the progress against individual bid items as further delineated by the mutually agreeable Schedule of Values and measured progress against the Project Schedule and individual activities.

\*\*\*\*\* END OF SECTION \*\*\*\*\*



**SECTION 01540  
SITE SECURITY**

**PART 1 - GENERAL**

**1.01 SUMMARY**

- A. This section summarizes the requirements for security as specified herein, and as needed for a complete and proper execution of the work.
1. PAG will provide site security regarding entry to site during non-workday hours. CONTRACTOR shall be responsible for security and protection of CONTRACTOR equipment and materials.
  2. During workday hours, CONTRACTOR shall protect the work and PAG's property from theft, vandalism, and unauthorized entry.
  3. CONTRACTOR shall initiate Security Program simultaneously with project mobilization.
  4. CONTRACTOR shall maintain Security Program throughout Contract Time until PAG acceptance precludes the need for CONTRACTOR security.
  5. CONTRACTOR shall instruct, and be responsible to enforce, that all its employees, its subcontractor employees, or its Suppliers do not communicate with members of the media while performing work at the site.
  6. CONTRACTOR shall refer all planned non-construction visitors to Port Police to obtain personal and vehicular clearance per PAG requirements. Unwanted visitors approaching the site from the water or access road should be reported to Port Police. Marine traffic interfering with, or subject to hazards from, construction should be reported to the Port Harbor Master.
  7. CONTRACTOR shall furnish all submittals required by this section of the Specification.
  8. CONTRACTOR shall comply with pertinent provisions of these Specifications.
- B. Related Work
1. Documents affecting work of this section include, but are not necessarily limited to, General Conditions, Supplementary Conditions, and Sections in Division 1 of these Specifications.
  2. Section 01110 "Summary of Work"
  3. Section 01330 "Submittal Procedures"
  4. Section 01500 "Temporary Facilities and Controls"
  5. CONTRACTOR shall examine all Contract Document for requirements therein affecting the work of this section, whether or not such work is specifically mentioned in this section.

**1.02 ENTRY CONTROL**

- A. PAG will restrict entrance of persons and vehicles to its premises, temporary facilities and project site.
- B. CONTRACTOR shall maintain a log of workers, subcontractor's workers and suppliers and make available to PAG on request.
- C. TWIC badges are required for access to the site or escorted by individuals with approved escort privileges.

**1.03 SUBMITTALS**

- A. CONTRACTOR shall comply with pertinent provisions of Section 01330 "Submittal Procedures".
- B. Submit written Security Program for PAG and Port Police to review.
- C. Workers Attendance Logs
  1. Submit daily attendance logs of work crews, subcontractors and suppliers as requested by PAG.



#### 1.04 PERSONNEL IDENTIFICATION

- A. CONTRACTOR shall maintain a list of accredited persons and submit copy to PAG on request.
- B. All CONTRACTOR staff working at the project site shall wear identification card issued by PAG at all times.

#### 1.05 RESTRICTIONS

- A. CONTRACTOR shall not allow cameras on site or photographs taken without written approval of PAG.
- B. Smoking within PAG premises is strictly prohibited outside of the areas specifically designated as smoking areas.

### **PART 2 - PRODUCTS**

(Not Applicable)

### **PART 3 - EXECUTION**

(Not Applicable)

### **PART 4 - MEASUREMENT AND PAYMENT**

#### 4.01 MEASUREMENT

- A. There is no specific measurement associated with the work of this section. Measurement shall be based on a pro-rata share assignable to applicable individual bid items.

#### 4.03 PAYMENT

- A. There is no specific payment for the work of this section. Payment shall be based on a pro-rata share assignable to and included in individual bid items. Progress payments will therefore be per Section 01290 "Measurement and Payment and linked to the progress against individual bid items as further delineated by the mutually agreeable Schedule of Values and measured progress against the Project Schedule and individual activities.

\*\*\*\*\* END OF SECTION \*\*\*\*\*



**SECTION 01545  
WORKSITE AND SAFETY REQUIREMENTS**

**PART 1 -GENERAL**

**1.01 SUMMARY**

- A. This section describes the health and safety requirements and other worksite requirements that must be followed by CONTRACTOR.
- B. Related sections include the following:
  - 1. Section 01110 "Summary of Work"
  - 2. Section 01330 "Submittal Procedures"
  - 3. Section 01500 "Temporary Facilities and Controls"
  - 4. Section 01540 "Site Security"
  - 5. Section 01740 "Site Cleanup"
  - 6. Section 02060 "Demolition and Removal"
  - 7. CONTRACTOR shall examine all Contract Documents for requirements therein affecting the work of this section, whether or not such work is specifically mentioned in this section.

**1.02 HEALTH AND SAFETY PLAN (HASP)**

- A. CONTRACTOR shall prepare a Health and Safety Plan (HASP) compliant with the Code of Federal Regulations (CFR) for all workers engaged in the Project. The HASP shall be prepared by a certified safety professional who is qualified by training and experience to perform the work of this section. The HASP shall, at a minimum, comply with the requirements of the PAG's HASP.
- B. The purpose of the HASP is to establish site-specific health and safety requirements for protecting the health and safety of personnel during all activities conducted on-site. The HASP shall address CONTRACTOR and Subcontractor(s) worker protection and their activities at this site, and protection of public health and safety. The HASP shall include a requirement for a project-specific Health and Safety training or orientation for all employees and workers, including Subcontractors and Suppliers.
- C. One-on-one safety orientation or attendance at a health and safety coordination meeting is required prior to authorizing individuals to commence work at the site. Such orientation or meeting will address the health and safety issues outlined in the HASP. A representative from CONTRACTOR, Subcontractors and the assigned Site Safety Officer shall attend.

**1.03 EXISTING WORK**

- A. Remove or alter existing work in such a manner as to prevent injury or damage to any portions of the existing structures to remain.
- B. Repair or replace portions of existing structures which have been altered during construction/demolition operations. At the completion of operations, restored structures shall match existing or adjoining work and be in a condition (appearance, functionality, safe for use) equal to or better than that which existed before new work started.

**1.04 WORKING CONDITIONS**

- A. All work shall commence while the site is fully operational. CONTRACTOR is responsible for any precautions and scheduling necessary in order to maintain this status. Work may begin only after a schedule representing an acceptable plan is approved by PAG.
- B. CONTRACTOR shall coordinate day-to-day activities with PAG.

**1.05 WORKING HOURS**

- A. CONTRACTOR is permitted to perform construction/demolition work between the hours of 7:00 AM and



5:00 PM Mondays through Fridays, excluding Saturdays, Sundays, and PAG-observed Holidays unless otherwise permitted by PAG. Work performed at any other time will only be allowed pending approval from PAG, following a 48-hour advance request.

- B. Coordination with PAG at weekly operations meeting is required. Work schedule and workplace access may be subject to adjustment in the event of unusual weather, threat condition, contract compliance issue, or competing activity.

#### 1.06 QUALITY ASSURANCE

- A. CONTRACTOR's selection and operational parameters for construction/demolition equipment and tools shall meet the Guam Territory and Federal OSHA requirements. CONTRACTOR shall comply with PAG's site regulations.

