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- Rory J. Respicio**
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- Dominic G. Muna**
Deputy General Manager, Operations
- Luis R. Baza**
Deputy General Manager, Administration & Finance



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Notices

Under Governor Lou Leon Guerrero's Executive Order No. 2020-30, Guam continues to be in Pandemic Condition of Readiness 1 (PCOR1). Anyone entering the Port must wear a mask at all times. Port employees and tenants may obtain the latest guidelines and information relating to the Port Authority of Guam and COVID-19 by visiting our website at: <https://www.portofguam.com/covid-19-guidelines-and-information>

Port Honors Frontline Hero Henry San Nicolas



The Port Authority of Guam held a Tribute on November 25th in honor of our frontline hero and COVID warrior Henry I. San Nicolas. San Nicolas passed away on November 4th due to COVID-19 complications.

Prior to his funeral, a hearse carrying Brother Henry came to the Port and was met with a Salute of Trucks as well as Port employees lined up to welcome him home one more time. Once arriving in front of the Main Administration Building, Henry's family was given presentations honoring his life.

Those giving the presentations included Governor Lou Leon Guerrero, Lt. Governor Josh Tenorio, Justice Robert Torres, Speaker Tina Barnes, Port's Legislative Oversight Chair Senator Clynt Ridgell, Senator Mary Torres, Port Board Chairman Frank Santos, Vice Chairman Nate Taimanglo, Board Secretary Isa Koki as well as General Manager Rory J. Respicio and Deputy General Managers Dominic Muna and Luis R. Baza.

The special tribute was done in accordance with the Governor's Covid-19 Directives.

"Our Brother Henry will always be remembered for his smile, kindness and dedication to his family,

friends and Port Strong Family," said Port General Manager Rory J. Respicio. "His true legacy lies in the profound effect he had on those who loved him, and we will honor him tomorrow as we say goodbye to this amazing employee who will forever be revered as a frontline hero, and a COVID warrior for the people of Guam."

In spite of following directives of wearing a mask, sanitizing frequently, and practicing social distancing, our fellow coworker and brother Henry I. San Nicolas fell victim to COVID-19. The 11th case for the Port Authority, Henry tested positive on October 6, 2020 and on October 10th he was admitted to the Guam Memorial Hospital. After battling the virus for more than 4 weeks, Henry became the first Port Authority of Guam employee to lose his fight against COVID-19.

Upon receiving the sad news, General Manager Rory Respicio reached out to Henry's wife Katrina Charfauros, offering words of comfort and assistance with processing work related documents on behalf of our dear colleague. Additionally, General Manager Respicio reached out to Guam

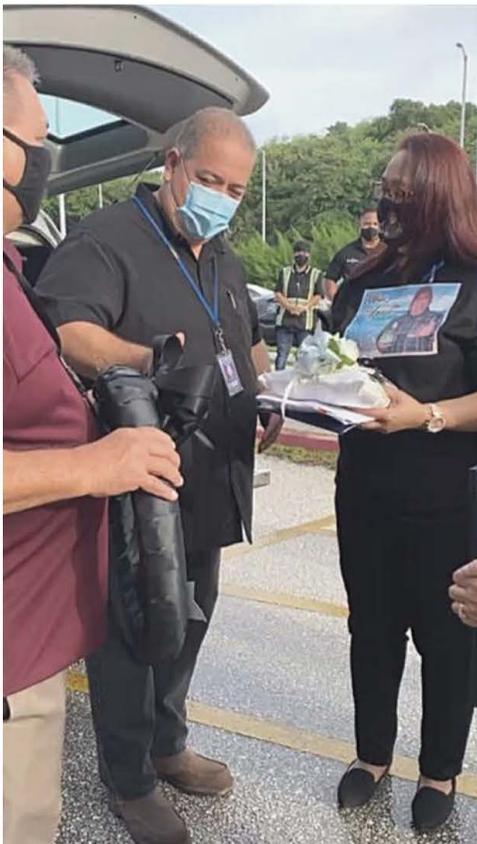


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Behavioral Health and Wellness Director Therese Arriola for counseling services for anyone who needed to talk to a clinical professional about the grief and anxiety brought on by our Port Strong Brother Henry's untimely passing.