#### 1.07 SUBMITTALS

- A. CONTRACTOR shall follow the general requirements of Section 01330 "Submittal Procedures".
- B. CONTRACTOR shall submit the names, qualifications, and experience of the following individuals identified by CONTRACTOR for approval by the PAG, prior to submittal of the HASP:
  - 1. Certified Safety or Environmental Health Professional responsible for the preparation of the HASP.
  - 2. Site Safety Officer.
- C. CONTRACTOR shall submit a site-specific Health and Safety Plan (HASP).

#### 1.08 SAFETY AND HEALTH PERSONNEL

- A. CONTRACTOR shall provide a designated Site Safety Officer (SSO) who shall coordinate and supervise on-site safety and health at all times during all stages of work. The SSO shall also be responsible for ensuring that the HASP is properly implemented. Other responsibilities include emergency response and monitoring workers for weather-related exposures or stresses during performance of work.

#### 1.09 CONSTRUCTION AND SAFETY EQUIPMENT

- A. CONTRACTOR shall conform to the requirements of Guam, Federal Occupational Safety and Health Administration, and applicable codes and regulations of federal, state, and local authorities having jurisdiction of jobsite safety.

#### 1.10 IDENTIFICATION OF CONTRACTOR/SUBCONTRACTOR PERSONNEL

- A. While performing work at the jobsite, CONTRACTOR's personnel, of any tier, shall be identified with the Employee's Company name or logo affixed to either Employee's hard hat, identification badge, or alternative method approved by PAG.

#### 1.11 HOT WORK

- A. If Hot Work is required; CONTRACTOR shall obtain a "Hot Work Permit" from PAG. When Hot Work is being done, CONTRACTOR is responsible for fire watch. Fire watch personnel shall pass a Certificate of Fitness.

#### 1.12 STORAGE AND PROTECTION

- A. CONTRACTOR shall store and protect products per manufacturers' instructions, with seals and labels intact and legible
- B. CONTRACTOR shall take all necessary precautions with materials (i.e. impervious sheet covering), equipment and personnel to prevent wind, water, and sun damage and to store products by methods to prevent mixing with foreign matter, soiling, disfigurement, or damage. Provide ventilation to avoid condensation or potential degradation of product. Store sensitive products in weather tight, climate controlled enclosures.
- C. For exterior storage of fabricated products, place on sloped supports, above ground.



- D. Store loose granular materials on solid flat surfaces in a well-drained area.
- E. Arrange storage of products to permit access for inspection. Periodically inspect to verify products and protective enclosures are undamaged and are maintained in safe and otherwise acceptable condition.
- F. Maintain separate stockpiles for different classes and types of materials.
- G. CONTRACTOR shall restore the workplace to safe condition and repair or replace avoidable damage to products, materials, and equipment at no additional expense to PAG.

## **PART 2 - PRODUCTS**

(Not Applicable)

## **PART 3 - EXECUTION**

(Not Applicable)

## **MEASUREMENT AND PAYMENT**

### **3.01 MEASUREMENT**

- A. There is no specific measurement associated with the work of this section. Measurement shall be based on a pro-rata share assignable to applicable individual bid items.

### **3.02 PAYMENT**

- A. There is no specific payment for the work of this section. Payment shall be based on a pro-rata share assignable to and included in individual bid items. Progress payments will therefore be per Section 01290 "Measurement and Payment and linked to the progress against individual bid items as further delineated by the mutually agreeable Schedule of Values and measured progress against the Project Schedule and individual activities.

**\*\*\*\* END OF SECTION \*\*\*\***



## **SECTION 01570 ENVIRONMENTAL CONTROL**

### **PART 1 - GENERAL**

#### **1.01 SUMMARY**

- A. This section describes the general requirements for environmental protection and control measures to be taken by CONTRACTOR before, during, and after execution of the work.
- B. In general, CONTRACTOR shall comply with the requirements issued on individual project permit(s) and other prevailing Guam Environmental Protection Agency (GEPA) requirements.
- C. Refer to Appendix A of this section for a lead abatement report for Gantry Crane #3.
- D. Related sections:
  - 1. Section 01110 "Summary of Work"
  - 2. Section 01330 "Submittal Procedures"
  - 3. Section 01500 "Temporary Facilities and Controls"
  - 4. Section 02060 "Demolition and Removal"

#### **1.02 REFERENCES**

- A. American National Standards Institute (ANSI)
  - 1. Z400.1 - Hazardous Workplace Chemicals - Hazard Evaluation and Safety Data Sheet and Precautionary Labeling Preparation
- B. American Society for Materials and Testing (ASTM)
  - 1. D4840 – Standard Guide for Sampling Chain of Custody Procedures
  - 2. D5663 – Standard Guide for Validating Recycled Content in Packaging Paper and Paperboard
  - 3. E2114 – Standard Terminology for Sustainability Relative to the Performance of Buildings
- C. Code of Federal Regulations (CFR)
  - 1. Title 40 CFR – "Protection of Environment," - Part 260 "Hazardous Waste Management System: General"
  - 2. Title 40 CFR – "Protection of Environment," - Part 261 "Identification and Listing of Hazardous Waste"
  - 3. Title 40 CFR – "Protection of Environment," - Part 262 "Standards Applicable to Generators of Hazardous Waste"
  - 4. Title 40 CFR – "Protection of Environment," - Part 268 "Land Disposal Restrictions"
  - 5. Title 40 CFR – "Protection of Environment," - Part 761 "Polychlorinated Biphenyls (PCBs) Manufacturing, Processing, Distribution in Commerce, and Use Prohibitions"
- D. Guam Administrative Rules (GAR)
  - 1. Title 22 GAR – "Guam Environmental Protection Agency," Division 6, Chapter 30
- E. Occupational Safety and Health Administration (OSHA)

#### **1.03 SUBMITTALS**

- A. In general, CONTRACTOR shall comply with Section 01330 "Submittal Procedures".
- B. CONTRACTOR shall provide the following environmentally-relevant submittals:
  - 1. Environmental Protection Plan (EPP) to PAG for approval by PAG and GEPA. CONTRACTOR's EPP



shall meet the requirements outlined in 1.07 below and address the means and methods of dust, debris, and noise control and prevent the migration of contaminants to air, water, ground, and protected species during, and as a consequence of construction/demolition

2. Product Data - Packaging: Submit documentation indicating percentage of post-industrial and post-consumer recycled content per unit of product. Indicate relative dollar value of recycled content products to total dollar value of products included in project.
3. Test Reports: Submit Field Quality Control Reports.
4. Certificates for Environmental Regulatory Requirements: For PAG's records, submit copies of licenses, certifications, inspection reports, releases, jurisdictional settlements, notices, receipts for fee payments, judgments, correspondence, records, and similar documents, established for compliance with environmental regulations bearing on performance of the work.
5. Safety Data Sheets (SDS).

#### 1.04 DEFINITIONS

- A. Definitions pertaining to sustainable development are as defined in ASTM E 2114 and as specified.
- B. "Bio-based content" is calculated as the weight of the bio-based material divided by the total weight of the product, and is expressed as a percentage by weight.
- C. "Bio-based materials" include fuels, chemicals, building materials, or electric power or heat produced from biomass as defined by the Biomass R&D Act. Minimum bio-based content shall be as defined in the U.S. Farm Bill.
- D. "Chain-of-custody" is a process whereby a product or material is maintained under the physical possession or control during its entire life cycle.
- E. "Pollution and environmental damage" is caused by the presence of chemical, physical, or biological elements or agents when human health or welfare is adversely affected; ecological balances are unfavorably altered; the utility of the environment for aesthetic, cultural, or historical purposes degrades.