Our beloved Brother Henry was a Cargo Checker at the Port Authority for nearly seven years. Our thoughts and prayers go out to his wife Katrina, his children, his brother Ray who also works at the Port as well as all of Henry's family and friends.

Tribute to Henry San Nicolas Photo Gallery



Port Receives Another Award for Transparency

The Port Authority of Guam has received another award for transparency in reporting to the public on how ratepayer dollars are spent.

The Port was notified by the Association of Government Accountants Guam Chapter (AGA) of their First Place Platinum “Excellence in Citizen-Centric Reporting Award” for the fiscal year 2019 and the “Accountability and Transparency in Citizen-Centric Reporting Award” for issuing and posting the agency’s Citizen-Centric Reports on the Port website for fiscal years 2010 through 2019.

“We also want to extend our congratulations on earning the Certificate of Excellence from AGA National,” AGA Guam Accountability Director Dr. Doreen Crisostomo wrote on Monday to Port General Manager Rory J. Respicio.

The Citizen-Centric Report initiative, adopted through Guam Public Law 30-127, assists in advancing accountability and transparency in our government. This report provides information about the agency’s goals, performance measures, audited financial statements, challenges and outlook of operations, and most importantly, how taxpayer or ratepayer dollars are spent in a manner that is easily understandable and accessible to our citizens.

In September of this year the Port was awarded for the very first time the “Certificate of Excellence in Citizen-Centric Reporting Award” by the National Association of Government Accountants” for the agency’s Citizen-Centric Report published in July 2020. Respicio thanked the local AGA chapter for yesterday’s Platinum First Place Award for the same July 2020 Citizen-Centric Report and for the award acknowledging compliance and transparency over the past years.

“These local and national awards are a testament to our efforts to remain transparent with the people of Guam and they acknowledge our work to set new standards of transparency and accountability for the Port Authority of Guam,” Respicio said. “Our transparency initiatives are guided by the vision of Governor Lou Leon Guerrero and Lt. Governor Josh Tenorio who are firm believers in openness and transparency in government.”

The Port’s Citizen-Centric Report is produced by the Financial Affairs Division under the direction of Financial Affairs Controller Jojo Guevara with the assistance of the Port’s Marketing Division.

The Port Authority’s CCR may be viewed at the Port’s website at <https://www.portofguam.com/about-us/financial-information-and-statistics/compliance-reports>

Port Receives Donated Furniture and Office Supplies

The Port Authority of Guam was the lucky recipient of used office furniture and supplies donated by the Guam Census Office.

The items were purchased with federal funds for the Census Office which closed down following the successful census operation.

Thank you Guam Census and the Bureau of Statistics and Plans!



Officials from the Office of Public Accountability held an Entrance Conference via Zoom with Port Authority Management on November 18, 2020 to discuss some key issues facing the agency in preparation for the FY 2020 audit.

The financial audit to be conducted by DELOITTE & TOUCHE LLP is slated to take place in December. Some of the key concerns facing management include:

1. COVID-19 (revenue, expenses, and the application of federal and local statutes as it relates to COVID-19, specifically the Families First Coronavirus Response Act (FFCRA or Act)). This Act requires certain employers to provide employees with paid sick leave or expanded family and medical leave for specified reasons related to COVID-19. Department of Labor is to provide guidance on the enforcement of this new law's paid leave requirements;
2. Procurement Matters; and
3. Legal Counsel and Port Staff Attorney

Also highlighted during this meeting was the Port's financial performance in FY 2020:

- Net Income for FY20 is \$4,166,636, 18% higher than FY19 Net Income of \$3,527,363
- Total Operating Revenues as of September 2020 was \$54.6M, 0.8% or \$447K less than last year's operating revenues of \$55.1M
- Total number of containers handled as of September 2020 was 85,143, which is 0.2% higher or 189 containers more as compared to September 2019 total of 84,954 containers
- Total Operating Expenses as of September 2020 was \$47.5M, which is 8% or \$4.1M lower than the budgeted expense of \$51.5M and 1.4% (657K) lower than FY19's total operating expense (\$48.1M)

- Year to date Operating Revenues minus the Year to date Operating Expenses resulted in an Operating Income of \$7.2M as of September 2020, 3% higher (\$210K) than FY19

Despite the global challenges facing the Port due to the COVID-19 pandemic, the agency has been able to show an improvement to its overall financial performance.

General Manager Rory J. Respicio said he is very pleased with the numbers for FY2020.

"The increase in net income and a decrease in operating expenses show that everyone at the Port has been practicing due diligence in delivering our services in an efficient manner," Respicio said.

General Manager Respicio added that he is proud of the accomplishments considering everything that has been facing the port, the employees and the world.

"We are meeting our mission despite the COVID-19 Pandemic and we continue to ensure the safety and security of all Port employees, our industry partners, tenants and customers that we serve on a daily basis. We are grateful for the strong partnership and synergy fostered with the Port Users Group, as well as the leadership from Governor Lou Leon Guerrero and Lt. Governor Joshua Tenorio, our legislative oversight Chair Senator Clynt Ridgell and members of the 35th Guam Legislature," Respicio said.

The work on the audit is being led by Port Authority of Guam Financial Affairs Controller Jojo Guevara.

Photo Cutline: DGM Luis Baza, Corporate Services Manager Vivian Leon, General Manager Rory Respicio, and Financial Affairs Controller Jojo Guevara attend a conference with the Office of the Public Auditor via Zoom on November 18, 2020 to discuss the upcoming FY2020 Audit for the Port Authority of Guam.



The Port Incentive Award Program Is Back Again!

Thanks to the hard work of the Human Resources Division our Port Incentive Award Program is back again after years of being dormant.

Employee of the Quarter Nominations

Nominations for the Employee of the Quarter Award, for October to December 2020 accomplishments are due in the Human Resources Office no later than Tuesday, January 12, 2021. Please be advised that nominations will not be accepted after this date.

Supervisors who have detailed working knowledge of the job requirements and work performances of employees shall be responsible for recommending an employee in his/her work center that has performed in an exemplary manner. Division heads, however, will be ultimately responsible for submitting to the Human Resources Office the most outstanding employee nominations in his/her division, to compete for the award.

Those who are not nominating an employee to compete for the award must submit a memorandum to the Human Resources Office indicating the reason(s) for the non-submission. This memorandum is also due on Tuesday, January 12, 2021.

Please refer to Policy Memorandum 2019-GM01, Guidelines for Employee of the Quarter Award, for procedures.

Supervisor of the Quarter Nominations

Nominations for the Supervisor of the Quarter Award, for October to December 2020 accomplishments are due in the Human Resources Office no later than Tuesday, January 12, 2021. Please be advised that nominations will not be accepted after this date.

Division heads who have detailed working knowledge of the job requirements and work performances of supervisor/leaders shall be

responsible for recommending an employee in his/her division who has performed in an exemplary manner.

Those who are not nominating a supervisor/leader to compete for the award must submit a memorandum to the Human Resources Office indicating the reason(s) for the non-submission. This memorandum is also due on Tuesday, January 12, 2021.

Please refer to Policy Memorandum 2019-GM02, Guidelines for Supervisor of the Quarter Award, for procedures.

Outstanding Work Center of Nominations

Nominations for the Outstanding Work Center of the Quarter Award, for October to December 2020 accomplishments are due in the Human Resources Office no later than Monday, January 4, 2021. Please be advised that nominations will not be accepted after this date.