#### 1.05 ENVIRONMENTAL REGULATORY REQUIREMENTS

- A. CONTRACTOR shall be responsible for knowing local regulatory requirements pertaining to legal disposal of all construction and demolition waste materials. Comply with all applicable regulations and maintain records of permits, licenses, certificates, and other environmental regulatory requirement correspondences.

#### 1.06 ENVIRONMENTAL REQUIREMENTS FOR PRODUCTS

- A. Safety Data Sheets (SDS): Submit an SDS for each product specified in other sections of these specifications or otherwise required by OSHA. For an SDS to be considered current, it shall be prepared within the previous five years. Include information for SDS Sections 1 through 16 in accordance with the Global Harmonized System (GHS) and as follows:
  1. Section 11: Concise but complete and comprehensible description of the various toxicological (health) effects and the available data used to identify those effects, including: Information on the likely routes of exposure (inhalation, ingestion, skin and eye contact), Symptoms related to the physical, chemical and toxicological characteristics, Delayed and immediate effects and also chronic effects from short and long term exposure, and Numerical measures of toxicity (such as acute toxicity estimates).;
  2. Section 12: Ecological Information: Include data regarding environmental impacts during raw materials acquisition, manufacture, and use. Include data regarding Eco-toxicity (aquatic and terrestrial, where available), Persistence and degradability, Bio-accumulative potential, Mobility in the soil and Other adverse effects. Section 13: Description of waste residues and information on their safe handling and methods of disposal, including the disposal of any contaminated packaging. Include data regarding the proper disposal of the chemical. Include information regarding recycling and reuse. Indicate whether or not the product is considered to be "hazardous waste" as defined in 40 CFR 261 (incorporated by reference at 22 GAR006-30 §30103).



3. Section 14: Transport information: Include the following information:
  - a) UN number;
  - b) UN proper shipping name;
  - c) Transport hazard class(es);
  - d) Packing group, if applicable
  - e) Environmental hazards (e.g.: Marine pollutant (Yes/No));
  - f) Transport in bulk (according to Annex II of MARPOL 73/78 and the IBC Code);
  - g) Special precautions which a user needs to be aware of, or needs to comply with, in connection with the transport or conveyance within or outside their premises.
4. Section 15: Safety, health and environmental regulations specific for the product in question.
5. Section 16: Include additional information relative to recycled content, bio-based content, and other information regarding environmental and health impacts. Identify the date SDS was prepared.

#### 1.07 ENVIRONMENTAL PROTECTION PLAN

- A. Prepare and submit an Environmental Protection Plan not less than 10 days before the preconstruction/demolition meeting. At a minimum, address the following elements in accordance with this section:
  1. General site information, including preconstruction/demolition description and photographs
  2. Summary of training program
  3. Procedures to address water resources
  4. Procedures to address land resources
  5. Procedures to address air resources
  6. Procedures to address fish and wildlife resources
  7. Procedures to address spill prevention, controls and countermeasures
  8. Monitoring and quality control procedures
- B. Revise and resubmit Plan as required by PAG and/or GEPA. Approval of CONTRACTOR's Plan will not relieve CONTRACTOR of responsibility for compliance with applicable environmental regulations.

#### 1.08 ENVIRONMENTAL DEMONSTRATION AND TRAINING

- A. CONTRACTOR shall provide environmental training for workers performing work on the project site.
- B. Instructor Qualifications: Training shall be given by a firm or individual experienced in providing training or education similar in content and extent to that indicated for this project.
- C. Coordination: Coordinate instruction schedule with Facility operations. Adjust schedule as required to minimize disruption of Facility operations. Coordinate instruction with demonstration and training of general building systems.
- D. Training Program:
  1. Develop a training program for all site workers that includes the following topics:
    - a. Overview of environmental and sustainability issues related to the building industry.
    - b. Overview of environmental and sustainability issues related to the project.
    - c. Compliance with applicable federal, state, and local environmental regulations.
    - d. Review of site specific procedures and management plans implemented during construction/demolition, including the Waste Management Plan, Indoor Air Quality (IAQ)



Management Plan, Environmental Protection Plan, and procedures for noise and acoustics management.

2. Scheduling: Provide instruction at mutually agreeable times.
3. Training Modules: Develop a learning objective and teaching outline for each topic in the Training Program. Include a description of specific skills and knowledge that each participant is expected to acquire. Instructors shall be well-versed in the particular topics that they are presenting.
4. Evaluation: At the conclusion of each training module, assess and document each participant's understanding of the module by use of a written performance-based test.

#### 1.09 PRECONSTRUCTION/DEMOLITION MEETING

- A. After award of Contract and prior to commencement of the work, CONTRACTOR shall schedule and conduct a meeting with PAG to discuss the proposed Environmental Protection Plan and to develop a mutual understanding relative to the details of environmental protection.
- B. Prior to demolition activities, CONTRACTOR shall engage the services from an Environmental Hygienist to conduct a hazardous materials survey for each crane. As discussed below, of particular importance are asbestos, lead, chromium, and PCBs. However, should the hazardous materials survey identify hazardous materials and wastes that are not specifically discussed below, CONTRACTOR is not relieved of responsibility to comply with applicable environmental regulations.
  1. When crane(s) are being dismantled, contractor shall review components to ascertain if there any gaskets, packing and/or brake shoes associated with the crane. If so, these items should be separated from the remainder of the crane components and sent to an AIHA accredited laboratory to determine if the gaskets, packing are brake shoes contain any asbestos. If yes, the asbestos containing components must be properly disposed of.
  2. Prior to demolition activities, CONTRACTOR shall engage the services from an Environmental Hygienist to test for lead and chromium in the paint systems for each crane. If lead and/or chromium are detected at concentrations that exceed the applicable regulatory level, paint systems shall be managed as a hazardous waste, in accordance with applicable regulations, which include, but are not limited to 40 CFR Parts 260, 261, 262, and 268. If lead or chromium are detected in paint systems above applicable regulatory levels, CONTRACTOR shall prepare hazardous waste management plan for PAG Safety Board and GEPA.
  3. Prior to demolition activities, CONTRACTOR shall engage the services from an Environmental Hygienist to test for PCBs in the paint systems for each crane. If PCBs are detected at concentrations greater than or equal to 50 parts per million (ppm), paint systems shall be managed in accordance with applicable regulations under the Toxic Substances Control Act (TSCA), which includes, but is not limited to 40 CFR 761. If PCBs are detected in paint systems above applicable threshold, CONTRACTOR shall prepare PCB waste management plan for PAG Safety Board and GEPA.

## PART 2 - PRODUCTS

(Not Applicable)

## PART 3 - EXECUTION

#### 3.01 PROTECTION OF NATURAL RESOURCES

- A. Comply with applicable regulations. Preserve the natural resources within the project boundaries and outside the limits of permanent work performed under this Contract in their existing condition or restore to an equivalent or improved condition as approved by PAG.
- B. General Disturbance: Confine demolition activities to work area limits indicated on the Drawings. Remove debris, rubbish, and other waste materials resulting from demolition operations from site. Transport materials with appropriate vehicles and dispose of them off-site to areas that are approved for disposal by governing authorities having jurisdiction. Avoid spillage by covering and securing loads when hauling on or adjacent to public streets or highways. Remove spillage and sweep, wash, or otherwise clean project



site, streets, or highways. Burning is prohibited.

- C. Water Resources: Comply with requirements of the NPDES and applicable local Pollutant Discharge Elimination System (PDES). Prevent oily or other hazardous substances from entering the ground, drainage areas, or local bodies of water. Store and service construction/demolition equipment at areas designated for collection of oil wastes. Prevent ponding of stagnant water conducive to mosquito breeding habitat. Prevent run-off from site during demolition and construction operations. Prevent soil erosion by using measures to control sediment such as sandbags, sediment socks, and hydro-seeding.
- D. Air Resources: Comply with Indoor Air Quality (IAQ) Management Plan and as follows:
  - 1. Prevent creation of dust, air pollution, and odors.
  - 2. Sequence construction/demolition to avoid unnecessary disturbance to site.
  - 3. Use mulch, water sprinkling, temporary enclosures, and other appropriate methods as needed to limit dust and dirt rising and scattering in air. Do not use water when it may create hazardous or other adverse conditions such as flooding and pollution.
  - 4. Store volatile liquids, including fuels and solvents, in closed containers. Do not store with materials that have a high capacity to adsorb VOC emissions or in occupied spaces.
  - 5. Properly maintain equipment to reduce gaseous pollutant emissions.
- E. Fish and Wildlife Resources: Manage and control construction/demolition activities to minimize interference with and damage to fish and wildlife. Do not disturb fish and wildlife. Do not alter water flows or otherwise significantly disturb the native habitat related to the project and critical to the survival of fish and wildlife, except as indicated or specified.
  - 1. Water quality monitoring shall be deeper than the proposed debris removal and shall be below the silt curtain should one be required. Project monitoring shall be real time and not based on grab samples.
- F. Spill Prevention and Control: The CONTRACTOR shall be responsible for prevention, containment and cleanup of spilling petroleum and other chemicals/hazardous materials used in the construction/demolition operations. In the event of a discharge of oil, fuel or chemicals/hazardous materials into waters, or onto land with a potential for entry into waters, containment and cleanup efforts shall begin immediately and be completed as soon as possible, taking precedence over normal work. Cleanup shall include proper disposal of all spilled material and used cleanup materials.

### 3.02 DUST CONTROL

- A. The CONTRACTOR shall prevent the spread of dust and avoid the creation of any nuisance or hazard in the surrounding area. If necessary, the CONTRACTOR shall provide temporary partitions and enclosure coverings of approved materials and construction/demolition, for confining dust. Do not use water if it results in hazardous or objectionable conditions, such as, but not limited to flooding or pollution. If water is used, water shall not be discharged into the waterway. Such water shall be collected and discharged to an area designated by the GEPA at no additional cost to the PAG.

### 3.03 DEBRIS CONTROL

- A. All demolished material and equipment, or excess material and equipment shall be deposited into transport barges or trucks for removal and final deposit at a legal depository. The discarding of any material into the waterway is prohibited. Boom logs shall be installed to prevent the escape of floating materials from the site. Netting, float stages with curbs, and other temporary structures shall be used to prevent dismantled crane elements, dunnage, concrete, metals, fluids and other non-floating debris from entering the waterway. Materials resulting from the demolition and removal operations, or from execution of the work shall not be allowed to accumulate on the PAG premises, but shall be promptly removed and disposed away from the project site. Debris that falls into the waterway shall not be allowed to accumulate and shall be recovered and removed immediately by the CONTRACTOR at no additional cost to the PAG.



### 3.04 NOISE CONTROL

- A. The CONTRACTOR shall comply with GEPA governing regulations pertaining to noise levels during execution of the work.

### FIELD QUALITY CONTROL

- A. Comply with requirements of agencies having jurisdiction and as specified herein. Provide field practices, shipping, and handling of samples in accordance with ASTM D 4840. Provide Field Quality Control Reports in accordance with approved Environmental Protection Plan.

## **PART 4 - MEASUREMENT AND PAYMENT**

### 4.01 MEASUREMENT

- A. There is no specific measurement associated with the work of this section. Measurement shall be based on a pro-rata share assignable to applicable individual bid items.

### 4.02 PAYMENT

- A. There is no specific payment for the work of this section. Payment shall be based on a pro-rata share assignable to and included in individual bid items. Progress payments will therefore be per Section 01290 "Measurement and Payment and linked to the progress against individual bid items as further delineated by the mutually agreeable Schedule of Values and measured progress against the Project Schedule and individual activities.

**\*\*\*\*\* END OF SECTION \*\*\*\*\***



**APPENDIX A**  
**IHP LEAD ABATEMENT REPORT**





# INDUSTRIAL HYGIENE PROFESSIONALS, INC.

P.O. Box 5086 • Hagatna, Guam 96932 • E-Mail: [jmfihp@guam.net](mailto:jmfihp@guam.net) • Tel/Fax: (671) 734-0749 • Cel: (671) 688-1447

March 4, 2013

Lance Hagans  
Matson Guam  
(671) 475-5986  
[LHagans@matson.com](mailto:LHagans@matson.com)

Re: Lead-based Paint (LBP) Testing Results, Gantry Crane #3, Piti, Guam

Dear Mr. Hagans:

The following is a summary of the Lead-based Paint (LBP) testing conducted on February 28, 2013 for Gantry Crane #3, Piti, Guam. The purpose of the testing was to determine if LBP is present on surfaces frequently disturbed/repainted.

Measurements were taken using a Bruker MAP 4 X-Ray Fluorescence (XRF) spectrum analyzer (serial number: M41461) set in the "unlimited" mode of precision with a minimum of 95% confidence. Calibration checks were performed prior to testing in accordance with manufacturer instructions. A total of 72 measurements were collected on representative areas of the crane. The ranges of test results for each area are summarized in Table 1.

**Table 1. LBP Testing Results – Gantry Crane #3, Piti, Guam**

Sample Area/Description	K-Shell (mg/cm <sup>2</sup> )	Result	Photo #
Crane Trucks – Yellow	1.69 through 3.02	Positive	1
Sill Beams – Green	-1.46 through 0.66	Negative	--
Ladders, Stairs to House – Yellow, Green	-0.90 through 0.47	Negative	--
Legs – Green	-0.25 through 0.04	Negative	--
Cross Member – Green	-0.92 through 0.06	Negative	--
Generator Room – White	0.21 through 0.36	Negative	--
Horizontal Member – Green	0.42 through 0.66	Negative	--
Boom – Green	-0.98 through 0.27	Negative	--
Apex, Apex Catwalk – Green	-0.23 through 0.41	Negative	--
All Yellow Components (Ladders, Railings, Winched, Pulleys, Fuel Cell etc.) from House to Apex/Boom Tip – Yellow	1.24 through 6.74	Positive	2,3
Angled Support Beam to Boom Tip – Green	0.18 through 0.25	Negative	--
Boom Tip Load Sensor Components - Yellow	-0.36 through -0.24	Negative	--
Boom Tip Deck – Green	1.01 through 5.88	Positive	4
House Interior Components (Walls, Basket, Crane, etc.) – Various Colors	-1.05 through 0.28	Negative	--