Supervisors who review and check the daily performances of employees shall be responsible for recommending a work center he/she oversees which has performed an exemplary manner to his/her division head. Division heads, however, will be ultimately responsible for submitting to the Human Resources Office the most outstanding work center nominations in his/her division, to receive the award.

If there is no nomination, a memorandum from the Division head indicating the reason(s) for non-submission of a work center nomination to compete for the award should also be submitted to the Human Resources Office on Monday, January 4, 2021.

Please refer to Policy Memorandum 2020-GM06, Guidelines for Outstanding Work Center of the Quarter Award, for procedures.

Beautification Work at the Port

Thank you and job well done to the Maintenance Division for their weeks of hard work clearing the Route 11 sea wall. Work is now ongoing to paint the interior/exterior CMU wall and all Port buildings. This work is funded through a MARAD grant and the contractor is ProPacific.



Another Port Authority of Guam employee has tested positive for COVID-19.

Port General Manager Rory J. Respicio said the latest case also includes an additional 13 Port employees who were identified as potentially exposed but all eventually tested negative for Coronavirus.

"We immediately contacted the Department of Public Health and Social Services and they scheduled the additional 13 employees to be tested," Respicio said. "We are grateful for DPHSS help with our positive cases."

The latest positive case brings the Port's total to 20 employees who have tested positive for COVID-19. In total, the Port's Contact Tracing Team has been able to identify 409 cases of close contact exposure with the 20 port employees and has coordinated testing for the exposures.

"We are consistently deep cleaning and sanitizing our facilities and are doing everything we can to keep our employees and our tenants safe," Respicio said. "We are keeping our employees who are sick in our thoughts and prayers and we wish them a speedy recovery."

According to the CDC, COVID-19 spreads easily from person to person, mainly by the following routes: Between people who are in close contact with one another (within 6 feet), through respiratory droplets produced when an infected person coughs, sneezes, breathes, sings or talks and through respiratory droplets cause infection when they are inhaled or deposited on mucous membranes, such as those that line the inside of the nose and mouth.

The CDC says to Wash your hands often, avoid close contact, cover your mouth and nose with a mask when around others, cover coughs and sneezes, clean and disinfect and monitor Your Health Daily.

Be alert for symptoms. Watch for fever, cough, shortness of breath, or other symptoms of COVID-19. It is especially important if you are running essential errands, going into the office or workplace, and in settings where it may be difficult to keep a physical distance of 6 feet. The CDC says to take your temperature if symptoms develop. Don't take your temperature within 30 minutes of exercising or after taking medications that could lower your temperature, like acetaminophen.



PHOTO CUTLINE: Port employee AJ Evangelista visits the Port Clinic for his daily check-in to ensure he is safe and healthy while at work. AJ is joined in this photo by Nurses Corman Smau, Eden Laserna, Cheryll Quiaoit and Carlene Cruz. Thank you AJ and all of our Port Clinic nurses for helping to keep our island's only commercial seaport 100% operational during this Pandemic. As of December 1, 2020 our Port Clinic has had **36,020 visits**. Port Strong!