House Exterior Components (Walls, Doors, Vents, etc.) – Various Colors	-0.68 through 0.32	Negative	--
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Photo 1 – Crane Trucks Yellow

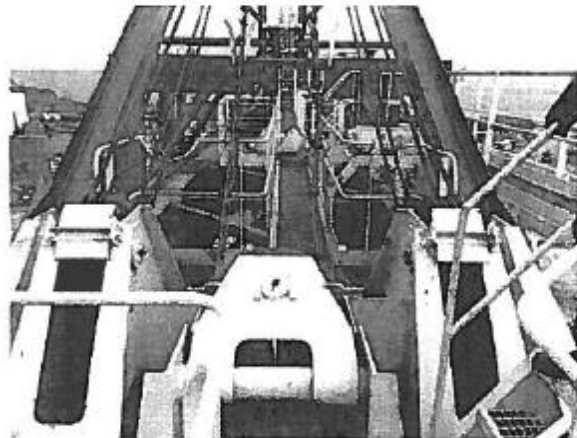


Photo 2 - All Yellow Components (Ladders, Railings, Winched, Pulleys, Fuel Cell etc.) from House to Apex/Boom Tip – Yellow  
– View from Boom Tip (Foreground) to House (Background, White)

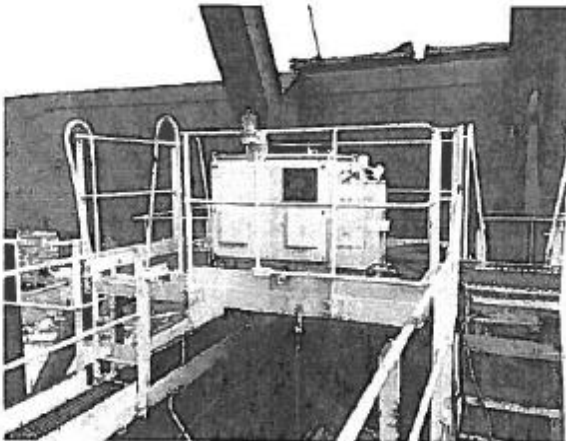


Photo 3 - All Yellow Components (Ladders, Railings, Winched, Pulleys, Fuel Cell etc.) from House to Apex/Boom Tip – Yellow  
– View of Fuel Cell

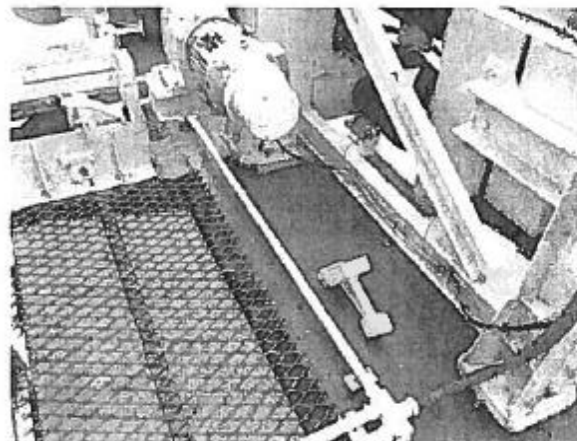


Photo 4 - Boom Tip Deck – Green

Federal standards (EPA/HUD) regulate paint containing greater than or equal to one milligram per square centimeter ( $\geq 1.0 \text{ mg/cm}^2$ ) or 0.5 percent ( $\geq 0.5\%$ ) lead as LBP. Results reported as "positive" indicate lead concentrations greater than or equal to  $1.0 \text{ mg/cm}^2$ . Results reported as "negative" indicate lead concentrations less than  $1.0 \text{ mg/cm}^2$ .

**Results indicate that LBP is present in several components of the crane. Please see Table 1 and Photos above for reference.**

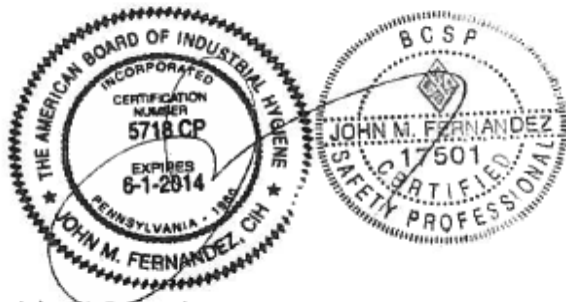
The disturbance of LBP at this facility must be performed in accordance with OSHA lead standards for construction (29 CFR 1926.62) and US EPA hazardous waste regulations (40 CFR Parts 240-282). The OSHA lead standard includes requirements for worker training, medical surveillance, air monitoring, personal protective equipment, and hygiene facilities. In addition, any waste generated from the disturbance of these surfaces may



be regulated by the EPA as hazardous waste.

Should you have any questions or concerns please feel free to contact me at the above numbers.

Sincerely,



John M. Fernandez, CIH, CSP, CMC



## **SECTION 01740 SITE CLEANUP**

### **PART 1 - GENERAL**

#### **1.01 SUMMARY**

- A. This section summarizes the general requirements for site cleanup during and at the completion of the work, including temporary facilities and controls.
- B. CONTRACTOR shall keep all work areas and adjacent affected areas clean and uncluttered by removing all rubbish, surplus materials, and unnecessary construction equipment. Upon completion of the work, CONTRACTOR shall restore all affected areas to satisfactory condition as determined by PAG.
- C. Related sections include the following:
  - 1. Section 01110 "Summary of Work"
  - 2. Section 01500 "Temporary Facilities and Controls"
  - 3. Section 01770 "Closeout Procedures"
  - 4. Section 02060 "Demolition and Removal"

#### **1.02 QUALITY ASSURANCE**

- A. CONTRACTOR shall comply with pertinent requirements of governmental agencies having jurisdiction.

#### **1.03 JOB CONDITIONS**

- A. CONTRACTOR shall maintain the project site neat, orderly, and hazard-free until final acceptance of the work in conformance with the requirements of OSHA and federal, state, and local governmental agencies having jurisdiction.
- B. CONTRACTOR shall keep roadways and access-ways free from hazards caused by construction activities and/or the transport of dismantled crane elements.
- C. CONTRACTOR shall coordinate daily activities with the PAG including staging and construction zones and adjust accordingly with the shipping schedules as required and be prepared to relocate leaving each previous work or staging area clear of debris.

### **PART 2 - PRODUCTS**

#### **2.01 CLEANING MATERIALS AND EQUIPMENT**

- A. CONTRACTOR shall provide required personnel, equipment, and materials needed to maintain cleanliness.
- B. CONTRACTOR shall use only the cleaning materials and equipment which are compatible with the surface being cleaned, as recommended by the manufacturer of the material.

### **PART 3 - EXECUTION**

#### **3.01 REQUIREMENTS**

- A. CONTRACTOR shall inspect the work areas regularly for hazardous conditions caused by construction and/or transport activities.
- B. CONTRACTOR shall maintain the project site in a neat and orderly manner. Upon completion of work, CONTRACTOR shall clean and restore all areas to original condition and to the satisfaction of PAG. Execute final cleaning prior to final project review and contract closeout.
- C. All new construction shall be delivered in clean, undamaged, and fully operational condition.

#### **3.02 SITE RESTORATION**



- A. CONTRACTOR shall restore or replace, when and as directed, any public or private property damaged or disturbed by contractor operations, equipment, or employees, to a condition at least equal to that existing immediately prior to the beginning of operations.
- B. Suitable materials, equipment, and methods shall be used by CONTRACTOR for such restoration.
- C. The restoration of existing property or structures shall be performed by CONTRACTOR as promptly as the work progresses, and shall not be left until the end of the Contract period.
- D. Cleaning: Employ experienced workers for final cleaning. Clean each surface to the condition expected in a normal, site cleaning and maintenance program. Comply with manufacturer's instructions.
  - 1. Complete the following cleaning operations before requesting inspection for certification of Substantial Completion.
    - a. Remove labels, signage, and barriers that were temporarily used to facilitate construction.
    - b. Remove all other temporary facilities, equipment, and structures that were utilized for construction but are not part of the finished installation.
    - c. Clean the work site of all dismantled elements, rubbish, litter, and other foreign substances. Sweep concrete and paved areas as well as ingress and egress areas broom clean; remove stains, spills, and other foreign deposits. Rake work area grounds that are neither paved nor planted to a smooth, even-textured surface.
- E. Removal of Protection: Remove temporary protection and facilities as directed by PAG, installed for protection of the work during construction including the construction (site security) fence.
- F. Compliance: Comply with regulations of authorities having jurisdiction and safety standards for cleaning. Do not burn waste materials. Do not bury debris or excess materials on PAG's property. Do not discharge volatile, harmful, or dangerous materials into drainage systems. Remove all dismantled elements and waste materials from the site and dispose of lawfully.
- G. Where certain equipment elements and/or materials may still be of value to the PAG. Such elements will be specified by the PAG to be delivered to locations to be specified by the PAG upon dismantling.

#### **PART 4 - MEASUREMENT AND PAYMENT**

##### **4.01 MEASUREMENT**

- A. There is no specific measurement associated with the work of this section. Measurement shall be based on a pro-rata share assignable to applicable individual bid items.

##### **4.02 PAYMENT**

- A. There is no specific payment for the work of this section. Payment shall be based on a pro-rata share assignable to and included in individual bid items. Progress payments will therefore be per Section 01290 "Measurement and Payment and linked to the progress against individual bid items as further delineated by the mutually agreeable Schedule of Values and measured progress against the Project Schedule and individual activities.

**\*\* END OF SECTION \*\***



## **SECTION 01770 CLOSEOUT PROCEDURES**

### **PART 1 - GENERAL**

#### **1.01 RELATED DOCUMENTS**

- A. This section summarizes the general requirements for closeout procedures. Contract Drawings and General Conditions of the Contract, including Special Provisions, apply to this section.

#### **1.02 SUMMARY**

- A. This section includes administrative and procedural requirements for contract closeout, including, but not limited to, the following:
  - 1. Achieving Substantial Completion
  - 2. Achieving Final Completion
  - 3. Punch List Requirements to Facilitate Completion
- B. Related Sections include the following:
  - 1. Section 01110 "Summary of Work"
  - 2. Section 01290 "Measurement and Payment"
  - 3. Section 01500 "Temporary Facilities and Controls"
  - 4. Section 01740 "Site Cleanup"

#### **1.03 SUBSTANTIAL COMPLETION**

- A. Preliminary Procedures: Before requesting inspection for determining date of Substantial Completion, perform the following. If any of the listed items below are incomplete at time of inspection request, state justification. If justification is not acceptable to PAG, inspection may be delayed until items listed are complete.
  - 1. Prepare a list of items to be completed and corrected (punch list), the value of items on the list, and reasons why the work is not complete.
  - 2. Advise PAG of pending insurance changeover requirements.
  - 3. Terminate and remove temporary facilities from project site, along with mockups, excess materials, equipment, construction tools, and similar elements.
  - 4. Complete final cleaning requirements per Section 01740 "Site Cleanup".
- B. Inspection: Submit a written request for inspection for Substantial Completion. On receipt of request, PAG will either proceed with inspection or notify CONTRACTOR of known unfulfilled requirements. PAG will prepare the Certificate of Substantial Completion after the inspection or will notify CONTRACTOR of items, either on CONTRACTOR's list or additional items identified by PAG that must be completed or corrected before certificate will be issued.
  - 1. Re-inspection: Request re-inspection when the work identified in previous inspections as incomplete is completed or corrected.
  - 2. Results of completed inspection will form the basis of requirements for Final Completion.

#### **1.04 FINAL COMPLETION AND FINAL PAYMENT**

- A. Preliminary Procedures: Before requesting final inspection for determining date of Final Completion, complete the following:
  - 1. Submit a final application for payment.
  - 2. If applicable, submit certified copy of PAG's Substantial Completion inspection list of items to be completed or corrected (punch list), endorsed and dated by PAG. The certified copy of the list shall



state that each item has been completed or otherwise resolved for acceptance.

3. Submit evidence of final, continuing, insurance coverage complying with insurance requirements.
- B. Inspection: Submit a written request for final inspection for acceptance. On receipt of request, PAG will either proceed with inspection or notify CONTRACTOR of known unfulfilled requirements. The PAG will prepare a Final Payment Certificate after inspection or will notify CONTRACTOR of construction that must be completed or corrected before certificate will be issued.
  1. Re-inspection: Request re-inspection when the work identified in previous inspections as incomplete is completed or corrected.

#### 1.05 LIST OF INCOMPLETE ITEMS (PUNCH LIST)

- A. Preparation: Submit three (3) copies of list. Include identification of each space and area affected by construction/demolition operations for incomplete items and items needing correction including, if necessary, include any areas disturbed by CONTRACTOR that are outside the limits of construction.
  1. Organize list of areas in sequential or phased order, identifying starting and ending locations.
  2. Further organize items applying to each sequential order or phase of work by major element, including categories each crane, demolition site, access route, and temporary construction facility.
  3. Include the following information at the top of each page:
    - a. Project name, Contract title and number
    - b. Date
    - c. Name of OWNER
    - d. Name of CONTRACTOR
    - e. Page number

## PART 2 - PRODUCTS

(Note Applicable)

## PART 3 - EXECUTION

### 3.01 CLOSEOUT

- A. Comply with all General Conditions and Special Conditions through construction completion and contract closeout.
- B. Complete the requirements of all technical specifications and drawings
- C. Provide documented proof of completion
- D. Provide timely notice for closeout inspections
- E. Retain contract and construction records as appropriate/required.

## PART 4 - MEASUREMENT AND PAYMENT

### 4.01 MEASUREMENT

- A. There is no specific measurement associated with the work of this section. Measurement shall be based on a pro-rata share assignable to applicable individual bid items.

### 4.02 PAYMENT

- A. There is no specific payment for the work of this section. Payment shall be based on a pro-rata share assignable to and included in individual bid items. Progress payments will therefore be per Section 01290 "Measurement and Payment and linked to the progress against individual bid items as further delineated by the mutually agreeable Schedule of Values and measured progress against the Project Schedule and individual activities.