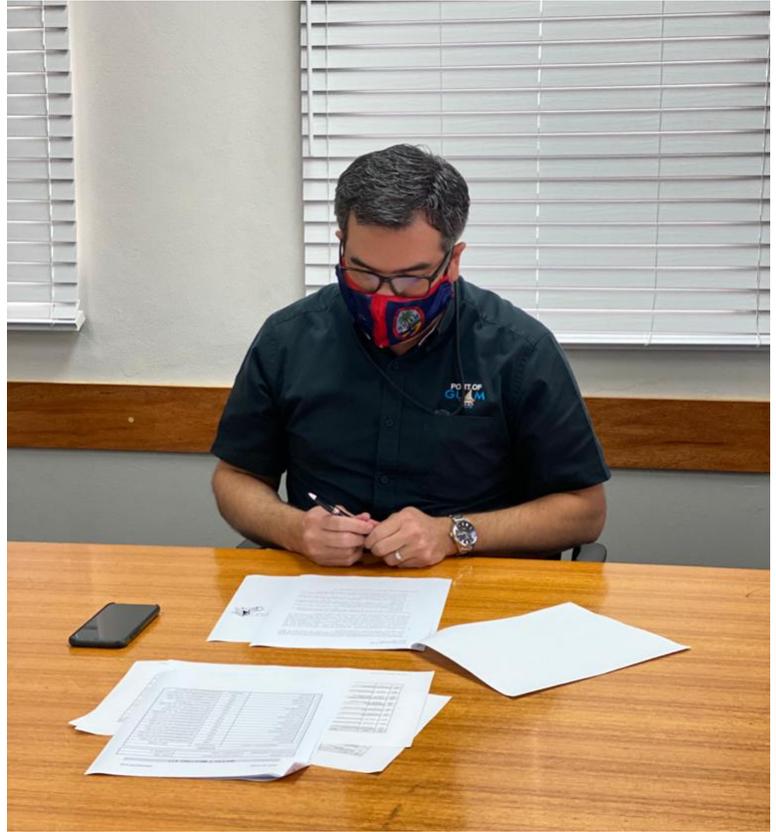


October Monthly Meeting of the Port Users Group Guam

Port Authority of Guam General Manager Rory J. Respicio and Deputy General Managers Luis Baza and Dominic Muna took part in the monthly Port Users Group Guam meeting via Zoom on November 25th.

Topics included COVID-19 and an update on the removal of the cranes and other derelict equipment as well as the Notice to Solicit Interest for Area A.

The Port Users Group Guam members also received an update from the U.S. Coast Guard on the MSIB as well as an update on the arrival of the Oliver Henry.



Port Employees Celebrate December Birthdays

Happy Birthday



Annie L.G. Sablan
Efren B. Niu
Alex L. Tithingrad
Julio D. Yap
Anthony R. Francisco
Jesse C. Mendiola
Ray D. Aromin
Richard N. Borja
Dominic D. A. Taianao
Jarrett J.Q. Lynch
Alkenneth Y. Constantino
Bradley S. Paulino
Felipe A. Gico
Christopher P. Salas
Ashley J. Cruz
Junior B. Camacho
Jesse A. Diego
Ricky S.N. Smith

Pia A. Castro
Sammy Q. Babauta
Richard R. Flores
Christopher D. Datuin
Jesse J. Borja
Andrew J. Castro
Christina M. Leon Guerrero
Ricky S.N. Smith
Roley Noel A. Borja
Jessica R. Quinata
Johnathon J. Blas
Thaddeus J.N. Sanchez
Ronald A. Ayuyu
Alfred J. Manibusan
Desiree M. Quintanilla
Jacqueline Q. Perez
Frank B. Santos
Amacris V. Legaspi

**Be a part of the solution.
Help save lives**
Download the **Guam COVID Alert App** today



ADD YOUR PHONE TO THE COVID FIGHT
HELP GUAM STOP COVID-19



Download the Department of Public Health and Social Services GUAM COVID ALERT app to help protect our island while protecting your privacy.
guamcovidalert.guam.gov





Thank You

AS WE REFLECT OVER THIS PAST YEAR WE HAVE A LOT TO BE THANKFUL FOR. WE WANT TO TAKE A MOMENT TO GIVE THANKS TO THE FOLLOWING FOR KEEPING THE PORT STRONG DURING THIS DIFFICULT YEAR.

WE COULD NOT HAVE DONE IT WITHOUT YOU.

The men and women of the Port Authority of Guam

The Port Users Group Guam

The nurses that staff our Port Clinic

All of our tenants and customers

Gov. Lou Leon Guerrero and Lt. Gov. Joshua Tenorio

Speaker Tina Muna Barners

Oversight Chairman Clynt Ridgell

WE REMAIN FOREVER GRATEFUL,

Rory, Dominic and Luis