\*\*\*\*\* END OF SECTION \*\*\*\*\*



**SECTION 02060  
DEMOLITION AND REMOVAL**

**PART I – GENERAL**

**1.01 SUMMARY**

- A. Areas in which demolition and removal is to be accomplished shall be as indicated on the drawings. The demolition and removal procedures shall be provided for the safe conduct of the work, careful removal and disposition of materials to be removed, protection of property, which is to remain undisturbed, and coordination with other work involved.
- B. The CONTRACTOR shall submit demolition and removal procedures to the Operations Manager for approval before work is started.
- C. Do not begin demolition until authorization is received from the Operations Manager. Store salvageable materials in areas designated by the Operations Manager.
- D. Existing structures, utilities, and other items of properties to remain shall be protected from damage during demolition and removal operation. Any damage to existing facilities, structures, utilities or other works shall be repaired by the CONTRACTOR, using materials equal to or better than those existing, all at the CONTRACTOR's expense.
- E. In addition, the CONTRACTOR shall seek and obtain written clearances from the utility agencies of the Government of Guam, specifically DPW and GEPA prior to undertaking demolition/removal operations.

**1.02 SUBMITTALS**

- A. See Section 01330 – Submittal Procedures: Requirements for submittals.
- B. Demolition and Dismantling Plan: Submit a demolition and dismantling plan that includes, but not limited to:
  - 1. Worker and public safety
  - 2. Protection of the environment
  - 3. Protection of workers or other persons in areas surrounding, below, or nearby demolition and dismantling activities
  - 4. Detailed description of methods and equipment for demolition and dismantling operations
  - 5. Sequence of demolition and dismantling
  - 6. Calculations demonstrating means and methods will maintain structural stability of equipment during demolition and dismantling operations. Calculations shall be prepared and stamped by a registered structural engineer in Guam.
  - 7. Means and methods to minimize waste and maximize salvage value
  - 8. Disposal procedures
  - 9. Submit proposed disposal site(s) for approval
  - 10. Submit copies of trip tickets and receiver tickets for all materials transported to approved disposal sites
  - 11. Include work plan for testing for lead, chromium, polychlorinated biphenyls (PCBs), and asbestos for each crane.
- C. Schedule: Submit overall schedule showing sequence of work for all demolition, dismantling, transportation and disposal activities.
- D. Shop Drawings: Indicate location and construction of barricades, fences, temporary field offices, construction/demolition cranes and other temporary works.



### 1.03 CLOSEOUT SUBMITTALS

- A. See Section 01770 -Closeout Procedures: Requirements for submittals.

### 1.04 QUALITY ASSURANCE

- A. Conform to applicable OSHA requirement for demolition of the gantry cranes, RTG cranes, and mobile harbor crane, including safety of adjacent structures, dust control and disposal.
- B. Conform to applicable U.S. and Guam EPA requirement for procedures when hazardous or contaminated materials are discovered.
- C. Obtain required permits from authorities having jurisdiction.
- D. Maintain one copy of documents on site.

### 1.05 PRE-DEMOLITION MEETINGS

- A. Convene minimum one week prior to commencing work of this section.

### 1.06 SEQUENCING

- A. Sequence activities to demolish/dismantle the existing Gentries, MH Crane RTG Cranes and (optional) barge to prevent any untoward accident. The CONTRACTOR shall provide its own sequence of demolition to ensure structural stability of the resulting partial frameworks at each and every phase of demolition.

### 1.07 SCHEDULING

- A. Using a Gantt Chart describe demolition removal procedures and timelines for all project activities. Each task in the schedule shall be linked in a manner to establish the critical path for the Work. No float or lag time shall be used in developing the schedule.

### 1.08 EXAMINATION

- A. Document condition of all adjacent structures and buildings and obtain PAG concurrence prior to starting the work.

### 1.09 PREPARATION

- A. Notify affected utility companies before starting work and comply with their requirements.
- B. Do not close or obstruct roadways, and hydrants and other utilities without permits.
- C. Erect, and maintain temporary barriers and security devices, including warning signs and lights, and similar measures, for protection of the public.
- D. Protect existing structures and utilities indicated to remain.

### 1.10 DEMOLITION REQUIREMENTS

- A. Use of explosive is not permitted.
- B. Demolition by tipping over or toppling is not permitted.
- C. Conduct demolition and removal to minimize interference with adjacent structures and occupancies.
- D. Cease operations immediately when adjacent structures appear to be in danger. Notify authority having jurisdiction. Do not resume operations until directed.
- E. Conduct operation with minimum interference to public or private access and ongoing Port operations. Maintain egress and access from adjacent structures at all times.



## **PART 2 - PRODUCTS**

(Not Applicable)

## **PART 3 - EXECUTION**

### **3.01 DEMOLITION**

- A. The work includes the demolition and disposal of two (2) ship-to-shore (STS) gantry cranes, one (1) MH crane, two (2) RTG cranes, and one (1) sunken barge (optional bid item) as indicated on the drawings. Miscellaneous items that will be hindrance to the work to be done shall be removed and disposed of as directed by the Operations Manager.
- B. Dust and Noise Control: The amount of dust resulting from demolition shall be controlled to prevent the spread of dust to occupied portions of the area and to avoid creation of a nuisance in surrounding areas. Use of water will not be permitted when it will result in, or create, hazardous or objectionable conditions such as flooding, or pollution. Noise associated with the demolition shall be controlled by proper selection of the equipment used, procedure selected, time of day, or day of the week the work is accomplished, to minimize adverse effects of the necessary noise on the every-day operations or activities of the Contractor.
- C. Notifications: Furnish timely notification of demolition work to the Operations Manager in writing 10 working days prior to the commencement of demolition work.
- D. Traffic Control Plan: Where pedestrian and driver safety is endangered in the area of removal work, use traffic barricades with flashing lights. Notify the Operations Manager prior to beginning such work.
- E. Title to Materials: Except where specified in other Sections, all material and equipment removed, and not reused by the PAG, shall become property of the CONTRACTOR and shall be immediately removed from the Government property. Title to material resulting from demolition, and materials and equipment to be removed, is vested in the CONTRACTOR upon approval by the Operations Manager.
- F. Salvage: Materials and/or equipment designated to be salvaged for the benefit of the PAG shall be stored, transported, stockpiles and/or protected at the location selected by the PAG. All other materials and equipment disassembled shall be immediately removed from the site and salvaged as determined by the CONTRACTOR.
- G. Disposal: Refuse resulting from demolition operations shall be hauled at the CONTRACTORS's expense to an approved disposal site(s) or landfill or could be shipped off island at CONTRACTOR's expense in such manner as to meet all applicable requirements, regulations and laws of the Government of Guam regarding environmental protection, health, safety and public welfare. The CONTRACTOR may not dispose of such refuse by burning on the site of the project at any time.
- H. In no case shall any material be left on the project site, shoved onto abutting properties or areas, or be burned in embankments or trenches on or near the project site.

### **3.02 CLEANUP:**

- A. Upon completion of demolition and removal operations, the entire area shall be cleaned of all debris and rubbish in a manner satisfactory to the Operations Manager.

## **PART 4 - MEASUREMENT AND PAYMENT**

### **4.01 MEASUREMENT**

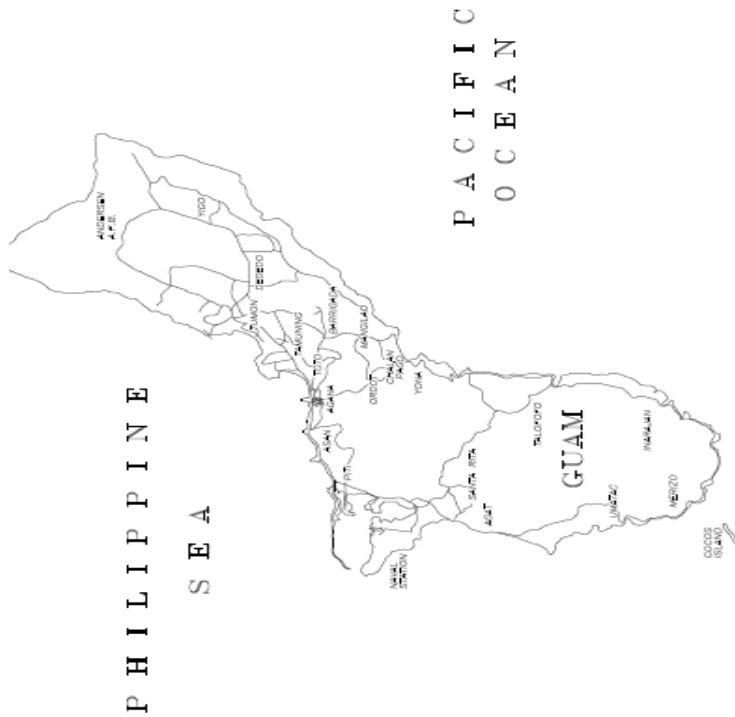
- A. There is no specific measurement associated with the work of this section. Measurement shall be based on a pro-rata share assignable to applicable individual bid items.

### **4.02 PAYMENT**

- A. There is no specific payment for the work of this section. Payment shall be based on a pro-rata share assignable to and included in individual bid items. Progress payments will therefore be per Section 01290 "Measurement and Payment and linked to the progress against individual bid items as further delineated by the mutually agreeable Schedule of Values and measured progress against the Project Schedule and individual activities.

\*\*\*\*\* END OF SECTION \*\*\*\*\*





# DEMOLITION, DISMANTLING AND DISPOSAL OF CRANES PORT AUTHORITY OF GUAM

SHT	DWG NO	TITLE
		COVER SHEET
1	G-01	VICINITY MAP AND PROJECT LOCATION
2	D-01	CRANE DEMOLITION LOCATION
3	D-02	ENLARGED PLANS AT CRANES
4	D-03	CRANE PHOTOGRAPHS

**FINAL DESIGN SUBMITTAL  
DECEMBER 2020**

**wsp USA, Inc.**









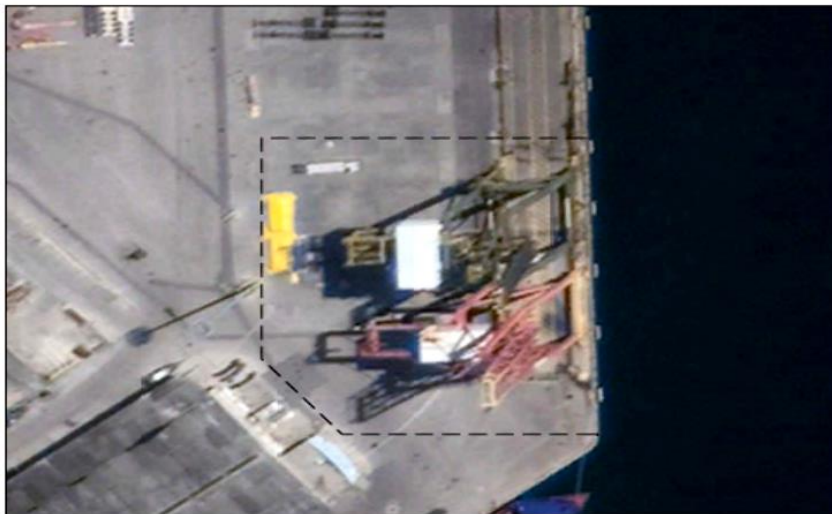


NOTES:

1. COORDINATE ACCESS INSIDE TERMINAL WITH PAG OPERATIONS MANAGER

DRAWING REVISIONS								DEMOLITION, DISMANTLING AND DISPOSAL OF CRANES PORT AUTHORITY OF GUAM		DRAWING NO. D-01
DATE	BY	DESCRIPTION	DATE	BY	DATE	BY	DATE	CRANE DEMOLITION LOCATION	SHEET NO. 2	
									TOTAL SHEETS 4	





## ENLARGED PLAN AT STS CONTAINER CRANES



ENLARGED PLAN AT  
MH CRANE

ENLARGED PLAN AT  
RTG CRANES

NOTES:

1. APPROXIMATE LIMITS OF STANDING AREA SHOWN  
2. ACTUAL LIMITS TO BE DETERMINED BASED ON EQUIPMENT USED AND MUST BE APPROVED BY THE TAG OPERATIONS MANAGER  
3. SUNSHEN BARCODE (OPTIONAL) IS NEW, NOT SHOWN

**ABBREVIATIONS:**

STS	SHIP-T-HOPS
MH	MOBILE HARBOR
RTG	RUBBER TIE COUNTRY

LEGEND:

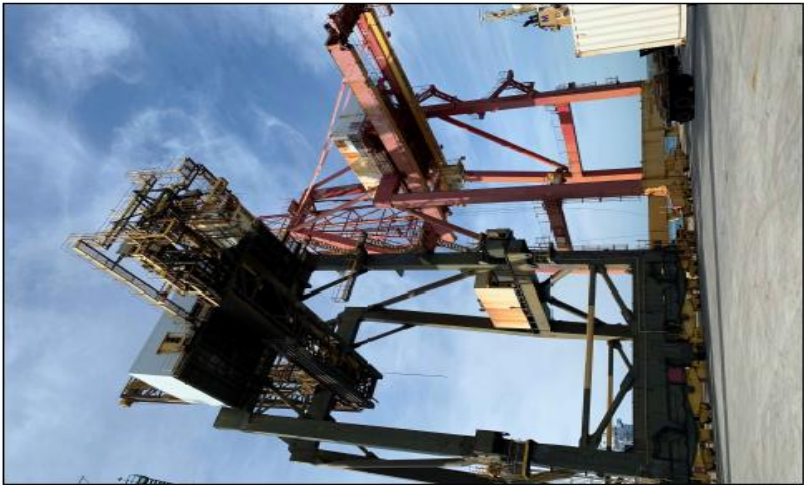
UNIT OF STAGING AREA



Scale in Feet	Frequency
50	10
25	20
0	100
25	20
50	10

[illegible]





STS CONTAINER CRANES



MH CRANE



RTG CRANES

DRAWING REVISIONS			DESIGNER	J. REE			DEMOLITION, DISMANTLING AND DISPOSAL OF CRANES PORT AUTHORITY OF GUAM	DRAWING NO.	D-03
DATE	BY		CHKD.	M. SCHER				SHEET NO.	4
			DATE	R. J. HANSEN				TOTAL SHEET	4
			DATE	REVIEWED 2020					